

**SEMINOLE COMMUNITY LIBRARY  
AT ST. PETERSBURG COLLEGE, SEMINOLE CAMPUS**

**GIZMOS AND GADGETS GUIDELINES**

- Teen Volunteers are unable to assist with the following technical issues:
  - Any websites that are for ages 18 years and older (i.e. dating sites)
  - Entering information into any type of application or resume
  - Advising on the purchase of hardware or software
  
- Teen Volunteers are not permitted to give out their personal information, including but not limited to email, phone number, or address, for assistance outside of this program.
  
- Teen Volunteers are not allowed to accept personal gratuities from patrons. However, if a patron would like to acknowledge this service, a donation may be made to the Library Teen Board through a Youth Services staff member.
  
- Patrons must provide 24 hours' notice if an appointment needs to be cancelled or rescheduled. Patrons that miss or give less than 24 hours notification will not be permitted to book further sessions.
  
- All appointments are scheduled through the Library's Youth Services Department, and are held on site.
  
- Patrons must bring their devices fully charged, as the library does not have charging cords. If devices do not have enough battery available, the appointment will be cancelled.

By checking each box next to the guidelines and signing below, I understand and agree to the guidelines governing the Seminole Community Library's *Gizmos and Gadgets* program.

Patron's Name (Print): \_\_\_\_\_

Patron's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Approved by Library Advisory Board, 30 January 2017  
(rev. 2020.01)

***Seminole Community Library @ St. Petersburg College, Seminole Campus***

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myseminole.com/website/library Member of the Pinellas Public Library Cooperative