

# **CITY OF SEMINOLE, FLORIDA**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

***Achieving Service through Dedication***

**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT  
FOR THE  
CITY OF SEMINOLE, FLORIDA  
FOR THE  
FISCAL YEAR ENDED SEPTEMBER 30, 2017**

**Prepared by the  
Department of Administration  
Division of Finance**



## *Mission Statement*

*The City of Seminole is dedicated to excellence, professionalism and integrity in the delivery of community services for an enhanced quality of life for those living, working and visiting our community.*

## *Core Values*

***Accountability:** Accepting responsibility for decisions and actions; assuming legal and moral obligations “to do the right thing”.*

***Professionalism:** Committed to high standards of education, training, and public service. Demonstrate knowledge of public service delivery with emphasis on customer service and satisfaction.*

***Ethics & Integrity:** Committed to the concept of public trust and use of public funds with demonstrated honesty, sincerity, and high personal values.*

***Trust & Respect:** Firm commitment to honesty, integrity, reliability, and justice. Hold in high regards those whom we interact with; show consideration and be courteous in our daily activities.*

***Social Responsibility:** Providing municipal services in a manner which recognizes individual uniqueness and addresses common welfare for all; working together to achieve long term community success.*

**CITY OF SEMINOLE, FLORIDA**

**COUNCIL – MANAGER FORM OF GOVERNMENT**

**CITY COUNCIL**

**Leslie Waters, Mayor**

**Chris Burke, Vice Mayor**

**Thomas Barnhorn, Councilor**

**Roger Edelman, Councilor**

**Bob Matthews, Councilor**

**Jim Quinn, Councilor**

**Trish Springer, Councilor**

**CHARTER OFFICERS**

**Ann Toney-Deal, City Manager**

**Jay Daigneault, City Attorney**

# **Introductory Section**

CITY OF SEMINOLE, FLORIDA  
COMPREHENSIVE ANNUAL FINANCIAL REPORT

September 30, 2017

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# **Letter of Transmittal**



# CITY OF SEMINOLE

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March 22, 2018

Honorable Mayor and Members of the City Council,

State law requires that all general-purpose local governments publish, within 12 months of the close of each fiscal year, a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement the comprehensive Annual Financial Report of the City of Seminole for the Fiscal Year (FY) ended September 30, 2017, is hereby published.

This report consists of management's representations concerning the finances of the City of Seminole. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of Seminole has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Seminole's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City of Seminole's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. The management team asserts that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of Seminole's financial statements have been audited by Wells, Houser & Schatzel, P.A., a firm of licensed Certified Public Accountants. The goal of the independent audit is to provide reasonable assurance that the financial statements of the City of Seminole for the fiscal year ended September 30, 2017, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of Seminole's financial statements for the fiscal year ended September 30, 2017, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of Seminole's MD&A can be found immediately following the report of the independent auditors.

### ***Profile of the Government***

The City of Seminole, incorporated in 1970, is located in the west central part of the state between the cities of Clearwater and St. Petersburg. The City of Seminole currently occupies a land area of five and three tenths (5.3) square miles and serves a population of 18,440. The City of Seminole also provides emergency fire and EMS services to the Pinellas County unincorporated fire district with an estimated population of 66,778 resulting in an estimated total fire and EMS service population of 85,218. The City of Seminole is also a member of the Pinellas County Library Cooperative and makes library services available to residents from all of Pinellas County. Police protection, including Community Policing and School Crossing Guards, is supplied through a contract with the Pinellas County Sheriff's Office. The City of Seminole offers recreation services and special community events to its citizens and surrounding county residents. All other traditional municipal services are offered consistent with those offered by cities of comparable size. The City of Seminole is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexations which occur when deemed appropriate by the governing City Council.

The annual budget serves as the foundation for the City of Seminole's financial planning and control. All departments of the City of Seminole submit appropriation requests to the City Manager on or before March 12<sup>th</sup> each year. The City Manager is required by the City Charter to submit a proposed budget to the City Council by July 1<sup>st</sup>. The Council is required to hold two public hearings on the proposed budget and adopt a final budget no later than September 30<sup>th</sup>, the close date of the City of Seminole's fiscal year. The appropriated budget is prepared by fund, department, division and section. A transfer of appropriations from one department to another requires a budget amendment ordinance approved by the City Council. Budget estimates to actual cost comparisons are provided in this report for the general fund for which an appropriated annual budget has been adopted. The general fund comparison is presented on page 57 as part of required supplementary information.

### ***Factors Affecting Financial Condition***

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Seminole operates.

## **Local Economy**

After a four year period of dramatic reduction in property values, the commercial and secondary home market that had been hard hit by the real estate downturn continues its rebound with new projects being started and completed in multiple locations throughout the City. Home sales and new construction have started to show activity and the financial benefit to the City was felt in FY17 and is expected to further improve in FY18. The end of the downturn has resulted in a positive impact on the tax revenues for FY17. Tourism has improved and has had a positive impact on Seminole and Pinellas County Government. State lawmakers established property tax reduction as a major goal in 2007, 2008 and 2009. State lawmakers passed legislation that required cities and counties to lower the property tax rate to less than the prior year unless approved by a super majority vote of the City Council. The impact on Seminole, at that time, was a 5% reduction from the prior year's revenue and continues to have a negative impact on each subsequent budget. This legislation also restricted the growth of the property tax revenue in the future. The legislature also initiated a constitutional amendment that was approved in January 2008 that further limited tax revenue. The 2017 legislature initiated a constitutional amendment that will be voted on in November of 2017 increasing the Homestead Exemption by an additional \$25,000. If this referendum passes it will decrease Seminole's as valorum proceeds by \$185,000 starting in FY20. Florida is dependent on sales tax dollars, and revenue projections for 2018 are continuing to show an increase. The City of Seminole has utilized a broad based approach to revenue generation, did not over-build during the boom years, and was not as severely impacted as many other cities during the recession. We are also in a good position as we move into a period of growth. In Seminole, we are always looking for ways to get the most for each dollar spent. We are also looking at our user fees to ensure that unincorporated residents pay, to the extent possible, their fair share when they avail themselves of City services.

## **Long-term Financial Planning**

Twenty years ago the City initiated a very detailed capital improvement program that incrementally allocates funds over a period of time to fund major infrastructure and equipment needs. All of the currently owned and proposed vehicles, facilities and infrastructure are identified during the annual budget process. The date the item is needed and the projected costs for each item is identified and an annual funding is established. Funds are put into the Capital Improvement Program Fund each year to ensure the equipment or project can be funded at the appropriate time with existing funds. This process has enabled the City to purchase needed large expense items without affecting the operating budget or requiring an increase in the Ad Valorem tax rate. During the past twenty years, Seminole has constructed an Emergency Operations Center, a new Public Works facility, constructed a new fire station, hardened/renovated three fire stations, developed three community parks, replaced all of the Fire/Rescue emergency vehicles, completed a traffic island beautification program, renovated/constructed a new recreation center, added restroom facilities in three parks, built a pool complex, constructed roadway improvements, initiated a city-wide drainage improvement program and completed a major renovation of the former library building into a "new" City Hall. In FY12 the City purchased a little over eight acres with access to the inter-coastal waterway to use as a waterfront park. The City

has completed the development of phase one of the waterfront park with additional construction scheduled to start in FY18. All these projects were or will be completed utilizing the funds available in the Capital Improvement Program Fund along with the Penny for Pinellas and grants.

### **Cash Management Policies and Practices**

The City's cash and investment management program involves a theory of keeping principal and interest earnings free from risk and maintaining reasonable liquidity to meet obligations. The investment cash is held at Wells Fargo Bank, SunTrust Bank, Florida Municipal Investment Trust, State Board of Administration, Florida Prime and BB&T in collateralized accounts regulated by the State.

The City's investment balance on September 30, 2017, totaled \$14,412,144.

### **Risk Management**

During 2002, the City of Seminole initiated a limited risk management program for workers' compensation. Various control techniques, including employee accident prevention training, have been implemented during 2017 to minimize accident-related losses. The City's Human Resource Section has also instituted a program to actively review the quarterly claim reports to ensure that the loss data is up to date and not overstated.

### **Pension Benefits**

The City maintains a single employer, defined benefit pension plan (Firefighters' Pension Chapter 175 Plan) which covers all of its firefighters. The City rejoined the Florida Retirement System (FRS) on March 28, 2006. All future general employees will be in the FRS and current employees were given the option to re-enter the FRS retroactive to their starting date or to remain in the 401(a) plan. The plans also provide disability and survivor benefits. Benefits are determined by category and length of service as follows:

Firefighters' Chapter 175  
Retirement Plan:

Normal retirement is at age 55 and the completion of 10 year of service or 25 years of service; 3 times number of years of service times the average of highest five years average earnings.

General Employees'  
Florida Retirement  
System:

Normal retirement at the earlier of age 62 and eight years of service, or 30 years of service regardless of age, whichever comes first; 1.6 times year of service times average of highest eight years annual earnings.

General Employees'

401(a) Plan:

The City contributes 10% of salary to a self-directed 401(a) Plan. The employee is 25% vested after 2 years, 50% vested after 3 years. 75% vested after 4 years and 100% vested after the fifth year.

The pension benefit obligations for the firefighters' pension plan is determined as part of an actuarial valuation of the plan for all eligible employees. The City's funding policy is to provide for periodic employer contributions at actuarially determined rates. These rates are expressed as percentages of annual covered payroll which, when combined with employee and state contributions, are designed to accumulate sufficient assets to pay benefits when due.

**Awards and Acknowledgements**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Seminole for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2016. This was the 19th consecutive year that the City of Seminole has received this prestigious award. In order to be awarded a Certificate of Achievement, the City published an easily readable and efficiently organized CAFR. This report satisfied both Generally Accepted Accounting Principles (GAAP) and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate for Fiscal Year 2017.

The preparation of this report would not have been possible without the efficient and dedicated services of the entire staff of the finance division and the administration department. We would like to express our appreciation to all staff members who assisted and contributed to the preparation of this report. Credit also must be given to the Mayor and the Members of the City Council for their unfailing dedication in maintaining the highest standards of professionalism in the policy development for the City of Seminole's finances.

Respectfully submitted,



Ann Toney-Deal, ICMA-CM  
City Manager

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# **Certificate of Achievement**



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**City of Seminole  
Florida**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

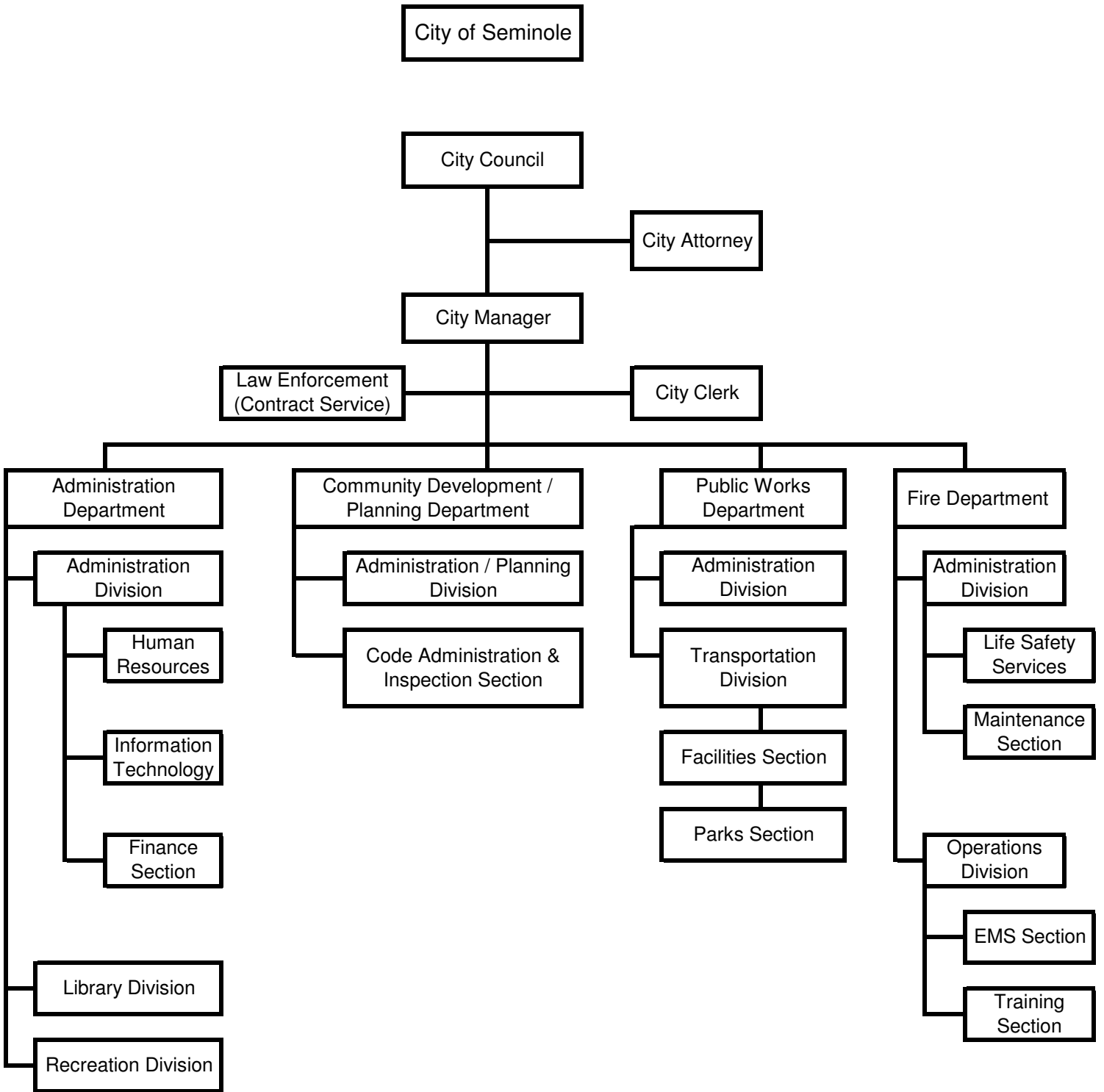
**September 30, 2016**

*Christopher P. Morill*

Executive Director/CEO

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# **Organization Chart**



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# Financial Section

This section contains the following subsections:

Independent Auditor's Report

Management's Discussion and Analysis

Basic Financial Statements

Required Supplementary Information

Combining Financial Statements

Other Supplementary Schedules

# **Independent Auditor's Report**



INDEPENDENT AUDITOR'S REPORT

Honorable Mayor, City Council,  
and City Manager  
City of Seminole, Florida

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Seminole, Florida, as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Seminole, Florida, as of September 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.



## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis (pages 3-13) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Seminole, Florida's basic financial statements. The introductory section, combining and individual fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The required budgetary comparison schedule (pages 57-61) and the required pension schedules (pages 62-64) are not a required part of the basic financial statements but are required by accounting principles generally accepted in the United States of America.

The budgetary comparison schedule, required pension schedules, combining and individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison schedule, required pension schedules, and the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

### *Prior Year Comparative Information*

The prior year summarized comparative information has been derived from the City's September 30, 2016 financial statements and, in our report dated March 6, 2017, we expressed an unmodified opinion on the basic financial statements.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated March 22, 2018, on our consideration of the City of Seminole, Florida's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Seminole, Florida's internal control over financial reporting and compliance.

*Wells, Houser & Schatzel, P.A.*

Wells, Houser & Schatzel, P.A.  
St. Petersburg, Florida

March 22, 2018

## **Management's Discussion and Analysis**

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Seminole's discussion and analysis is designed to (a) assist the reader in focusing on significant issues (b) provide an overview of the City's financial activity, (c) identify changes in the City's financial position (its ability to address the next and subsequent year challenges), (d) identify any material deviations from the financial plan (the approved budget), and (e) identify individual fund issues or concerns.

Since Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the Transmittal letter (beginning on page v) and the City's financial statements (beginning on page 16).

### HIGHLIGHTS

#### Financial Highlights

- The City's net position increased \$2,394,490 (or 5.4%). On a government-wide basis, net position is the difference between total assets and deferred outflows of resources compared to total liabilities and total deferred inflows of resources.
- The City was required to implement Governmental Accounting Standards Board (GASB) Statement Number 68, *Accounting and Financial Reporting for Pensions*, during the prior fiscal year of 2015. This has resulted in the City recording a net pension liability for the Firefighters' Pension Trust Fund in the government-wide financial statements in the amount of \$5,020,840 as of September 30, 2017. Additionally, the City has recorded a net pension liability for its proportionate share of the Florida Retirement System (FRS) in the amount of \$4,109,558 as of September 30, 2017.
- The Firefighters' Pension Trust Fund *total* pension liability is 88% funded as of September 30, 2017. The *total* pension liability for the Florida Retirement System, excluding the pay-as-you-go Retiree Health Insurance Subsidy portion, is 84% funded. The overall net pension liability for the City for both retirement plans as of September 30, 2017 is \$9,130,398. This amount represents the cumulative net reduction of the City's net position as a result of recording the net pension liabilities.
- General Fund revenues increased by \$1,451,363 (or 8.44%). General Fund expenditures and transfers to other funds increased by \$2,599,000 (or 15.80%). This significant increase in expenditures is as a result of transfers to the Capital Improvement Fund increasing by \$1,967,660 over September 30, 2016 and accounts for 11.96% of the 15.80% increase. The Excess of Revenues Over (Under) Expenditures in the General Fund showed a deficiency of \$407,701 compared to last year's excess of \$739,936. The current year deficiency is as a result of transferring \$3,234,981 to the Capital Improvement Fund. It should be noted that a deficiency of \$1,916,241 was budgeted in the General Fund for 2017.

- The increase in Revenues was generated in several areas. Total tax revenues increased \$209,420; Pinellas County's share of the new fire station construction accounted for \$467,774 of the increase; fire protection fees increased \$204,616; emergency medical services fees increased \$120,234, and proceeds from the sale of capital assets increased \$221,871.
- The City's net capital asset additions (buildings and improvements, equipment and infrastructure) were \$4,156,487, including a transfer from construction in progress of \$914,664, while current year depreciation of the capital assets totaled \$1,292,238.
- The City's total long-term bonded debt decreased by \$926,376 and totaled \$1,871,677 as of September 30, 2017. The cumulative amount of compensated absences increased \$37,136 and totaled \$898,679 as of September 30, 2017.

### **City Highlights**

Drainage improvements have continued to be a goal and priority of the City Council. The City completed a \$93,923 project in fiscal year 2017 that was a part of the drainage master plan.

The City completed construction of a replacement fire station (station #32) in fiscal year 2017 at a total cost of \$2,366,249. The new station includes the installation of an energy efficient heating and air conditioning system as well as the implementation of an energy efficiency program that includes system controls and more efficient light fixtures in the building. The station has been constructed to withstand a Category 5 hurricane which could have sustained winds of over 155 miles an hour. Pinellas County contributed \$1,288,722 towards the construction of the fire station during fiscal years 2017 (\$878,248) and 2016 (\$410,474).

The development of the City's 8 acre waterfront land parcel has continued in earnest during fiscal year 2017 with \$1,137,008 being expended for design, engineering and construction costs. The plan for the development of this property will include a visitor's center and Chamber of Commerce office space.

City park improvements were made to during fiscal year 2017 that totaled \$393,748 and included playground equipment, playground turf and restroom improvements.

Although it is not a City owned project, the redevelopment of the Seminole City Center mall is a major project in the City that has made a positive impact for the residents and the City. The forty acre parcel will have 51 stores and restaurants when fully completed. The preconstruction value of the property was \$5 million and when completed the value of the land and all of the improvements will be in excess of \$100 million. There has also been a resurgence of new businesses opening in the vicinity of the mall in anticipation of the revitalization of the area.

### **Government-Wide Financial Statements**

The government-wide statements (see pages 16 to 19) are designed to be corporate-like in that all governmental activities are consolidated into a column that adds up to a total for the primary government. The focus of the Statement of Net Position (the "Unrestricted Net position") is designed to be similar to bottom line results for the City and its governmental activities. This statement combines and consolidates governmental funds' current financial resources (short-term spendable resources) with capital assets and long-term obligations.

The Statement of Activities (see pages 18 and 19) is focused on both the gross and net cost of various activities that are supported by the government's general tax and other revenues. This is intended to summarize and simplify the user's analysis of the cost of various governmental services.

The governmental activities in the Statement of Activities reflect the City's basic services, including general government, law enforcement, fire, code enforcement, physical environment, public works, library and recreation. Property taxes, utility service taxes, gas taxes, sales tax and charges for services finance the majority of these services.

### **Fund Financial Statements**

Traditional users of governmental financial statements will find the Fund Financial Statement presentation more familiar. The focus is now on Major Funds, rather than (the previous model's) fund types.

The Governmental Major Fund presentation (see pages 20 to 26) is presented on a sources and uses of liquid resources basis. This is the manner in which the financial plan (the budget) is typically developed. The flow and availability of liquid resources is a clear and appropriate focus of any analysis of a government. Funds are established for various purposes and the Fund Financial Statements allow the demonstration of sources and uses and/or budgeting compliance associated therewith.

The Fund Financial Statements also allow the government to address its Fiduciary Fund (see pages 27 and 28) by type (employee retirement fund). While these Funds represent trust responsibilities of the government, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements.

### **Infrastructure Assets**

The City implemented GASB Statement #34 in fiscal year 2002. Prior to the implementation of this accounting pronouncement, a government's largest group of assets (infrastructure – roads, bridges, traffic signals, and underground pipes) had not been reported or depreciated in governmental financial statements. GASB Statement #34 required that these assets be valued and recorded within the governmental activities column of the government-wide financial statements. Additionally, the government must elect to either (a) depreciate these assets over their estimated useful life or (b) develop a system of asset management designed to maintain the service delivery potential to near perpetuity. The City of Seminole has elected to depreciate their assets over their estimated useful life.

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## GOVERNMENT-WIDE STATEMENT

### Statement of Net Position

The following table reflects a condensed comparative Statement of Net Position as of September 30, 2017.

**Table 1**  
**Statement of Net Position**  
**As of September 30**

	2017	2016 (Restated)
Current assets	\$ 16,567,075	\$ 15,813,115
Capital assets	38,954,122	37,144,692
Total assets	<u>55,521,197</u>	<u>52,957,807</u>
Deferred outflows of resources	<u>4,942,130</u>	<u>3,746,603</u>
Total assets and deferred outflows of resources	<u>\$ 60,463,327</u>	<u>\$ 56,704,410</u>
Current liabilities	\$ 2,696,948	\$ 2,772,645
Non-current liabilities	10,384,484	9,304,126
Total liabilities	<u>13,081,432</u>	<u>12,076,771</u>
Deferred inflows of resources	<u>864,428</u>	<u>504,662</u>
Net position:		
Net investment in capital assets	37,082,445	34,346,639
Restricted	6,812,078	5,669,123
Unrestricted	2,622,944	4,107,215
Total net position	<u>46,517,467</u>	<u>44,122,977</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 60,463,327</u>	<u>\$ 56,704,410</u>

For more detailed information see the Statement of Net Position (pages 16 - 17).

### Normal Impacts

There are six basic (normal) transactions that will affect the comparability of the Statement of Net Position summary presentation.

Net Results of Activities – which will impact (increase/decrease) current assets and unrestricted net position.

Borrowing for Capital – which will increase current assets and long-term debt.

Spending Borrowed Proceeds on New Capital – which will reduce current assets and increase capital assets.

Spending of Non-borrowed Current Assets on New Capital – which will (a) reduce current assets and increase capital assets and (b) will reduce unrestricted net position and increase net investment in capital assets.

Principal Payment on Debt – which will (a) reduce current assets and reduce long-term debt and (b) reduce unrestricted net position and increase net investment in capital assets.

Reduction of Capital Assets through Depreciation – which will reduce capital assets and net investment in capital assets.

**Current Year Impacts**

The second and third transactions above will not directly or indirectly affect the unrestricted net position balance. The remaining basic transactions above directly/indirectly affect the unrestricted net position as indicated in the following schedule. The adjusted results of operation, current assets used for capital, and bond principal payments clearly demonstrate the change in unrestricted net position.

**Table 2  
Change in Unrestricted Net Position**

	2017
Unrestricted Net Position 9/30/16 - Restated	\$ 4,107,215
Results of Operations	2,394,490
Adjustments:	
Restricted - Infrastructure <sup>1</sup>	(814,174)
Restricted - Impact fees <sup>1</sup>	(31,225)
Restricted - Fire equipment <sup>1</sup>	(268,850)
Restricted - Library <sup>1</sup>	(251)
Restricted – Tree and landscape mitigation <sup>1</sup>	(28,455)
Depreciation <sup>2</sup>	1,292,238
Un-depreciated cost of assets sold or disposed <sup>2</sup>	140,155
Adjusted Results of Operations	2,683,928
Capital Expenditures	(3,241,823)
Principal Payments including refunding	(926,376)
Unrestricted Net Position 09/30/17	\$ 2,622,944

<sup>1</sup>These adjustments reflect an (increase) decrease in restricted net position and (decrease) increase in unrestricted results of operations.

<sup>2</sup> These adjustments are an expense that reduces the results of operations but does not have an impact on unrestricted net position.

**Commitments Against Unrestricted Net Position**

The Unrestricted Net Position balance is intended to be a corporate-style measure of well being (or a bottom line) for the City and its related governmental activities. While the City Council and



the administration (City Manager, Administrative Services Director, Department Heads, etc.) may have made varying commitments against these balances, these choices are subject (and within local discretion) to be revisited and changed. A normal type of commitment is for future capital projects.

It should also be understood that having reasonable levels of reserves is essential to the bond markets' perceptions of local government strength and related ability to utilize private sector styled business practices, and provides for the availability to anticipate interest as a significant annual (recurring) revenue source.

### Statement of Activities

The following schedule reflects a condensed comparative Statement of Changes in Net Position as of September 30, 2017.

**TABLE 3**  
**Change in Net Position**

	2017	2016 (Restated)
	<u>                    </u>	<u>                    </u>
Revenues:		
Program revenues:		
Charges for services	\$ 9,092,543	\$ 8,719,462
Operating grants and contributions	273,537	268,375
Capital grants and contributions	888,469	435,694
General revenues		
Taxes	9,294,479	9,004,812
State revenue sharing	562,279	520,348
Investment income	67,789	31,382
Miscellaneous	176,182	98,610
Total revenues	<u>20,355,278</u>	<u>19,078,683</u>
Expenses:		
General government	1,600,302	1,542,080
Law enforcement	1,663,741	1,632,374
Fire	9,289,154	9,114,800
Code enforcement	552,048	515,657
Physical environment	890,862	893,272
Public works	1,137,588	1,073,199
Library	1,160,834	1,107,542
Recreation	1,633,034	1,633,090
Interest on long-term debt	33,225	44,403
Total expenses	<u>17,960,788</u>	<u>17,556,417</u>
Increase in Net Position	2,394,490	1,522,266
Net position – beginning of year	44,122,977	41,773,807
Prior period adjustment	-	826,904
Net position – beginning of year as restated	<u>44,122,977</u>	<u>42,600,711</u>
Net position – end of year	<u>\$ 46,517,467</u>	<u>\$ 44,122,977</u>

For more detailed information see the Statement of Activities (pages 18 - 19).

### **Normal Impacts**

There are eight basic impacts on revenues and expenses as reflected below.

#### **Revenues:**

*Economic Condition* – which can reflect a declining, stable or growing economic environment and has a substantial impact on property, sales, gas or other tax revenue as well as public spending habits for building permits, elective user fees and volumes of consumption.

*Increase/Decrease in Council approved rates* – while certain tax rates are set by statute, the City Council has a significant authority to impose and periodically increase/decrease rates (permitting, impact fee, recreation user fees, etc.)

*Changing Patterns in Intergovernmental and Grant Revenue (both recurring and non-recurring)* – certain recurring revenues (state revenue sharing, block grant, etc.) may experience significant changes periodically while non-recurring (or one-time) grants are less predictable and often distorting in their impact on year to year comparisons.

*Market Impacts on Investment Income* – due to varying maturities on the City's investments and the varying nature of the market in general, City investment income may fluctuate from year to year.

#### **Expenses:**

*Introduction to New Programs* –within the functional expense categories (General Government, Law Enforcement, Fire, Code Enforcement, Physical Environment, Public Works, Library, and Recreation) individual programs may be added or deleted to meet changing community needs.

*Increase/Decrease in Authorized Personnel* – changes in service demand may cause the Council to increase/decrease authorized staffing. Staffing costs (salary and related benefits) represent 58% of the City's General Fund budget.

*Salary Increases (cost of living, merit and market adjustment)* – the ability to attract and retain human and intellectual resources requires the City to strive to approach a competitive salary range position in the marketplace.

*Inflation* – while overall inflation appears to be reasonably modest, the City is a major consumer of certain commodities such as chemicals, supplies, fuels and parts. Some functions may experience unusual commodity specific increases.

### **Current Year Impacts:**

#### **Revenues**

There was continued pressure on local government revenues in fiscal year 2017 caused by a combination of State Legislative action which is partially offset by an increase in real estate

values. The State Legislature continues to approve unfunded mandates directed at local governments in order to help balance the State budget. The value of real estate has continued to rise; however, utility taxes, franchise fees and the communications services tax revenues remain primarily unchanged. The Intergovernmental revenues increased as a result of local funding provided by Pinellas County for the construction of the new fire station. The City's government-wide revenues increased \$1,276,595 in fiscal year 2017 which represents a 6.69% increase.

The Ad valorem revenue was \$16,591 in excess of the amount budgeted in fiscal year 2017. Ad valorem tax revenues increased \$164,270 compared to 2016.

Franchise fee and utility tax actual revenues were \$55,563 in excess of the amount budgeted for 2017 on a combined basis. The combined actual revenues were \$52,025 greater than 2016 levels.

The continued redevelopment activity in the City in fiscal year 2017 resulted in building permits and plan reviews being \$335,869 over budget. Building Permit revenue increased \$15,528 compared to fiscal year 2016.

Intergovernmental revenues were \$444,358 over budget in 2017 and were \$570,140 over 2016 revenues. The receipt of \$878,248 for Pinellas County's share of the new fire station construction accounted for a significant portion of both the excess of actual revenues over budget and the increase in revenues over 2016 amounts. This was previously noted on page 4. Additionally, State revenue sharing funds were \$127,279 over budget and Half-cent sales tax revenues were \$201,355 over budget.

The City supplies Fire/EMS protection to a large unincorporated area surrounding the City. Pinellas County pays 71.72% towards the Fire Department budget in consideration for the City providing these services to the unincorporated area.

### Expenses

City-wide expenses increase by \$404,371 in fiscal year 2017 which represents a 2.3% increase over 2016

Fire and EMS service activities increased \$174,354 while all other governmental activities experienced moderate increases or no increase in costs during fiscal year 2017.

## **THE CITY FUNDS**

### **Governmental Funds**

As of year-end, the governmental funds (as presented on the balance sheet on pages 20-21) reported a combined fund balance of \$15.39 million, which is a 5.7% increase from the beginning of the year (\$14.55 million). The overall increase in fund balances of \$841,103 stems primarily from the Infrastructure Sales Surtax Fund increase of \$814,174 and the Capital Improvement Fund increase of \$373,540. It should be noted that the Infrastructure Sales Surtax Fund increase of \$814,174 serves to increase the amount restricted for infrastructure capital improvements.

The General Fund had a \$2,600,155 excess of revenues over expenditures before considering inter-fund transfers-out of \$3,234,981 and net proceeds from the sale of surplus capital assets of \$227,125.

## Budgetary Highlights

The following is a brief review of the variances from the final budget to the actual expenditures for the General Fund.

- (a) The Executive division had a positive variance of \$100,316 primarily as a result of not expending the \$100,000 budgeted for the contingency account.
- (b) The Financial division had a positive variance of \$32,189 primarily as a result of a salary related expenditures being \$47,384 below budget.
- (c) The Fire Control Division had a negative variance of \$145,767 due to incurring unbudgeted capital outlay costs totaling \$359,165 for fire station construction and improvements and the purchase of a vehicle.
- (d) The Parks division had a favorable variance of \$61,652 as a result of uniformly spending below budget for personal services and operating costs.
- (e) The Public Works Division had a positive variance of \$52,128 primarily as a result of budgeted professional services and contract services not being incurred.
- (f) The Recreation division had a positive variance of \$93,295 as a result of spending below budget for regular salaries and seasonal employee salaries and also as a result of incurring less expense for instructors and other contracted services.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

As of year-end, the City had \$38,954,122 invested in a variety of capital assets, as reflected in the following schedule, which represents a net increase (additions less net retirements and depreciation) of \$1,809,430 or 4.9% from the end of last year.

Table 4  
**Capital Assets at Year-End  
(Net of Depreciation)**

	Governmental Activities	
	2017	2016
Non-Depreciable assets		
Land and improvements	\$ 5,537,638	\$ 5,677,793
Land improvements - roadway base	4,971,447	4,971,447
Construction in progress	1,383,045	1,160,701
Depreciable assets		
Buildings	25,987,376	23,613,640
Improvements other than buildings	3,629,205	3,485,243
Equipment	8,281,376	8,005,575
Infrastructure	7,605,151	7,511,228
Total at historical cost	57,395,238	54,425,627

**Table 4 (continued)**  
**Capital Assets at Year-End**  
**(Net of Depreciation)**

	Governmental Activities	
	2017	2016
Less accumulated depreciation for:		
Buildings	6,381,013	5,788,351
Improvements other than buildings	2,132,772	1,987,196
Equipment	5,764,281	5,525,248
Infrastructure	4,163,050	3,980,140
Total accumulated depreciation	<u>18,441,116</u>	<u>17,280,935</u>
Capital assets, net	<u>\$ 38,954,122</u>	<u>\$ 37,144,692</u>

The following reconciliation summarizes the Change in Capital Assets, which is presented in more detail on page 40 of the notes.

**Table 5**  
**Change in Capital Assets**

	Governmental Activities
Capital Assets, Beginning Balance	\$37,144,692
Additions/Transfers In - net	2,864,249
Deletions - net	(140,155)
Transfer of completed Construction in Progress	(914,664)
Capital Assets, Ending Balance	<u>\$38,954,122</u>

**Debt Outstanding**

As of year-end, the City had \$1,871,677 in bonded debt, which represents a net decrease of \$926,376 or 33% from the end of last year.

**Table 6**  
**Outstanding Debt, at year-end**  
**(excluding compensated absences)**

	Governmental Activities	
	2017	2016
Revenue Bonds 2014 payable	<u>\$ 1,871,677</u>	<u>\$ 2,798,053</u>

The City has no outstanding general obligation (G.O.) debt.

On September 2, 2014, the City issued the Series 2014 Revenue bonds at a lower interest rate than the outstanding Series 2009 bonds and through a current refunding retired the 2009 Revenue Bonds resulting in a savings of \$324,648. The Series 2014 Revenue Bonds were also used to help finance the construction of a Community building.

More detail on the City's total debt outstanding as of September 30, 2017 is provided in the notes to the financial statements on pages 41 to 42.

## **ECONOMIC FACTORS**

The State of Florida, by constitution, does not have a state personal income tax and, therefore, the State operates primarily using sales, gasoline and corporate income taxes. Local governments (cities, counties and school boards) primarily rely on property and a limited array of permitted other taxes (sales, gasoline, utilities services, etc.) and fees (franchise, local business tax, etc.) for their governmental activities. There are a limited number of state-shared revenues and recurring and non-recurring (one-time) grants from both the state and federal governments. For certain governmental activities (permitting, recreational programs, etc.) the user pays a related fee (or charge) associated with the service.

The level of taxes, fees and charges for services (including development related impact fees) will have a bearing on the City's specific competitive ability to (a) annex additional land into its corporate limits and (b) encourage development (office, retail, residential and industrial) to choose to be located in the jurisdiction. The City places significant emphasis on encouraging both annexation and economic development.

The Pinellas County unemployment rate (in which the City is located) has improved to 3.4% from last year's level of 4.3%. Property values began increasing during 2013 and this favorable trend has continued to favorably impact Ad Valorem tax revenues in 2017. It is hoped that as the City continues to place more emphasis on neighborhood improvements in the residential areas (by providing improvements to the streets, sidewalks, drainage and infrastructure) and redevelopment, that property values within the City will respond and show a continued increase.

## **FINANCIAL CONTACT**

The City's financial statements are designed to present users (citizens, taxpayers, customers, rating agencies, investors and creditors) with a general overview of the City's finances and to demonstrate the City's accountability. If you have questions about the report or need additional information contact the City's Director of Administration or Senior Accountant, City of Seminole, 9199 113<sup>th</sup> Street North, Seminole, FL 33772 – telephone (727) 391-0204.

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## **Basic Financial Statements**

The basic financial statements include the government-wide financial statements, fund financial statements, and notes to the financial statements. The government-wide financial statements present financial information about the reporting government as a whole, except for its fiduciary activities. The fund financial statements present financial information about major funds individually and nonmajor funds in the aggregate for the governmental funds and fiduciary funds in the aggregate. The notes to the financial statements present information essential for fair presentation of the financial statements that is not displayed on the face of the financial statements.



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CITY OF SEMINOLE, FLORIDA

STATEMENT OF NET POSITION

September 30, 2017

With Comparative Amounts for September 30, 2016

	Governmental Activities	
	<u>2017</u>	<u>2016 (Restated)</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash, pooled cash, and cash equivalents	\$ 14,412,144	\$ 13,561,593
Receivables		
Accounts	2,629	5,173
Taxes	274,245	249,626
Due from other governments	1,687,585	1,795,768
Inventories - at cost	59,122	65,590
Prepaid items	131,350	135,365
Total current assets	<u>16,567,075</u>	<u>15,813,115</u>
<b>NON-CURRENT ASSETS</b>		
Land, improvements and land rights	10,509,085	10,649,240
Buildings	25,987,376	23,613,640
Improvements other than buildings	3,629,205	3,485,243
Equipment	8,281,376	8,005,575
Infrastructure	7,605,151	7,511,228
Construction in progress	1,383,045	1,160,701
Accumulated depreciation	(18,441,116)	(17,280,935)
Total non-current assets	<u>38,954,122</u>	<u>37,144,692</u>
<b>TOTAL ASSETS</b>	<u>55,521,197</u>	<u>52,957,807</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Defined benefit pension plans	<u>4,942,130</u>	<u>3,746,603</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<u>\$ 60,463,327</u>	<u>\$ 56,704,410</u>

The notes to the financial statements are an integral part of this statement.

	Governmental Activities	
	2017	2016 (Restated)
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 275,148	\$ 487,720
Accrued liabilities	768,131	670,238
Current portion of		
Compensated absences	715,441	688,311
Revenue bonds payable	938,228	926,376
Total current liabilities	<u>2,696,948</u>	<u>2,772,645</u>
<b>NON-CURRENT LIABILITIES</b>		
Net Other Post Employment Benefit liability	137,399	127,334
Compensated absences	183,238	173,232
Net Pension Liability	9,130,398	7,131,883
Revenue bonds payable	933,449	1,871,677
Total non-current liabilities	<u>10,384,484</u>	<u>9,304,126</u>
<b>TOTAL LIABILITIES</b>	<u>13,081,432</u>	<u>12,076,771</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred revenue	134,526	107,901
Defined benefit pension plans	729,902	396,761
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>864,428</u>	<u>504,662</u>
<b>NET POSITION</b>		
Net investment in capital assets	37,082,445	34,346,639
Restricted:		
Infrastructure	4,796,427	3,982,253
Impact fees	458,941	427,716
Fire equipment	1,324,190	1,055,340
Library	109,822	109,571
Tree and landscape mitigation	122,698	94,243
Unrestricted	<u>2,622,944</u>	<u>4,107,215</u>
<b>TOTAL NET POSITION</b>	<u>46,517,467</u>	<u>44,122,977</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>	<u>\$ 60,463,327</u>	<u>\$ 56,704,410</u>

CITY OF SEMINOLE, FLORIDA

STATEMENT OF ACTIVITIES

For the Year Ended September 30, 2017

With Comparative Amounts for the Year Ended September 30, 2016

FUNCTIONS/PROGRAMS	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
GOVERNMENTAL ACTIVITIES				
General government	\$ 1,600,302	\$ 591,676	\$ -	\$ -
Law enforcement	1,663,741	52,168	-	-
Fire	9,289,154	6,989,756	20,911	885,599
Code enforcement	552,048	747,155	-	-
Physical environment	890,862	74,734	20,791	-
Public works	1,137,588	-	24,237	2,870
Library	1,160,834	84,343	207,598	-
Recreation	1,633,034	552,711	-	-
Interest on long-term debt	33,225	-	-	-
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>17,960,788</b>	<b>9,092,543</b>	<b>273,537</b>	<b>888,469</b>

General Revenues

Taxes:

Ad valorem

Franchise fees

Utility taxes

Communication services tax

Half-cent sales tax

Infrastructure tax

Local option gas tax

Other taxes

State revenue sharing

Investment income

Miscellaneous

Total general revenues

Change in net position

Net position - beginning of year

Prior period adjustment

Net position - beginning of year as restated

Net position - end of year

The notes to the financial statements are an integral part of this statement.

Net (Expense) Revenue and  
Changes in Net Position -  
Governmental Activities

2017	2016 (Restated)
\$ (1,008,626)	\$ (978,797)
(1,611,573)	(1,605,882)
(1,392,888)	(2,013,789)
195,107	219,415
(795,337)	(860,403)
(1,110,481)	(1,043,803)
(868,893)	(803,635)
(1,080,323)	(1,001,589)
(33,225)	(44,403)
<u>(7,706,239)</u>	<u>(8,132,886)</u>

2,867,920	2,703,650
1,350,163	1,330,080
1,187,827	1,155,885
688,875	695,750
1,152,155	1,118,003
1,775,456	1,724,478
249,397	247,261
22,686	29,705
562,279	520,348
67,789	31,382
176,182	98,610
<u>10,100,729</u>	<u>9,655,152</u>
<u>2,394,490</u>	<u>1,522,266</u>
44,122,977	41,773,807
-	826,904
<u>44,122,977</u>	<u>42,600,711</u>
<u>\$ 46,517,467</u>	<u>\$ 44,122,977</u>

CITY OF SEMINOLE, FLORIDA

BALANCE SHEET  
GOVERNMENTAL FUNDS

September 30, 2017  
With Comparative Amounts for September 30, 2016

	2017			
	General	Transportation Impact Fee	Grants	Infrastructure Sales Surtax
<b>ASSETS</b>				
Cash, pooled cash, and cash equivalents	\$ 5,825,155	\$ 489,856	\$ 240,223	\$ 4,680,424
Receivables:				
Accounts	2,629	-	-	-
Taxes	274,245	-	-	-
Due from other governments	1,564,231	-	7,351	116,003
Inventories - at cost	59,122	-	-	-
Prepaid items	131,350	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 7,856,732</b>	<b>\$ 489,856</b>	<b>\$ 247,574</b>	<b>\$ 4,796,427</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts payable	\$ 186,605	\$ 30,915	\$ -	\$ -
Accrued liabilities	766,292	-	-	-
<b>TOTAL LIABILITIES</b>	<b>952,897</b>	<b>30,915</b>	<b>-</b>	<b>-</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred revenue	134,526	-	-	-
<b>FUND BALANCES</b>				
Fund balances				
Nonspendable:				
Inventories	59,122	-	-	-
Prepaid items	131,350	-	-	-
Restricted for:				
Infrastructure	-	-	-	4,796,427
Impact fees	-	458,941	-	-
Fire equipment - County	-	-	-	-
Library	-	-	-	-
Tree and landscape mitigation	-	-	-	-
Committed for:				
Subsequent year contractual obligation	45,645	-	-	-
Grants fund	-	-	247,574	-
Special events fund	-	-	-	-
Assigned to:				
Capital projects	1,473,378	-	-	-
Unassigned:				
General fund	5,059,814	-	-	-
<b>TOTAL FUND BALANCES</b>	<b>6,769,309</b>	<b>458,941</b>	<b>247,574</b>	<b>4,796,427</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 7,856,732</b>	<b>\$ 489,856</b>	<b>\$ 247,574</b>	<b>\$ 4,796,427</b>

The notes to the financial statements are an integral part of this statement.

				2016
Capital Improvement	Other Governmental Funds	Total Governmental Funds	Total	
\$ 2,860,278	\$ 316,208	\$ 14,412,144	\$ 13,561,593	
-	-	2,629	5,173	
-	-	274,245	249,626	
-	-	1,687,585	1,795,768	
-	-	59,122	65,590	
-	-	131,350	135,365	
<u>\$ 2,860,278</u>	<u>\$ 316,208</u>	<u>\$ 16,567,075</u>	<u>\$ 15,813,115</u>	
\$ 55,301	\$ 2,327	\$ 275,148	\$ 487,720	
-	-	766,292	667,488	
<u>55,301</u>	<u>2,327</u>	<u>1,041,440</u>	<u>1,155,208</u>	
-	-	134,526	107,901	
-	-	59,122	65,590	
-	-	131,350	135,365	
-	-	4,796,427	3,982,253	
-	-	458,941	427,716	
1,324,190	-	1,324,190	1,055,340	
-	109,822	109,822	109,571	
-	122,698	122,698	94,243	
-	-	45,645	19,050	
-	-	247,574	247,586	
-	81,361	81,361	80,190	
1,480,787	-	2,954,165	3,273,288	
-	-	5,059,814	5,059,814	
<u>2,804,977</u>	<u>313,881</u>	<u>15,391,109</u>	<u>14,550,006</u>	
<u>\$ 2,860,278</u>	<u>\$ 316,208</u>	<u>\$ 16,567,075</u>	<u>\$ 15,813,115</u>	

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CITY OF SEMINOLE, FLORIDA

RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET POSITION  
GOVERNMENTAL FUNDS

September 30, 2017

Fund Balances - total governmental funds \$ 15,391,109

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.

Governmental capital assets	\$ 57,395,238	
Less accumulated depreciation	<u>(18,441,116)</u>	38,954,122

Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.

Accrued interest payable	(1,839)	
Net Other Post Employment Benefit liability	(137,399)	
Compensated absences	(898,679)	
Net Pension Liability	(9,130,398)	
Revenue bonds payable	<u>(1,871,677)</u>	<u>(12,039,992)</u>

Deferred inflows and outflows of resources related to pensions are not reported in the governmental funds but will be recognized in pension expense on a long-term basis and are therefore reported in the statement of net position.

Deferred inflows of resources related to pensions	(729,902)	
Deferred outflows of resources related to pensions	<u>4,942,130</u>	<u>4,212,228</u>

Net position of governmental activities. \$ 46,517,467

The notes to the financial statements are an integral part of this statement.

CITY OF SEMINOLE, FLORIDA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS

For the Year Ended September 30, 2017  
With Comparative Amounts for the Year Ended September 30, 2016

	2017			
	General	Transportation Impact Fee	Grants	Infrastructure Sales Surtax
<b>REVENUES</b>				
Taxes	\$ 6,094,785	\$ -	\$ -	\$ 1,775,456
Licenses and permits	871,133	-	-	-
Intergovernmental revenue	3,215,858	-	7,351	-
Charges for services	7,905,874	-	-	-
Fines and forfeitures	83,499	-	-	-
Miscellaneous revenue	243,452	31,225	2,870	1,608
<b>TOTAL REVENUES</b>	<b>18,414,601</b>	<b>31,225</b>	<b>10,221</b>	<b>1,777,064</b>
<b>EXPENDITURES</b>				
Current				
General government	1,404,324	-	-	378
Public safety	10,233,717	-	7,351	-
Physical environment	686,268	-	2,882	2,000
Public works	926,459	-	-	-
Culture and recreation	2,173,090	-	-	-
Capital Outlay	390,588	-	-	-
Debt service				
Principal retirement	-	-	-	926,376
Interest and fiscal charges	-	-	-	34,136
<b>TOTAL EXPENDITURES</b>	<b>15,814,446</b>	<b>-</b>	<b>10,233</b>	<b>962,890</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>2,600,155</b>	<b>31,225</b>	<b>(12)</b>	<b>814,174</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from sale of capital assets	227,125	-	-	-
Transfers in	-	-	-	-
Transfers out	(3,234,981)	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(3,007,856)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(407,701)</b>	<b>31,225</b>	<b>(12)</b>	<b>814,174</b>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>7,177,010</b>	<b>427,716</b>	<b>247,586</b>	<b>3,982,253</b>
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ 6,769,309</b>	<b>\$ 458,941</b>	<b>\$ 247,574</b>	<b>\$ 4,796,427</b>

The notes to the financial statements are an integral part of this statement.

			2016
Capital Improvement	Other Governmental Funds	Total Governmental Funds	Total
\$ -	\$ -	\$ 7,870,241	\$ 7,609,843
-	-	871,133	845,312
-	-	3,223,209	2,665,072
-	-	7,905,874	7,617,744
-	-	83,499	62,102
-	122,167	401,322	278,610
-	122,167	20,355,278	19,078,683
6,915	-	1,411,617	1,325,626
-	-	10,241,068	9,981,601
-	-	691,150	650,431
-	-	926,459	864,539
3,291	92,290	2,268,671	2,265,869
2,851,235	-	3,241,823	1,509,625
-	-	926,376	915,211
-	-	34,136	45,302
2,861,441	92,290	19,741,300	17,558,204
(2,861,441)	29,877	613,978	1,520,479
-	-	227,125	5,254
3,234,981	-	3,234,981	1,267,321
-	-	(3,234,981)	(1,267,321)
3,234,981	-	227,125	5,254
373,540	29,877	841,103	1,525,733
2,431,437	284,004	14,550,006	13,024,273
<u>\$ 2,804,977</u>	<u>\$ 313,881</u>	<u>\$ 15,391,109</u>	<u>\$ 14,550,006</u>

CITY OF SEMINOLE, FLORIDA

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Year Ended September 30, 2017

Net change in fund balances - total governmental funds \$ 841,103

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures.  
However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.

Expenditures for capital assets	\$ 3,241,823	
Less current year depreciation	<u>(1,292,238)</u>	1,949,585

In the statement of activities, a gain or loss is reported on the disposal of capital assets based on the sale price less the remaining un-depreciated cost, whereas in the governmental funds the proceeds from the sale of capital assets increase financial resources. The remaining un-depreciated cost of assets disposed of results in a decrease in net position.

Un-depreciated cost of capital assets sold as surplus or disposed of		(140,155)
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Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.		926,376
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Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Change in accrued interest	911	
Current year cost - Other Post Employment Benefits	(10,065)	
Change in compensated absences	(37,136)	
Pension expense	<u>(1,136,129)</u>	<u>(1,182,419)</u>

Change in net position of governmental activities.		<u>\$ 2,394,490</u>
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The notes to the financial statements are an integral part of this statement.

CITY OF SEMINOLE, FLORIDA

STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUND

September 30, 2017

With Comparative Amounts for September 30, 2016

	Firefighters' Pension Trust Fund	
	<u>2017</u>	<u>2016</u>
<b>ASSETS</b>		
Investments		
U.S. government securities	\$ 2,945,979	\$ 2,482,057
Equity investments	24,019,338	22,124,403
Asset backed securities	4,796,515	5,101,378
Real estate investment trusts	100,456	106,880
Limited partnership interest - real estate investment fund	4,676,881	4,488,631
Temporary investment funds	<u>536,830</u>	<u>907,116</u>
Total investments	37,075,999	35,210,465
Receivables		
Accrued interest	29,090	20,445
Contributions	407,567	310,573
State of Florida	856	9,915
Brokerage transactions	-	21,219
Total receivables	<u>437,513</u>	<u>362,152</u>
Prepaid benefits	<u>248,655</u>	<u>245,269</u>
<b>TOTAL ASSETS</b>	<u>37,762,167</u>	<u>35,817,886</u>
<b>LIABILITIES</b>		
Account payable	-	1,414
Accounts payable - brokerage transactions	<u>43,280</u>	<u>22,247</u>
<b>TOTAL LIABILITIES</b>	<u>43,280</u>	<u>23,661</u>
<b>NET POSITION</b>		
Net Position Restricted for Pension	<u>\$ 37,718,887</u>	<u>\$ 35,794,225</u>

The notes to the financial statements are an integral part of this statement.

CITY OF SEMINOLE, FLORIDA

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUND

For the Year Ended September 30, 2017

With Comparative Amounts for the Year Ended September 30, 2016

	Firefighters' Pension Trust Fund	
	2017	2016
<b>ADDITIONS</b>		
Contributions:		
Employer	\$ 407,567	\$ 310,573
Employee	351,503	414,471
State	246,275	261,278
Total contributions	<u>1,005,345</u>	<u>986,322</u>
Investment earnings:		
Net increase (decrease) in fair value of investments	3,367,276	1,908,871
Interest and dividends	674,739	677,260
Income from real estate investment fund	204,250	203,616
Miscellaneous	4,659	554
Total investment earnings	<u>4,250,924</u>	<u>2,790,301</u>
Less investment expense	<u>266,452</u>	<u>214,965</u>
Net investment earnings (loss)	<u>3,984,472</u>	<u>2,575,336</u>
<b>TOTAL ADDITIONS</b>	<u>4,989,817</u>	<u>3,561,658</u>
<b>DEDUCTIONS</b>		
Benefits	3,008,009	3,449,620
Administrative expenses	<u>57,146</u>	<u>63,464</u>
<b>TOTAL DEDUCTIONS</b>	<u>3,065,155</u>	<u>3,513,084</u>
<b>CHANGE IN NET POSITION</b>	1,924,662	48,574
<b>NET POSITION - BEGINNING OF YEAR</b>	<u>35,794,225</u>	<u>35,745,651</u>
<b>NET POSITION - END OF YEAR</b>	<u>\$ 37,718,887</u>	<u>\$ 35,794,225</u>

The notes to the financial statements are an integral part of this statement.

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Seminole (the City) maintains its accounting records in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

The City is a political subdivision of the State of Florida, located in Pinellas County in the southwest portion of the State. The City incorporated on January 4, 1972 under the provisions of the Laws of Florida, Chapter 165.04 under a mayor-council structure. On September 8, 1994, the Charter was amended to provide for the appointment of a City Manager, among other items. The City is approximately 5.3 square miles in area. The City provides its citizens with a full complement of municipal services. These services include public safety (police and fire), construction and maintenance of streets and sidewalks, stormwater management, recreation, public improvements, planning and zoning and general administrative services.

**1. Defining the Financial Reporting Entity:** The City follows the principals of Section 2100, "Defining the Reporting Entity" of GASB "Codification of Governmental Accounting and Financial Reporting Standards", which establish standards for defining and reporting on the "Financial Entity". The financial reporting entity includes the primary government, organizations for which the primary government is financially accountable and other organizations for which, if excluded, would cause the reporting entity's financial statements to be misleading or incomplete. Financial accountability is defined as the appointment of a voting majority to an organization's board and either the ability to impose its will on that organization, the possibility that the organization will impose or provide a financial burden or benefit to the primary government, or management of the primary government has operational responsibility for the component unit and manages the component unit in essentially the same manner in which it manages its own programs or departments. The City has no such applicable organizations that meet these requirements; therefore, the accompanying financial statements include only information relative to the primary government.

**2. Governmental Accounting Standards Board Statements**

The City presents its comprehensive annual financial report in accordance with the provisions of GASB Statement Number 34, "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments". This standard establishes the financial reporting requirements for state and local governments. The Statement establishes specific standards for the basic financial statements, management's discussion and analysis (MD&A), and certain required supplementary information.

As part of reporting pursuant to GASB Statement #34, there is a requirement that infrastructure; that is roads, sidewalks, curbing, and drainage improvements, etc. be accounted for in the comprehensive annual financial report. All major general infrastructure assets that were acquired or significantly reconstructed, or that received significant improvements, in fiscal years ending after June 30, 1980, are required to be retroactively reported. All newly acquired or improved infrastructure assets must be reported in accordance with GASB Statement #34. The City has included infrastructure assets acquired prior to June 30, 1980 that continue to be in use.

The basic financial statements include both government-wide and fund financial statements. The government-wide statements are presented using a full accrual, economic resource basis, which incorporates long-term assets and receivables and long-term liabilities. Governmental activities include the General Fund, Special Revenue Funds, and the Capital Improvement Fund. The City's Fiduciary Fund is not included in the government-wide statements since by definition these assets are being held for the benefit of a third-party and cannot be used to address activities or obligations of the government.

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

The government-wide Statement of Activities reports the gross and net cost for the various functional categories of the City that are otherwise supported by general government revenues. The expenses for each functional category are reduced by program revenues to ascertain the net costs for that function. Program revenues are defined as charges for services, operating grants, and capital grants that specifically relate to a specific program function. Charges for services include revenues arising from charges to customers or applicants who purchase, use, or directly benefit from the goods, services, or privileges provided. Operating grants and capital grants consist of revenues received from other governments, organizations, or individuals that are specifically attributable to a program and are restricted for either operating expenditures/expenses or capital expenditures/expenses associated with a specific program.

The fund financial statements are very similar to the financial statements presented in the previous model. The emphasis in the new model is on major funds, and non-major funds are summarized into a single column.

The City's comprehensive financial report is presented in accordance with the provisions of Statement Number 44, "Economic Condition Reporting: The Statistical Section," which improves the understandability and usefulness of the information that local governments present as supplementary information in the statistical section. Furthermore, this standard incorporates the government-wide, accrual-based information established by Statement Number 34.

**3. Measurement Focus:** The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund statements are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets. The measurement focus is the determination of financial position and sources and uses of resources, rather than net income determination.

The fiduciary fund statements are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Operating statements of these funds present increases (e.g. additions) and decreases (e.g. deductions) in net position.

**4. Fund Accounting:** The City organizes its accounting system on the basis of funds, each of which is considered a separate accounting entity with a self-balancing set of accounts. The various funds are grouped in the financial statements as follows:

Governmental Fund Types:

General Fund: This fund type is used to account for all financial resources, except those required by law or administrative action to be accounted for in another fund. The general fund is always reported as a major fund.

Special Revenue Funds: This fund type is used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes.

Transportation Impact Fee Fund – This fund accounts for the proceeds of transportation impact fees that are restricted for capital outlays associated with roads and streets. The City elected to have this fund reported as a major fund in the governmental fund financial statements.



**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

Grants Fund – This fund accounts for the proceeds of grants that have restrictions placed on their use. The City elected to have this fund reported as a major fund in the governmental fund financial statements.

Infrastructure Sales Surtax Fund – This fund accounts for the proceeds of the infrastructure sales surtax which is restricted for fixed capital outlays associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy in excess of five years or vehicles that have a life expectancy of at least five years. This fund is reported as a major fund in the governmental fund financial statements.

Special Events Fund – This fund accounts for the proceeds and expenditure of funds associated with various special events sponsored by the City. This fund is reported as a non-major fund in the governmental fund statements.

Library Fund – This fund accounts for the proceeds of donations that have been restricted by the donor for the library. This fund is reported as a non-major fund in the governmental fund statements.

Tree and Landscape Mitigation Fund - This fund accounts for the proceeds of tree mitigation fees that are restricted for capital outlays associated with the planting of trees and replacement of landscaping. This fund is reported as a non-major fund in the governmental fund statements.

Capital Projects Fund: This fund type includes the Capital Improvement Fund which accounts for financial resources earmarked or segregated for the acquisition and construction of capital assets. This fund is reported as a major fund in the governmental fund financial statements.

Fiduciary Fund Types:

Trust Funds: This fund type accounts for the activities of the pension funds, which accumulate resources for pension benefit payments to qualified employees.

**5. Basis of Accounting:** Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

The government-wide financial statements and the fiduciary fund financial statement are presented on an accrual basis of accounting. The governmental funds in the fund financial statements are presented on the modified accrual basis of accounting.

Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available (susceptible to accrual). Revenues are generally considered available when they are received in cash (unless legally restricted to some future period) or when earned and expected to be collected soon enough after year-end to pay liabilities of the current period. For this purpose, revenues are considered to be available if they are collected within 60 days of year-end. Revenues that are susceptible to accrual include franchise fees, sales tax, local option gas tax, interest revenue, state revenue sharing entitlements, and intergovernmental grants. Expenditures are recorded at the time the related fund liabilities are incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due.

Under the accrual basis of accounting, revenues are recognized in the period when earned and expenses are recognized in the period when incurred.

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**6. Budgets and Budgetary Accounting:** The City follows these procedures in establishing the budgetary data reflected in the financial statements.

- a. On or before June 1 of each year, the department heads submit requests for appropriations to the City Manager so that a budget may be prepared. The budget is prepared by fund, function and activity (departments), and includes information for the prior fiscal year, current year estimates, and requested appropriations for the next fiscal year.
- b. The City Manager presents the proposed budget to the City Council by July 1. The budget contains proposed expenditures and the means to finance them, including a proposed property tax millage. Any changes in the budget must be within the revenues and reserves estimated as available by the City Manager and the department heads, or the revenue estimates may be changed by an affirmative vote of a majority of the City Council.
- c. Public hearings are conducted to obtain taxpayer comments on the proposed budget and property tax millage rate.
- d. The budget and property tax millage is approved by the City Council in September.
- e. An annual budget is adopted for the General Fund on a basis consistent with generally accepted accounting principles. The City does not formally adopt an annual budget for any other major fund.
- f. Expenditures may not exceed legal appropriations at the department level. The City Manager is authorized to transfer budget amounts within departments; however, any revision that alters the total expenditures of any department must be approved by the City Council. Appropriations lapse at year-end. All budget amounts presented in the accompanying financial statements have been adjusted for revisions as approved by the City Council during the year. General Fund appropriations were increased \$2,986,651 as a result of these approved revisions.
- g. For the year ended September 30, 2017, within the General Fund, expenditures exceeded appropriations in the following departments: fire control - \$145,767 and code enforcement - \$14,220.

**7. Property Taxes:** Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and Pinellas County Tax Collector. The laws of the State regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statutes permit municipalities to levy property taxes at a rate up to 10 mills. The millage rate in effect for the fiscal year ended September 30, 2017 was 2.4793.

The tax levy of the City is established by the City Council prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the City millage into the total tax levy, which includes the tax requirements of the county, municipalities, independent districts, and the Pinellas County School Board.

All property is reassessed according to its fair market value on January 1 of each year. Each assessment roll is submitted to the Executive Director of the State Department of Revenue for review to determine if the roll meets all of the appropriate requirements of the Florida Statutes.

All taxes are due and payable on November 1 of each year or as soon thereafter as the assessment roll is certified and delivered to the Pinellas County Tax Collector. All unpaid taxes become delinquent on April 1 following the year in which they are assessed. Discounts are allowed for early payment at the rate of 4%

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

in the month of November, 3% in the month of December, 2% in the month of January and 1% in the month of February. The taxes paid in March are without discount.

Delinquent taxes on real property bear interest at 18% per year. On or prior to June 1 following the tax year, certificates are sold for all delinquent taxes on property. Tax certificates bear interest at 18% per year or at any lower rate bid by the buyer. The certificate holder may make application for a tax deed on any unredeemed tax certificates after a period of two years.

Delinquent taxes on personal property bear interest at 18% per year until the tax is satisfied either by seizure and sale of the property or by the five-year statute of limitations.

Because of the Pinellas County Tax Collector's efficient system for selling tax certificates and remitting the proceeds to the City, any delinquent or uncollected property taxes at year-end are immaterial. The City's tax calendar is as follows:

Valuation Date:	January 1
Levy Date:	November 1
Due Date:	March 31, succeeding year
Lien Date:	April 1, succeeding year

**8. Assets, Liabilities, and Fund Equity:**

Cash, Pooled Cash, and Cash Equivalents and Investments: The City utilizes a consolidated cash pool to account for cash and cash equivalents of all City funds. The consolidated cash pool concept allows each participating fund to benefit from the economies of scale and improved yield that are inherent to a larger pool. Formal accounting records detail the individual equities of the participating funds.

The City considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The majority of the City's pooled investments have the general characteristics of demand deposits, in that additional funds may be deposited at any time and funds may be withdrawn at any time without prior notice or penalty. Therefore, all of the pooled investments regardless of their maturities are considered cash equivalents.

Investments, which are currently reported only in the fiduciary fund, are reported at fair value. Investments in common stocks and bonds traded on a national securities exchange are valued at the last reported sales price on the last business day of the year. Investments in mutual fund type securities are valued at the net asset value of the fund based on the underlying assets held in the fund. The fair value of an investment is the amount at which an investment could be exchanged in a current sale between a willing buyer and a willing seller, other than in a forced or liquidation sale.

Receivables: No allowance for doubtful accounts has been recorded as of September 30, 2017 and 2016 as management considers all accounts collectible.

Inventories: Inventories are valued at average cost. Inventories in the governmental funds are accounted for by the consumption method, wherein inventories are charged as expenditures when used.

Prepaid Items: Payments made to vendors for services that will benefit periods beyond September 30, 2017 are recorded as prepaid items and are accounted for based on the consumption method of accounting.

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

Capital Assets: Capital assets acquired or constructed in excess of \$5,000 are capitalized at historical cost. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are recorded at acquisition value as of the date received. Additions, improvements, and other capital outlays that extend the useful life of an asset are capitalized. Other costs incurred for repair and maintenance are expensed as incurred. Depreciation is provided using the straight-line method. The estimated useful lives of the various classes of depreciable assets are as follows:

Buildings	50 years
Improvements other than buildings	10-30 years
Equipment	3-15 years
Infrastructure	15-50 years

Interest cost is not capitalized on assets in the governmental funds.

Compensated Absences: Employees earn vacation and sick leave beginning with their first pay period.

Vacation Leave: Annual vacation accrues according to the number of regularly scheduled hours an employee works and the employee's length of service. The vacation accrual for part-time employees is calculated on a pro-rated basis. It is the intent of the City that employees will use their vacation leave during the year following the year in which it is earned. If vacation time is not used in the subsequent year, it is forfeited, unless a specific waiver is obtained from the City Manager. At termination employees are paid for any accumulated vacation leave that is available at that time.

Sick Leave: It is the City's policy that full-time (forty hour per week) employees earn eight (8) hours of sick leave for each full month of employment, full-time (fifty-six hour per week) employees earn twelve (12) hours of sick leave for each full month of employment, and part-time employees earn pro-rated sick leave based upon the employee's standard work week. Sick leave may be accumulated up to a maximum of nine hundred-sixty hours for all forty hour per week employees, one thousand four hundred forty hours for all fifty-six hour per week employees, and three hundred hours for all part-time employees. Employees who have completed ten years of service with the City and are in good standing upon separation are entitled to receive ten percent (10%) of accumulated sick leave. Employees who have reached normal retirement age who will retire from their position and are in good standing are entitled to receive thirty percent (30%) of accumulated sick leave.

All compensated absences are accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Deferred Inflows of Resources: In the governmental funds and government-wide statements, the amount of business registration fees collected in advance of the October 1 due date is recorded as a deferred inflow of resources and will be recognized as revenue in the fiscal year the fees are due.

Deferred Inflows of Resources and Deferred Outflows of Resources Related to Pensions: Deferred inflows of resources and deferred outflows of resources related to pension plans that are derived from the difference between projected and actual earnings on the respective plan investments are amortized to pension expense over a closed five year period. Deferred inflows of resources and deferred outflows of resources related to pensions that are derived from differences between expected and actual experience with regard to economic or demographic factors (difference between expected and actual experience) in the measurement of the respective pension plan's total pension liability are amortized to pension expense over a closed period equal

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

to the average of the expected remaining service lives of all employees that are provided with pensions through the respective pension plan (active and inactive employees) determined as of the beginning of the measurement period. Contributions to the pension plan from the employer subsequent to the measurement date of the net pension liability and before the end of the reporting period are reported as a deferred outflow of resources related to pensions. This contribution is included as an increase in the respective pension plan fiduciary net position in the subsequent fiscal year.

Net Pension Liability: The City adopted GASB Statement Number 68, *Accounting and Financial Reporting for Pensions* and GASB Statement Number 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – An Amendment of GASB Statement Number 27* for fiscal year ended September 30, 2015. As a result of the implementation of GASB Statements 68 and 71, the City reported a restatement for the change in accounting principle as of October 1, 2013 for the Firefighters' Pension Trust Fund and as of October 1, 2014 for the City's proportionate interest in the Florida Retirement System cost sharing - multiple employer plan. The City did not have the information necessary to adopt GASB Statements 68 and 71 as of October 1, 2013 for the City's proportionate interest in the Florida Retirement System cost sharing - multiple employer plan.

Net Position: The government-wide financial statements utilize a net position presentation. Net position is presented in three components – invested in capital assets (net of related debt), restricted, and unrestricted.

- Net Investment in Capital Assets – This component of net position consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any debt attributable to the acquisition, construction, or improvement of those assets. This component does not include the portion of debt attributable to the unspent proceeds.
- Restricted – This component consists of amounts that have constraints placed on them either externally by third-parties (creditors, grantors, and contributors) or by law through constitutional provisions of enabling legislation. The City would typically use restricted assets first, as appropriate opportunities arise, but reserves the right to selectively defer the use of these funds. The government-wide statement of net position reports \$6,812,078 of restricted net position, of which impact fees and tree and landscape mitigation fees totaling \$581,639 are restricted by enabling legislation while all other restricted net positions are restricted by grantors, contributors or state law.
- Unrestricted – This component consists of net position that does not meet the definition of “net investment in capital assets” and “restricted”. Designations of net position made by the City's management are included in this component because these types of constraints are internal and management can remove or modify them.

Fund Balance Classification: The City reports fund balances in accordance with the provisions of GASB Statement Number 54 – “Fund Balance Reporting and Governmental Fund Type Definitions”. GASB Statement Number 54 provides that governmental fund financial statements will present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The City has classified Inventories and Prepaid Items as being Nonspendable as these items are not expected to be converted to cash or are not expected to be converted to cash within the next current year.

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

- **Restricted:** This classification includes amounts for which constraints have been placed on the use of the resources through either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.
- **Committed:** This classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action by the City Council through the approval of an ordinance. These amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same type of action, which is the approval of an ordinance that was employed when the funds were initially committed. This classification also includes contractual obligations (encumbrances) to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.
- **Assigned:** This classification includes amounts that are constrained by the City's intent to be used for a specific purpose but are neither restricted nor committed. The intent is expressed through the City Council by the inclusion of the constrained amounts in the City's subsequent year budget. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund. The City has assigned funds for Capital Projects which are to be used for the repair and replacement of capital assets.
- **Unassigned:** This classification includes the residual fund balance for the General Fund. The Unassigned classification would also include negative residual fund balances of any other governmental fund that cannot be eliminated by the offsetting of Assigned fund balance amounts.

The City would typically use Restricted fund balances first, followed by Committed resources and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources first and to defer the use of these other classified funds.

**9. Interfund Transactions:** Interfund transactions are either reflected as loans, services provided, reimbursements or transfers. Loans are reported as receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses and are not eliminated in the consolidation of the government-wide financial statements. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other inter-fund transactions are treated as transfers and are netted as part of the reconciliation of the government-wide presentation.

**10. Estimates:** The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**11. Comparative data / reclassifications:** The financial statements include summarized prior year comparative information that does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the financial statements for the year ended September 30, 2016, from which such summarized information was derived.

**NOTE B - CASH, POOLED CASH, CASH EQUIVALENTS, AND INVESTMENTS**

**Deposits**

Florida Statutes require depositories of public funds to provide collateral each month at least equal to 50 percent of the average daily balance of all public deposits in excess of deposit insurance. The City's deposits are covered by the Florida Security for Public Deposits Act, Chapter 280. All of the City's pooled cash funds are deposited in qualified public depositories, and are considered insured. The carrying amounts of the City's deposits at year-end were \$7,076,682.

**Cash Equivalent Investments**

The City's investment policy is to maintain funds in investments that yield the highest possible efficiency and return within the limitations established by the Florida Statutes. Florida Statute 218.415(17) authorizes the City to invest in the Local Government Surplus Funds Trust Fund; SEC registered money market funds with the highest credit quality rating, interest-bearing time deposits or saving accounts in qualified public depositories, direct obligations of the United States Treasury, and federal agencies and their instrumentalities. The City adheres to the State of Florida authorized investment policy.

The Local Government Surplus Funds Trust Fund (Florida Prime) is an investment pool administered by the Florida State Board of Administration which is a three-member board that is made up of the State elected officials of Governor, Chief Financial Officer and Attorney General. This Board is empowered by Florida law to invest funds at the request of local governments. The Florida Prime is treated as a "2a-7 like" pool in accordance with GASB Statement Number 31 and Number 59 and is valued using the pooled share price (amortized cost), which approximates fair value. The Florida Prime funds may be withdrawn upon demand. Investment income is recognized as earned and is allocated to participants of the Fund based on their equity participation. The amount on deposit in the Florida Prime as of September 30, 2017 was \$4,463,519.

The Florida Municipal Investment Trust (Trust) is an investment pool administered by the Florida League of Cities, Inc. It is an inter-local governmental entity created under the laws of the State of Florida. The Trust is an authorized investment under section 163.01 of the Florida Statutes. The City has invested in the Trust 0-2 Year High Quality Bond Fund. The amount on deposit with the Florida Municipal Investment Trust at September 30, 2017 was \$607,513.

The Florida Surplus Asset Fund Trust (Florida Safe Investment Pool) is a common law trust organized in 2007 under the laws of the State of Florida. An elected five member Board of Trustees oversees all actions and decides on general policies. The trust is administered by Florida Management and Administrative Services, LLC, the operations manager is PMA Financial Network, Inc. and the investment advisor is Prudent Man Advisors, Inc., an affiliate of PMA Financial Network, Inc. The trust includes a liquid money market-like investment called the "FL SAFE Fund" and one or more Term Series portfolios that have a fixed duration. Participants in the trust may invest in the FL SAFE Fund or any of the Term Series Portfolios. The Term Series Portfolios may consist of certificates of deposit, obligations of the U. S. government or its agencies or other investments allowed under Florida statutes. The FL SAFE Fund is accounted for as a Stable Net Position Value investment pool. The total amount on deposit with the Florida Surplus Asset Fund Trust at September 30, 2017 was \$2,263,230. The amount on deposit at September 30, 2017 was invested in the following: FL SAFE Fund - \$763,230 and Term Series and Certificate of Deposit Portfolios - \$1,500,000.

GASB Statement Number 53 – "Accounting and Financial Reporting for Derivative Instruments" was effective for fiscal year 2011. The City does not invest in derivative type instruments.

SEPTEMBER 30, 2017

**NOTE B - CASH, POOLED CASH, CASH EQUIVALENTS, AND INVESTMENTS** (continued)

Fair Value of Investments – The City categorizes its fair value of investments within the fair value hierarchy established by generally accepted accounting principles pursuant to GASB Statement No. 72, *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted market prices in active markets for identical assets; Level 2 inputs are significant other observable inputs, and Level 3 are significant unobservable inputs.

Interest Rate Risk – In compliance with the City’s investment policy, as of September 30, 2017, the City minimized the interest rate risk, related to the decline in market value of securities due to rising interest rates, by limiting the investment of operating funds to government investment pools so that securities are immediately available to meet cash requirements for ongoing operations without risk of market decline.

Credit Risk – In compliance with the City’s Investment Policy, as of September 30, 2017, the City minimized credit risk losses due to default of a security issuer or backer, by limiting investments to government investment pools.

A summary of cash, pooled cash, and cash equivalent type investments as reported in the accompanying Statement of Net Position as of September 30, 2017, is summarized below:

	<u>Carrying Amount</u>	<u>Fair Value Measurement</u>	<u>Overall Credit Rating</u>
Petty Cash	\$ 1,200	N/A	N/A
Deposits	7,076,682	N/A	N/A
Florida State Board of Administration Local Government Pooled Investment Fund – Florida Prime	4,463,519	Net Asset value	AAAm (S&P)
Florida Municipal Investment Trust 0-2 Year High Quality Bond Fund	607,513	Level 2 inputs	AAA/V1(Fitch)
Florida Surplus Asset Fund Trust FL SAFE Fund	763,230	Level 2 inputs	AAAm (S&P)
Term Series and Certificate of Deposit Portfolios	<u>1,500,000</u>	Level 2 inputs	Non-rated
Total Cash, Pooled Cash, and Cash Equivalents	<u>\$ 14,412,144</u>		

**Pension Plan Assets**

The City reports one pension fund in the accompanying financial statements: the Firefighters’ Pension Fund. The Firefighters’ Pension Fund has its own investment policy and related investment restrictions. The Firefighters’ Pension Fund is a defined benefit plan. All investments at year-end were in compliance with the Firefighters’ Pension Fund investment policies.

**Firefighters’ Pension Fund****Deposits**

The Firefighters’ Pension Fund (the Fund) Board of Trustees has appointed First State Trust Company as custodian of the Fund’s investments. The Fund assets have been invested with Morgan Stanley and UBS Trumbull Property Fund. Morgan Stanley holds temporarily un-invested cash funds primarily in the MS Active Asset Institutional Government Trust Fund and Morgan Stanley Bank Money Market accounts. First State Trust Company holds cash funds in a Northern Institutional Government Select account.



SEPTEMBER 30, 2017

**NOTE B - CASH, POOLED CASH, CASH EQUIVALENTS, AND INVESTMENTS** (continued)**Investments**

The Board of Trustees of the Firefighters' Pension Fund are authorized to invest in time, savings and money market accounts of an institution insured by the Federal Deposit Insurance Corporation; obligations of the U. S. Government or an agency or instrumentality of the U. S. Government, domestic and international equity securities such that not more than 5% of the Plan's assets shall be invested in the common stock of any one issuing company and no more than 10% of the Plan's assets shall be invested in foreign securities; domestic fixed income investments rated in one of the three highest classifications by a major rating service, and real estate such that no more than 10% of the Plan's assets may be invested in real estate with a limit of \$3,000,000 at the time of the initial investment. If commercial paper is acquired it must be only of the highest quality (A-1 or P-1). The Fund's targeted investment portfolio mix is as follows: large capitalization value stocks – 27.5%; large capitalization growth stocks – 27.5%; international stocks – 10%, fixed income securities – 25% and real estate – 10%.

The Firefighters' Pension Fund held the following investments as of September 30, 2017:

Investment Type	Fair Value	Fair Value Measurement	Overall Credit Rating	Average Effective Duration (Years)
Temporary investments funds:				
Cash and Money Market Balance	\$ 498,664	N/A	N/A	N/A
MS Active Asset Government. Trust	9,777	N/A	N/A	N/A
Northern Institutional Gov't. Select	28,389	N/A	N/A	N/A
U. S. Government and Government Sponsored Entity Bonds	2,945,979	Level 1 inputs	AAA	6
Asset backed securities:				
Non-rated – Fed. Home Loan Mtg. Corp. and Fed. National Mortgage Association	4,796,515	Level 3 inputs	N/A	24
Equity investments	24,019,338	Level 1 inputs	N/A	N/A
Real Estate Investment Trusts	100,456	Level 2 inputs		
Limited partnership interest - real estate investment fund (UBS Trumbull Property Fund)	4,676,881	Level 3 inputs	N/A	N/A
Total Investments	<u>\$37,075,999</u>			

**Credit Risk** – Consistent with state law the Plan's investment guidelines limit its fixed income securities to a quality rating of "A" or equivalent as rated by one or more recognized bond rating services at the time of purchase. Fixed income investments which are downgraded to a "BAA" or equivalent rating must be liquidated within a reasonable period of time not to exceed twelve months. Fixed income investments that are downgraded below a "BAA" rating are to be liquidated immediately.

**Interest Rate Risk** – Through its investment policies, the Plan manages its exposure to fair value losses arising from increasing interest rates.

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CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE C - CAPITAL ASSETS**

Capital asset activity for the fiscal year ending September 30, 2017 was as follows:

	Balance 10/1/16	Additions/ Transfers In	Deletions/ Transfers Out	Balance 9/30/17
<b>Governmental Activities:</b>				
Non-Depreciable assets				
Land, improvements and land rights	\$ 5,677,793	\$ -	\$ 140,155	\$ 5,537,638
Land improvements - roadway base	4,971,447	-	-	4,971,447
Total land and improvements	10,649,240	-	140,155	10,509,085
Construction and projects in progress	1,160,701	1,137,008	914,664	1,383,045
Depreciable assets				
Buildings	23,613,640	2,373,736	-	25,987,376
Improvements other than buildings	3,485,243	184,167	40,205	3,629,205
Equipment	8,005,575	367,653	91,852	8,281,376
Infrastructure	7,511,228	93,923	-	7,605,151
Total at historical cost	54,425,627	4,156,487	1,186,876	57,395,238
Less accumulated depreciation for:				
Buildings	5,788,351	592,662	-	6,381,013
Improvements other than buildings	1,987,196	185,781	40,205	2,132,772
Equipment	5,525,248	330,885	91,852	5,764,281
Infrastructure	3,980,140	182,910	-	4,163,050
Total accumulated depreciation	17,280,935	1,292,238	132,057	18,441,116
Capital assets, net	\$ 37,144,692	\$ 2,864,249	\$ 1,054,819	\$ 38,954,122

The City has determined that the cost of land improvements – roadway base represents an inexhaustible asset and therefore these costs are not being depreciated. The cost of land improvement – roadway base includes site preparation, excavating, fill dirt, and compaction.

Depreciation was charged to the governmental activities as follows:

General government	\$ 108,123
Fire	398,669
Code enforcement	12,233
Physical environment	182,909
Public works	179,024
Library	7,381
Recreation	403,899
	<u>\$ 1,292,238</u>

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE C - CAPITAL ASSETS** (continued)

In accordance with GASB Statement Number 51 –“Accounting and Financial Reporting for Intangible Assets”, the City includes computer software purchases as a capital asset in the category “Equipment” and property easements are included within the category “Land , improvements, and land rights”.

**NOTE D - LONG-TERM DEBT**

Long-term debt activity for the fiscal year ending September 30, 2017 was as follows:

	Balance 10/1/16	Additions	Reductions	Balance 9/30/17	Amounts Due Within One Year
<b>Governmental Activities:</b>					
Revenue Bonds 2014 payable	\$2,798,053	\$ -	\$ 926,376	\$1,871,677	\$ 938,228
Compensated absences	861,543	40,482	3,346	898,679	715,441
Totals	<u>\$3,659,596</u>	<u>\$ 40,482</u>	<u>\$ 929,722</u>	<u>\$2,770,356</u>	<u>\$1,653,669</u>

The compensated absences liability will be liquidated by the general fund.

Current Refunding of Debt:

On September 2, 2014 the City issued \$4,617,173 in Revenue Bonds- Series 2014 to refund the remaining balance of the 2009 Revenue Bonds in the amount of \$3,074,173, to provide partial funding for the construction of a new community center in the amount of \$1,500,000 and to pay for the debt issuance costs totaling \$43,000. As a result of the Series 2014 Revenue Bonds bearing a lower interest rate, a cash savings of \$335,650 was realized resulting in an economic gain on the current refunding. The present value of the cash savings was \$324,648.

Long-term debt for the governmental activities is comprised of the following at September 30, 2017:

<u>Revenue Bond, Series 2014</u> , in the amount of \$4,617,173 issued to partially finance the construction of a community center and to currently refund the Revenue Bonds, Series 2009. The interest rate on the bonds is 1.22% and is payable semi-annually on March 1 and September 1. The bonds mature annually through September 1, 2019. The payment of the principal and interest on the bonds is secured by a pledge of the one-cent discretionary infrastructure sales surtax.	\$ 1,871,677
<u>Compensated absences</u> , consisting of the vested portion of accumulated vacation and sick pay benefits due employees.	<u>898,679</u>
Total long-term debt	<u>\$ 2,770,356</u>

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE D - LONG-TERM DEBT** (continued)

The annual requirements to amortize the long-term debt as of September 30, 2017 are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Revenue Bond, Series 2014</u>			
2018	\$ 938,228	\$ 22,835	\$ 961,063
2019	933,449	11,388	944,837
	<u>\$ 1,871,677</u>	<u>\$ 34,223</u>	<u>\$ 1,905,900</u>

The debt service for the Revenue Bonds will be paid from the Infrastructure Sales Surtax Fund. The total debt service requirement in 2017 for the Series 2014 Revenue Bonds was \$960,512. The amount of Infrastructure Sales Surtax received for 2017 was \$1,775,456.

Interest expense on the Series 2014 Revenue Bonds in the amount of \$33,225, based on the accrual basis of accounting, is reported in the Statement of Activities.

Restrictions:

The Revenue Bonds, Series 2014 have a debt service reserve requirement that requires that the pledged Infrastructure Sales Surtax revenues be accounted for in a sinking fund such that upon each interest and principal payment date a sufficient amount of pledged revenues is available to pay the debt service.

**NOTE E - RETIREMENT PLANS**

The City maintains a single employer, defined benefit pension plan (Firefighters' Pension Plan) which covers all of its firefighters and a defined contribution 401(a) plan which covers the City's general employees hired on or after January 1, 1996. General employees hired prior to January 1, 1996 participate in the Florida Retirement System (System), a cost-sharing multiple-employer public employee retirement system (PERS), and effective March 28, 2006, all eligible new general employees as well as general employees previously participating in the defined contribution 401(a) plan that have elected to participate in the Florida Retirement System.

Florida Retirement System

*Plan Description:* The City of Seminole contributes to the Florida Retirement System (FRS), a cost-sharing multiple-employer public employee retirement system (PERS) defined benefit pension plan controlled by the State Legislature and administered by the Florida Department of Management Services, Division of Retirement. The System provides retirement and disability benefits, annual cost-of-living adjustments, a health insurance subsidy, and survivor benefits to plan members and beneficiaries. Chapter 121 of the Florida Statutes assigns the authority to establish and amend benefit provisions to the State of Florida Department of Management Services. The Division of Retirement issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. The report may be obtained by writing to the Department of Management Services, Division of Retirement, P. O. Box 9000, Tallahassee, Florida 32399-9000, by calling (850) 488-5706 or online at the Florida Retirement System Website:

[www.myfrs.com/content/resources/publications/index](http://www.myfrs.com/content/resources/publications/index)

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE E - RETIREMENT PLANS** (continued)

*Funding Policy:* Effective July 1, 2011, FRS requires contributions from covered members at a rate of 3%. The City is required by State Statute to contribute, on a monthly basis, an actuarially determined rate. The current rates for the indicated time periods, based on employees' gross earnings are:

	<u>07/01/2017 – 09/30/2017</u>	<u>07/01/2016 – 06/30/2017</u>
Regular Employees	7.92%	7.52%
Senior Management	22.71%	21.77%
Elected Officials	45.50%	42.47%

The City's contributions to the FRS for the fiscal years ending September 30, 2017, 2016, and 2015, were \$355,557, \$304,047, and \$265,581, respectively, and were equal to the required contributions for each year.

*Deferred Retirement Option Program:* The FRS Deferred Retirement Option Program (DROP) is a defined contribution plan and is available to a member when the member first reaches eligibility for normal retirement. The Plan is controlled by the State Legislature and administered by the Florida Department of Management Services, Division of Retirement. Chapter 121 of the Florida Statutes assigns the authority to establish and amend benefit provisions to the State of Florida Department of Management Services. DROP allows a member to retire while continuing employment up to 60 months. During DROP participation, the member's retirement benefits (increased by a cost-of-living adjustment each July) accumulate in the FRS Trust Fund and earn monthly interest equivalent to an annual rate of 6.5%. The member must cease employment after a maximum of 60 months, must satisfy the termination requirements for retirement, and is subject to reemployment restrictions thereafter. The member's DROP accumulation may be paid out as a lump sum payment, a rollover, or a combination partial lump sum payment and rollover. During the DROP eligibility period, the City is required to make contributions to FRS. The current rate, effective July 1, 2017 and continuing through September 30, 2017 based upon employees' gross earnings is 13.26%. The rate for the period July 1, 2016 through June 30, 2017 was 12.99%.

*Pension liabilities, Pension expense and Deferred Outflows (Inflows) of Resources related to pensions-* At September 30, 2017, as required by GASB 68 *Accounting and Financial Reporting for Pensions*, the City reported a net pension liability of \$3,087,108 for the FRS Plan component and \$1,022,450 for the HIS Plan component for its proportionate share of the FRS Pension Plan's net pension liability. The net pension liability, totaling \$4,109,558, was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The City's proportionate share as of the indicated dates are as follows:

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
FRS Plan Component	.015860828%	.009506714%	.008491243%
HIS Plan Component	.009562343%	.009477035%	.008697689%

For the fiscal year ended September 30, 2017 the City recognized pension expense of \$331,709 and \$41,573 for the FRS and HIS Plan components, respectively. Deferred Outflows and Inflows of resources related to pensions are from the following sources:

FRS Plan Component

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences between expected and actual experience	\$ 283,322	\$ 17,101
Changes in assumptions	1,037,486	-
Net difference between projected and actual earnings on investments	-	76,506
Changes in proportion and differences between City contributions and proportionate share of contributions	353,253	-
Contributions subsequent to the measurement date	71,975	-
	<u>\$ 1,746,036</u>	<u>\$ 93,607</u>

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE E - RETIREMENT PLANS** (continued)

HIS Plan Component

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences between expected and actual experience	\$ -	\$ 2,129
Changes in assumptions	143,722	88,412
Net difference between projected and actual earnings on investments	567	-
Changes in proportion and differences between City contributions and proportionate share of contributions	71,470	-
Contributions subsequent to the measurement date	11,844	-
	<u>\$ 227,603</u>	<u>\$ 90,541</u>

The deferred outflows of resources related to contributions subsequent to the measurement date of \$71,975 for the FRS component and \$11,844 for the HIS component will be recognized as a reduction in the net pension liability in the fiscal year ended September 30, 2018. Other amounts related to deferred outflows and inflows of resources in the amount of \$1,580,454 for the FRS component and \$125,218 for the HIS component will be recognized as pension expense as follows:

<u>Fiscal year ending September 30,</u>	<u>FRS component</u>	<u>HIS component</u>
2018	\$ 96,000	\$ 14,151
2019	96,000	14,151
2020	71,203	14,151
2021	49,582	13,785
2022	31,460	11,804
Thereafter	1,236,209	57,176

Net Pension Liability –

	<u>FRS component</u>	<u>HIS component</u>
City's proportionate share of Total Pension Liability	\$ 19,165,199	\$ 1,039,500
City's proportionate share of Plan Fiduciary Net Position	<u>(16,078,091)</u>	<u>(17,050)</u>
City's proportionate share of Net Pension Liability	<u>\$ 3,087,108</u>	<u>\$ 1,022,450</u>
 Plan Fiduciary Net Position as a Percentage of the Total Net Pension Liability	 83.99%	 1.64%

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE E - RETIREMENT PLANS** (continued)

Change in Net Pension Liability –

	<u>FRS component</u>	<u>HIS component</u>
Beginning balance – City’s proportionate share	\$ 2,400,453	\$ 1,104,509
Service Cost	328,915	25,974
Interest on total pension liability	1,980,093	28,784
Plan changes	14,621	-
Effect of economic/demographic gain or loss	224,028	-
Effect of assumptions	1,649,264	(91,576)
Employer contributions	(412,896)	(45,138)
Member contributions	(118,138)	-
Projected investment earnings	(1,670,426)	(353)
Net investment income	(1,311,714)	235
Administrative expense	2,908	15
	<hr/>	<hr/>
Ending balance – City’s proportionate share	<u>\$ 3,087,108</u>	<u>\$ 1,022,450</u>

Actuarial Assumptions – The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions:

	<u>FRS component</u>	<u>HIS component</u>
Valuation date	July 1, 2017	July 1, 2016
Measurement date	June 30, 2017	June 30, 2017
Inflation	2.60%	2.60%
Salary increases	3.25%, average, includes inflation	3.25%, average, includes inflation
Investment rate of return	7.10%, net of expense, includes inflation	N/A
Mortality tables	Generation RP-2000 with Projection Scale BB tables	Generation RP-2000 with Projection Scale BB tables
Discount rate	7.10%	3.58%

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2008 through June 30, 2014. The following changes in actuarial assumptions occurred in 2016 for the FRS component: the long-term expected rate of return was decreased from 7.60% to 7.10%. Additionally, for the HIS component, a change in the actuarial assumption was made increasing the municipal bond rate used to determine total pension liability from 2.85% to 3.58%.

The long-term expected rate of return on Pension Plan investments was not based on historical returns, but instead is based on a forward looking capital market economic model. The allocation policy’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized as follows:

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE E - RETIREMENT PLANS** (continued)

Asset Class	Target Allocation (1)	Annual Arithmetic Return	Compound Annual (Geometric) Return	Standard Deviation
Cash	1.00%	3.00%	3.00%	1.80%
Fixed Income	18.00%	4.50%	4.40%	4.20%
Global Equity	53.00%	7.80%	6.60%	17.00%
Real Estate	10.00%	6.60%	5.90%	12.80%
Private Equity	6.00%	11.50%	7.80%	30.00%
Strategic Investments	12.00%	6.10%	5.60%	9.70%
<b>Total</b>	<b>100.00%</b>			
Assumed Inflation – Mean			2.60%	1.9%

(1) As outlined in the Pension Plan’s Investment Policy

Sensitivity of the City’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate –  
The following table represents the City’s proportionate share of the net pension liability calculated at the respective discount rates and the proportionate share using a rate 1% less than and 1% more than the current rate.

FRS component	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
City’s Proportionate share of the net pension liability	\$ 5,587,480	\$ 3,087,108	\$ 1,011,227
HIS component	1% Decrease (2.58%)	Current Discount Rate (3.58%)	1% Increase (4.58%)
City’s Proportionate share of the net pension liability	\$ 1,166,750	\$ 1,022,450	\$ 902,255

Firefighters’ Pension Fund

*Plan Administration:* The Firefighters’ Pension Fund (the Plan) is administered by a 5 member Board of Trustees that is comprised of two Council appointees, two members of the department that are elected by the membership, and a fifth member who is elected by the other four members and appointed by Council.

*Membership in the Plan:* Membership of the Plan as of September 30, 2017:

Group	
Inactive plan members or beneficiaries currently receiving benefits	80
Inactive plan members entitled to but not yet receiving benefits	5
Active plan members:	71
<b>Total</b>	<b>156</b>



**NOTE E - RETIREMENT PLANS** (continued)

*Basis of Accounting:* The Plans' financial statements are prepared using the accrual basis of accounting. Employee and employer contributions are recognized as revenues in the period in which employee services are performed. Expenses are recognized when due and payable in accordance with the terms of the Plan. The Firefighters' Pension Fund issues separate, audited financial statements that may be obtained at the City of Seminole, 9199 113<sup>th</sup> Street N., Seminole, FL 33772-2806 or by calling 393-8711. The financial statements for the Plan are also presented on pages 27 and 28 of the basic financial statements.

*Plan Description and Benefits Provided:* The City contributes to a single-employer defined benefit pension plan that covers all firefighters. Firefighters who retire at age 55 and the completion of ten years of credited service, or age 62 regardless of credited service, or the completion of twenty-five years of credited service regardless of age, are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 3% of their average annual compensation times their years of credited service. The Plan permits early retirement at age 50 and the completion of ten years of credited service with benefits being reduced from 3% for each year from age 55. Benefits vest upon completing ten years of credited service and the members will receive the vested portion of their benefits at age 55. There is no post-retirement cost of living increase.

The Plan also provides death and disability benefits for participants with coverage beginning from the date of employment. Service incurred disability benefits are equal to 3% of the firefighter's average annual compensation times years of credited service plus 42% of their last two years' average final compensation with a maximum benefit of 75%. Non-service incurred disability benefits are equal to 3% of the firefighter's average annual compensation for their last two years. For vested member, pre-retirement death benefits are payable monthly to the designated beneficiary for ten years at the members' normal or early retirement date.

Member contributions are 8.86% effective October 1, 2016 of salary and are adjusted with each actuarial valuation to ensure that the City and the members have equal funding requirements. The member contribution rate shall not exceed 15%. Accumulated firefighter contributions are refunded if a firefighter leaves covered employment before completing ten years of credited service. Interest is not paid on contributions of terminated firefighters.

Excise tax payments are also received from the State of Florida under Florida Statutes, Chapter 175. The Plan's administrative costs are financed through investment earnings.

*Net Pension Liability:* As noted previously, during the year ended September 30, 2015, the City adopted GASB 68 *Accounting and Financial Reporting for Pensions*. This required the City to record on its financial statements, its net pension liability for the Firefighters' Pension Plan. The net pension liability is measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service (total pension liability), less the amount of the pension plan's fiduciary net position.

The City's pension liability recorded in the September 30, 2017 financial statements was measured as of September 30, 2016.

*Actuarial Assumptions:* The total pension liability was determined using the following actuarial assumptions:

**NOTE E - RETIREMENT PLANS** (continued)

Investment rate of return	7.75%
Post retirement benefit increases	None
Projected salary increases	Service based: 4% to 5%
Inflation rate	2.30%
Discount rate	7.75%
Mortality basis	RP-2000 table with no projection, disabled lives set forward 2 years female and set back 4 years male

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of returns (expected returns net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by target asset allocation percentage and by adding expected inflation.

The following changes of assumptions were made for the measurement date September 30, 2016: as a result of Chapter 2015-157, Laws of Florida, the assumed rates of mortality were changed to the assumptions used by the Florida Retirement System for special risk employees and the inflation rate assumption was lowered from 3.5% to 2.3%, matching the long-term inflation assumption utilized by the Plan's investment consultant.

The best estimates of arithmetic real rates of return for each major asset class included in the Plan's adopted target asset allocation policy as of September 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Expected Return</u>
Domestic Equity	55%	7.67%
International Equity	10%	7.30%
Fixed Income	25%	2.47%
Real Estate	10%	3.58%
<u>Total</u>	<u>100%</u>	

The Plan did not hold investments in any one organization that represent 5% or more of the Plan's fiduciary net position. For the year ended September 30, 2017 the annual money-weighted rate of return on Plan investments net of investment expense was 7.54%. The money-weighted rate of return expresses investment performance net of investment expense, adjusted for the changing amounts actually invested.

The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that plan member (employees) contributions will be made at the current contribution rate and that plan sponsor (employer) contributions will be made at rates equal to the difference between actuarially determined contribution rates and the plan member rate. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Change in Net Pension Liability:* The change in the net pension liability for the year ended September 30, 2017 is as follows:

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE E - RETIREMENT PLANS** (continued)

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
	a	b	a -b
Beginning balance – as restated	\$ 39,399,036	\$ 35,772,115	\$ 3,626,921
Changes for the year:			
Service cost	716,045	-	716,045
Interest	2,974,989	-	2,974,989
Differences between expected and actual experience	161,240	-	161,240
Changes of assumptions	1,032,209	-	1,032,209
Contributions - employer	-	310,573	(310,573)
Contributions - State	-	268,067	(268,067)
Contributions - employees	-	390,603	(390,603)
Contributions – buy back	23,668	23,668	
Net investment income	-	2,584,673	(2,584,673)
Benefit payments, including refund of Employee contributions	(3,449,539)	(3,449,539)	-
Administrative expense	-	(63,352)	63,352
Net changes	1,458,612	64,693	1,393,919
Ending balance – as restated	<u>\$ 40,857,648</u>	<u>\$ 35,836,808</u>	<u>\$ 5,020,840</u>

The Plan Fiduciary Net Position as reported in the Statement of Fiduciary Net Position on page 27 of this report as of September 30, 2017 is \$37,718,887. The Plan Fiduciary Net Position as reported above of \$35,836,808 is as of the measurement date of September 30, 2016 and differs from the September 30, 2016 Plan Fiduciary Net Position as reported on page 27 of this report by \$42,583 due to timing differences resulting from the accrual of income and expense items.

*Sensitivity of the net pension liability to changes in the discount rate:*

1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
<u>\$10,183,990</u>	<u>\$5,020,840</u>	<u>\$1,637,957</u>

For the year ended September 30, 2017, the City recognized pension expense under GASB 68 of \$762,847.

The City has reported Deferred Outflows of Resources and Deferred Inflows of Resources related to pensions in the Statement of Net Position as of September 30, 2017 from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 134,366	\$ 545,754
Changes of assumptions	860,175	-
Net difference between projected and actual earnings on pension plan investments	1,973,950	-
Total	<u>\$ 2,968,491</u>	<u>\$ 545,754</u>

**NOTE E - RETIREMENT PLANS** (continued)

Amounts reported as Deferred Outflows of Resources and Deferred Inflows of Resources related to pensions will be recognized in pension expense as follows:

<u>Year ended September 30:</u>	<u>Amount</u>
2018	\$ 652,394
2019	652,392
2020	776,511
2021	142,532
2022	198,908
Thereafter	-

Employees' Pension Fund

*Plan Description:* The City, in accordance with Florida Statute 121, elected to opt out of the Florida Retirement System for newly hired employees effective January 1, 1996, and subsequently established a non-contributory defined contribution 401(a) plan administered by the ICMA Retirement Corporation under their prototype Profit-Sharing Plan and Trust Agreement. All new full time employees, except firefighters who are covered by a separate plan, are eligible to participate in the plan after one year of employment. Employees are fully vested after five years of service. Plan provisions and contribution requirements are established and may be amended by the City Council.

As previously disclosed, effective March 28, 2006, the City Council approved rejoining the Florida Retirement System for all eligible new general employees and general employees previously participating in the single-employer defined contribution 401(a) plan that have elected to participate in the Florida Retirement System. Existing employees as of March 28, 2006, who desired to remain in the 401(a) plan were permitted to do so.

*Funding Policy:* The 401(a) plan does not require contributions from members. The City contributes 10% of the annual compensation for general employees and 16% for executive employees. For fiscal years ending September 30, 2017, 2016, and 2015 the City contributed \$26,064, \$26,886, and \$51,782, respectively, to the plan. Contributions made by the City were equal to the required contributions. The net position of the pension fund was \$571,170 as of September 30, 2017.

Any portion of the unvested City contributions for employees who leave employment before five years of service are used to reduce the City's current period contribution requirement.

**NOTE F – OTHER POST EMPLOYMENT BENEFITS**

The City has adopted the provisions of GASB Statement 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions", as of October 1, 2008. This Statement provides for the determination and disclosure of the annual cost of providing other postemployment benefits (OPEB). The City provides other postemployment benefits in the form of retiree health care benefits.

*Plan Description:* The City provides a defined benefit postemployment health care plan, the City of Seminole Florida Post Retirement Benefits Plan (the Plan), whereby retired employees are able to purchase medical and dental care benefits through the City's health care provider. In accordance with Section 112.0801, of the Florida Statutes, because the City provides a medical and dental plan to active employees of the City and their eligible dependents, the City is also required to provide retirees with the opportunity to participate in this Plan. The Plan is administered by the City as a single-employer plan. The Plan is

**NOTE F – OTHER POST EMPLOYMENT BENEFITS** (continued)

currently unfunded. There is no separate trust through which benefits for retirees are funded. All approved benefits are paid from general assets when due. No assets are currently accumulated or earmarked for the Plan. The Plan does not issue separate, stand-alone audited financial statements.

To be eligible to participate in the Plan, *general* employees must have a minimum of 6 years of vesting service with the City, and must either retire at the age of 62 or above or retire after 30 years of service regardless of age. Early retirement may be taken within 20 years of normal retirement age after completing 6 years of service. *Firefighter* employees are eligible to participate in the Plan if they retire at the age of 55 or above with 10 years of service, retire after 25 years of service regardless of age, or retire at age 62 regardless of service. Early retirement may be taken at age 50 with 10 years of service.

The benefit provisions of the Plan are established by the City Council and may be amended by the City Council. The retired employees (including their eligible dependents) that are eligible to participate in the Plan are required to pay 100% of their respective health care insurance premiums and the City does not contribute toward this payment. However, the City subsidizes the premium rates paid by retirees by allowing them to participate in the plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. The resulting incremental increase in health care and dental insurance premiums results in an actuarial accrued liability to the City based on projected health care and dental insurance costs. Medicare eligible retirees are required to enroll in the Federal Medicare program for their primary coverage as soon as they are eligible.

*Funding Policy:* Contribution rates for the Plan are established on an annual basis by the City Council. While the City does not contribute directly towards the cost of retiree premiums via an explicit subsidy, the ability of retirees to obtain health insurance coverage at a group rate which includes active employees, constitutes a significant economic benefit to retirees, or an implicit subsidy. This implicit subsidy is considered to be another post employment benefit (OPEB) obligation of the City. The annual required contribution to fund the OPEB obligation is currently based on a pay-as-you-go funding approach. For the year ended September 30, 2017, the expected contribution from the City was \$3,178.

*Annual Other Postemployment Benefit Cost (OPEB) and Net OPEB Obligation.* The City's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution (ARC) of the employer, an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that would be required to cover the normal cost of the plan each year on a pay-as-you-go basis assuming a 30 year amortization period.

*Actuarial Methods and Assumptions:* Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, termination, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and annual required contributions of the employer are subject to continual revision and actual results are compared with past expectations and new estimates made about the future. Projections of benefits for financial reporting purposes are based on the substantive plan provisions, as understood by the employer and participating members, and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and participating members. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial liabilities consistent with the long-term perspective of the calculations.

**NOTE F – OTHER POST EMPLOYMENT BENEFITS** (continued)

A key assumption that had been used in the City’s initial actuarial valuation was that 100% of the active employees would participate in the defined benefit postemployment health care plan. Based on historical experience, the City determined that approximately only 10% of current employees avail themselves of the City’s defined benefit postemployment health care plan.

Based on this information, subsequent actuarial valuations have been based on the assumption that 10% of active employees will participate in the defined benefit postemployment health care plan. This change in a key assumption resulted in a significant decrease in the City’s Net OPEB Obligation when comparing the amounts reported as of September 30, 2012 (\$480,795) and September 30, 2013 (\$98,309). The Net OPEB Obligation reported in the Statement of Net Position as of September 30, 2017 is \$137,399.

The following table shows the City’s annual OPEB cost, the amount expected to be contributed by the City towards this OPEB obligation, and the end of year Net OPEB obligation:

	Pay-As-You-Go Funding - Fiscal Year Ending 9/30/17
Annual Required Contribution (ARC)	\$ 14,083
Interest on net OPEB obligation	224
Adjustment to ARC	(1,064)
Annual OPEB cost	13,243
Expected employer contribution	3,178
Increase in net OPEB obligation	10,065
Net OPEB obligation beginning of year	127,334
Net OPEB obligation end of year	<u>\$ 137,399</u>

*Schedule of Funding Progress*

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) Projected Unit Credit (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
10/1/16	\$ -	\$ 240,486	\$240,486	0.0%	\$6,980,779	3.44%
10/1/15	-	230,421	230,421	0.0%	6,719,435	3.43%
10/1/14	-	220,554	220,554	0.0%	6,416,368	3.44%
10/1/13	-	210,880	210,880	0.0%	6,046,522	3.49%
10/1/12	-	201,396	201,396	0.0%	6,648,207	3.02%
10/1/11	-	1,724,859	1,724,859	0.0%	5,717,008	30.17%
10/1/10	-	1,588,000	1,588,000	0.0%	5,572,986	28.49%

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE F – OTHER POST EMPLOYMENT BENEFITS** (continued)

*Three Year Trend Information*

Fiscal Year End	Actuarial Valuation Date	Annual OPEB Cost (AOC)	Actual Contribution (Estimated)	Percent of AOC Contributed	Net OPEB Obligation
9/30/17	10/1/16	\$13,243	\$3,178	24.0%	\$137,399
9/30/16	10/1/15	12,983	3,116	24.0%	127,334
9/30/15	10/1/14	12,729	3,055	24.0%	117,467

*Required Actuarial information*

Actuarial valuation date	October 1, 2016
Annual OPEB Cost	\$13,243
Contributions made	\$3,178
Actuarial cost method	Entry Age Cost Method
Amortization method	Level percent, closed
Remaining amortization period	29years
Asset valuation method	Unfunded
Actuarial assumptions:	
Investment rate of return	3%
Projected salary increases *	2%
Initial medical trend rated	9%
Ultimate medical trend rate	5%
* - Includes inflation at	2%

**NOTE G - FIRE PROTECTION FEES**

Fire protection fee revenue for the year ended September 30, 2017 was as follows:

Fire equipment – County	\$ 268,849
Fire equipment – Other	2,730
Fire protection fee – County	4,085,389
Fire protection fee – Redington Shores	111,572
Fire protection fee – North Redington Beach	75,209
Fire protection fee – Redington Beach	55,077
Fire protection fee – Bay Pines	103,386
	<u>\$ 4,702,212</u>

**NOTE H – INTERFUND TRANSFERS**

	Transfer in	Transfer out
General Fund	\$ -	\$ 3,234,981
Capital Improvement Fund	3,234,981	-
	<u>\$ 3,234,981</u>	<u>\$ 3,234,981</u>

The transfer from the General Fund to the Capital Improvement Fund in the amount of \$3,234,981 was for the acquisition and construction of capital assets.

**NOTE I - RISK MANAGEMENT**

The City is subject to losses in the normal course of operations resulting from general liability; property and casualty; workers' compensation; employee health and accident, environmental and antitrust matters. In an effort to reduce the rising costs of commercial insurance, the City purchases all of its insurance coverages, except for health coverage, from the Florida Municipal Insurance Trust (FMIT), which is serviced by the Florida League of Cities, Inc. The City does not retain any risk of loss as a member of the FMIT program.

The FMIT is a public entity risk pool currently operating as a common risk management and insurance program for local municipalities. The City pays an annual premium for property, liability, and workers' compensation based on members' experience. The City continues to carry commercial insurance for all other risks of loss including health and employee accident insurance.

During the fiscal year ended September 30, 2017, the City had no significant reductions of insurance coverage from the prior year. In addition, there have been no settlements that have exceeded the City's insurance coverage in any of the past three fiscal years.

**NOTE J - COMMITMENTS**

Grants: Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the State of Florida. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of the expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

Law Enforcement: The City annually contracts with the Sheriff of Pinellas County, Florida for law enforcement services. The cost of this contract for services for the fiscal year ended September 30, 2017 was \$1,642,504.

Fire Control: The City provides fire protection and EMS services to unincorporated areas of Pinellas County, Florida known as the Seminole Fire District under contracts expiring September 30, 2017. Revenue from these contracts for the fiscal year ended September 30, 2017 was \$4,702,212 for fire services and \$2,181,194 for emergency medical services. Expenditures are subject to review for compliance. At September 30, 2017, the City recorded a receivable from the County in the amount of \$1,324,190 for future capital outlays of fire protection equipment.

Contractual Commitments: General Fund encumbrances totaling \$45,645 as reported in the Balance Sheet – Governmental Funds.

Hurricane Irma Clean-up: The City entered into a Participant Agreement for Disaster Debris Monitoring and Management Services to provide clean-up from the damage caused by Hurricane Irma in September, 2017. The cost of these services is estimated to be in excess of \$325,000. The City will receive reimbursement from the Federal Emergency Management Agency (FEMA) for a significant portion of the expenses incurred. The cost of these services and the amount to be received from FEMA as reimbursement have not been recorded as of September 30, 2017 due to the uncertainty of the amount of the costs to be paid and the reimbursements that will be received.

**NOTE K - DEFERRED COMPENSATION PLAN**

The City maintains a deferred compensation plan (plan) under the provisions of Section 457 of the Internal Revenue Code, as amended. This law stipulates that all assets and income of the plan must be held in trust



**NOTE K - DEFERRED COMPENSATION PLAN** (continued)

for the exclusive benefit of the Plan participants and their beneficiaries. The City’s plan is administered by the International City Management Association (ICMA) Retirement Corporation and Nationwide Retirement Solutions and provides the plan participants with the option to invest in over twenty different registered investment funds (mutual funds). Although the City is the Trustee of the plan, the City has no administrative involvement and performs no investing function for the plan and has not, therefore, included the plan in this financial report.

**NOTE L – JOINT USE LIBRARY**

In May 2000, the City contracted with St. Petersburg College to develop, maintain, and operate a community library. The library serves as a multipurpose building for College and community use, including library program rooms, conference rooms, study rooms, offices, classrooms, computer lab rooms, a food service area, exhibition space, and College library instruction. The library was built and is owned by the College. The College is responsible for maintaining and repairing the facility, utilities, custodial services, security services, and all capital maintenance. The City is responsible for maintaining the collection and managing the daily operations of the library including the staffing of the library for a minimum of 62 hours per week with eight full-time and fifteen part-time employees. Additional staff positions or operating hours in excess of 62 hours per week are reimbursed by the College. For fiscal year ending September 30, 2017, the City billed the College \$60,528 for additional staffing requirements.

**NOTE M – PRIOR PERIOD ADJUSTMENTS**

During the year 2015, the City implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. As a result of the implementation of GASB Statements 68 and 71, the City reported a restatement of its net position for the change in accounting principle as of October 1, 2014.

The City has determined that the implementation of GASB Statements 68 and 71 for the Firefighters’ Retirement Fund as of October 1, 2014 was based on actuarial information for the reporting period ending September 30, 2016 rather than the reporting period ending September 30, 2015. As a result, the net position as of October 1, 2015 has been corrected and the impact of GASB Statements 68 and 71 on fiscal year ended September 31, 2016 has been restated.

The effects of this restatement as of October 1, 2015 are as follows:

Firefighters’ Retirement Fund	As Originally Reported	Impact of Correction	Restatement As Corrected
Deferred outflows of resources	\$ 2,163,560	\$ (1,818,241)	\$ 345,319
Deferred inflows of resources	(371,895)	(124,581)	(496,476)
Net pension liability	(3,626,921)	2,769,726	(857,195)
Decrease in net position	<u>\$ (1,835,256)</u>	<u>\$ 826,904</u>	<u>\$ (1,008,352)</u>

The restatement of net position as of October 1, 2015 in the amount of \$826,904 is reported in the Statement of Activities on pages 18 and 19 of this report.

The impact of correcting the GASB Statements 68 and 71 adjustments for the Firefighters’ Retirement Fund on fiscal year ended September 31, 2016 is as follows:

CITY OF SEMINOLE, FLORIDA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2017

**NOTE M – PRIOR PERIOD ADJUSTMENT** (continued)

	As Originally Reported	As Restated
Deferred outflows of resources	\$ 2,968,491	\$ 2,163,560
Deferred inflows of resources	\$ 545,754	\$ 371,895
Net pension liability	\$ 5,020,840	\$ 3,626,921
Increase (decrease) in net position	\$ (762,847)	\$ (826,904)

The total change in net position for the year ended September 30, 2016 as reported in the Statement of Activities as originally reported was an increase of \$1,586,323. The change in net position as restated for the year ended September 30, 2016 is an increase of \$1,522,266 for a net change of \$64,057.

**NOTE N – SUBSEQUENT EVENTS**

The City has considered subsequent events through the date of the audit report which is the date that the financial statements were available to be issued. There were no subsequent events that required an adjustment to the financial statements or disclosure in the notes to the financial statements.

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## **Required Supplementary Information**

Required supplementary information includes a budgetary comparison schedule for the general fund and schedules depicting the changes in net pension liability and contributions for the single employer defined benefit pension plan and the changes in net pension liability for the cost-sharing multiple-employer public employee retirement system plan.

CITY OF SEMINOLE, FLORIDA

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND

For the Year Ended September 30, 2017  
With Comparative Amounts for the Year Ended September 30, 2016

	2017			Variance with Final Budget Positive (Negative)	2016
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Total
	Original	Final			
<b>RESOURCES (INFLOWS):</b>					
<b>TAXES</b>					
Ad valorem	\$ 2,851,329	\$ 2,851,329	\$ 2,867,920	\$ 16,591	\$ 2,703,650
Utility taxes	1,103,427	1,103,427	1,187,827	84,400	1,155,885
Franchise fees	1,379,000	1,379,000	1,350,163	(28,837)	1,330,080
Communication services tax	690,000	690,000	688,875	(1,125)	695,750
<b>TOTAL TAXES</b>	<b>6,023,756</b>	<b>6,023,756</b>	<b>6,094,785</b>	<b>71,029</b>	<b>5,885,365</b>
<b>LICENSES AND PERMITS</b>					
Local business tax	140,000	140,000	154,764	14,764	144,471
Building permits and plan reviews	380,500	380,500	716,369	335,869	700,841
<b>TOTAL LICENSES AND PERMITS</b>	<b>520,500</b>	<b>520,500</b>	<b>871,133</b>	<b>350,633</b>	<b>845,312</b>
<b>INTERGOVERNMENTAL</b>					
Local option gas tax	230,000	230,000	249,397	19,397	247,261
State revenue sharing	435,000	435,000	562,279	127,279	520,348
Mobile home licenses	6,000	6,000	6,697	697	5,812
Alcoholic beverage licenses	11,000	11,000	14,338	3,338	22,276
Half-cent sales tax	950,800	950,800	1,152,155	201,355	1,118,003
Education reimbursement - Fire	17,120	17,120	98,717	81,597	83,134
State fuel tax refund	1,500	1,500	1,651	151	1,617
Library shared revenue	199,832	199,832	207,347	7,515	199,832
Department of Transportation maintenance reimbursement	29,000	29,000	24,237	(4,763)	23,530
Pinellas County share fire station construction	-	878,248	878,248	-	410,474
Recycling grant	13,000	13,000	13,596	596	13,431
State FEMA reimbursement	-	-	7,196	7,196	-
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>1,893,252</b>	<b>2,771,500</b>	<b>3,215,858</b>	<b>444,358</b>	<b>2,645,718</b>
<b>CHARGES FOR SERVICES</b>					
Administrative	420,906	420,906	460,190	39,284	441,213
Fire protection fees	4,623,830	4,623,830	4,702,212	78,382	4,497,596
Emergency medical services	2,181,294	2,181,294	2,181,194	(100)	2,060,960
Culture and recreation	525,750	525,750	523,244	(2,506)	581,721
Other	20,000	20,000	39,034	19,034	36,254
<b>TOTAL CHARGES FOR SERVICES</b>	<b>7,771,780</b>	<b>7,771,780</b>	<b>7,905,874</b>	<b>134,094</b>	<b>7,617,744</b>
<b>FINES AND FORFEITURES</b>					
Court fines	30,000	30,000	52,168	22,168	26,492
Other fines	27,000	27,000	31,331	4,331	35,610
<b>TOTAL FINES AND FORFEITURES</b>	<b>57,000</b>	<b>57,000</b>	<b>83,499</b>	<b>26,499</b>	<b>62,102</b>
<b>MISCELLANEOUS</b>					
Investment income	11,000	11,000	65,840	54,840	29,381
Contributions	-	-	1,430	1,430	879
Rents	23,000	23,000	84,755	61,755	53,534
Proceeds from sale of capital assets	200	192,362	227,125	34,763	5,254
Other	38,000	38,000	91,427	53,427	45,074
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>72,200</b>	<b>264,362</b>	<b>470,577</b>	<b>206,215</b>	<b>134,122</b>
<b>AMOUNTS AVAILABLE FOR APPROPRIATION</b>	<b>16,338,488</b>	<b>17,408,898</b>	<b>18,641,726</b>	<b>1,232,828</b>	<b>17,190,363</b>

(continued)

CITY OF SEMINOLE, FLORIDA

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND

For the Year Ended September 30, 2017 (continued)  
With Comparative Amounts for the Year Ended September 30, 2016

	2017			Variance with Final Budget Positive (Negative)	2016
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Total
	Original	Final			
<b>CHARGES TO APPROPRIATIONS (OUTFLOWS)</b>					
<b>GENERAL GOVERNMENT</b>					
Legislative					
Personal services	\$ 90,841	\$ 90,841	\$ 90,969	\$ (128)	\$ 91,109
Operating expenses	86,925	86,925	67,939	18,986	61,435
	<u>177,766</u>	<u>177,766</u>	<u>158,908</u>	<u>18,858</u>	<u>152,544</u>
Executive					
Personal services	286,045	286,045	297,982	(11,937)	258,104
Operating expenses	121,074	121,074	8,821	112,253	8,223
	<u>407,119</u>	<u>407,119</u>	<u>306,803</u>	<u>100,316</u>	<u>266,327</u>
City Clerk					
Personal services	79,814	79,814	79,346	468	80,295
Operating expenses	52,396	52,396	45,063	7,333	40,518
	<u>132,210</u>	<u>132,210</u>	<u>124,409</u>	<u>7,801</u>	<u>120,813</u>
Financial					
Personal services	158,266	158,266	110,882	47,384	97,711
Operating expenses	31,719	37,149	52,344	(15,195)	18,219
	<u>189,985</u>	<u>195,415</u>	<u>163,226</u>	<u>32,189</u>	<u>115,930</u>
Legal					
Operating expenses	57,080	57,080	44,109	12,971	52,116
	<u>57,080</u>	<u>57,080</u>	<u>44,109</u>	<u>12,971</u>	<u>52,116</u>
Administration					
Personal services	306,647	306,647	311,823	(5,176)	302,197
Operating expenses	109,534	109,534	102,575	6,959	87,592
	<u>416,181</u>	<u>416,181</u>	<u>414,398</u>	<u>1,783</u>	<u>389,789</u>
Facilities					
Personal services	54,025	54,025	57,020	(2,995)	53,108
Operating expenses	146,180	164,980	135,451	29,529	167,067
Capital outlay	-	-	7,487	(7,487)	-
	<u>200,205</u>	<u>219,005</u>	<u>199,958</u>	<u>19,047</u>	<u>220,175</u>
<b>TOTAL GENERAL GOVERNMENT</b>	<u>1,580,546</u>	<u>1,604,776</u>	<u>1,411,811</u>	<u>192,965</u>	<u>1,317,694</u>
<b>PUBLIC SAFETY</b>					
Law enforcement					
Operating expenses	1,697,677	1,697,677	1,663,741	33,936	1,632,374
Fire control					
Administration					
Personal services	490,180	489,920	497,931	(8,011)	525,867
Operating expenses	274,970	275,230	291,185	(15,955)	282,762
Capital outlay	-	-	-	-	17,804
	<u>765,150</u>	<u>765,150</u>	<u>789,116</u>	<u>(23,966)</u>	<u>826,433</u>

(continued)

CITY OF SEMINOLE, FLORIDA

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND

For the Year Ended September 30, 2017 (continued)  
With Comparative Amounts for the Year Ended September 30, 2016

	2017			Variance with Final Budget Positive (Negative)	2016
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Total
	Original	Final			
<b>PUBLIC SAFETY (continued)</b>					
Fire Control					
Emergency medical services					
Personal services	\$ 1,882,862	\$ 1,882,862	\$ 1,904,080	\$ (21,218)	\$ 1,799,998
Operating expenses	298,432	298,432	277,114	21,318	260,962
	<u>2,181,294</u>	<u>2,181,294</u>	<u>2,181,194</u>	<u>100</u>	<u>2,060,960</u>
Life safety services					
Personal services	218,360	218,360	218,726	(366)	211,295
Operating expenses	32,250	32,250	23,058	9,192	18,865
	<u>250,610</u>	<u>250,610</u>	<u>241,784</u>	<u>8,826</u>	<u>230,160</u>
Training					
Personal services	126,450	126,450	118,323	8,127	110,168
Operating expenses	47,700	47,700	31,814	15,886	26,842
Capital outlay	9,300	9,300	-	9,300	5,700
	<u>183,450</u>	<u>183,450</u>	<u>150,137</u>	<u>33,313</u>	<u>142,710</u>
Maintenance					
Personal services	199,950	199,950	198,092	1,858	195,413
Operating expenses	44,160	44,160	39,160	5,000	43,743
	<u>244,110</u>	<u>244,110</u>	<u>237,252</u>	<u>6,858</u>	<u>239,156</u>
Fire Operations					
Personal services	3,973,220	3,973,220	3,770,378	202,842	3,858,968
Operating expenses	663,660	663,660	678,235	(14,575)	512,456
Capital outlay	-	-	359,165	(359,165)	159,286
	<u>4,636,880</u>	<u>4,636,880</u>	<u>4,807,778</u>	<u>(170,898)</u>	<u>4,530,710</u>
Total Fire control	<u>8,261,494</u>	<u>8,261,494</u>	<u>8,407,261</u>	<u>(145,767)</u>	<u>8,030,129</u>
Code enforcement					
Personal services	292,366	292,366	303,604	(11,238)	259,913
Operating expenses	215,294	215,294	218,276	(2,982)	231,934
Capital outlay	-	-	-	-	55,633
	<u>507,660</u>	<u>507,660</u>	<u>521,880</u>	<u>(14,220)</u>	<u>547,480</u>
<b>TOTAL PUBLIC SAFETY</b>	<u>10,466,831</u>	<u>10,466,831</u>	<u>10,592,882</u>	<u>(126,051)</u>	<u>10,209,983</u>
<b>PHYSICAL ENVIRONMENT</b>					
Community Development Administration					
Personal services	176,994	176,994	180,427	(3,433)	173,545
Operating expenses	42,609	42,609	48,506	(5,897)	38,619
	<u>219,603</u>	<u>219,603</u>	<u>228,933</u>	<u>(9,330)</u>	<u>212,164</u>
Parks					
Personal services	238,113	238,113	210,934	27,179	207,389
Operating expenses	265,874	280,874	246,401	34,473	225,013
	<u>503,987</u>	<u>518,987</u>	<u>457,335</u>	<u>61,652</u>	<u>432,402</u>
<b>TOTAL PHYSICAL ENVIRONMENT</b>	<u>723,590</u>	<u>738,590</u>	<u>686,268</u>	<u>52,322</u>	<u>644,566</u>

(continued)

CITY OF SEMINOLE, FLORIDA

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND

For the Year Ended September 30, 2017 (continued)  
With Comparative Amounts for the Year Ended September 30, 2016

	2017			Variance with Final Budget Positive (Negative)	2016
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Total
	Original	Final			
<b>PUBLIC WORKS</b>					
Administration					
Personal services	\$ 249,159	\$ 249,159	\$ 237,611	\$ 11,548	\$ 240,780
Operating expenses	465,101	427,921	432,985	(5,064)	391,787
Capital Outlay	-	-	-	-	8,289
	<u>714,260</u>	<u>677,080</u>	<u>670,596</u>	<u>6,484</u>	<u>640,856</u>
Transportation					
Personal services	165,907	165,907	147,162	18,745	131,711
Operating expenses	118,600	135,600	108,701	26,899	100,261
	<u>284,507</u>	<u>301,507</u>	<u>255,863</u>	<u>45,644</u>	<u>231,972</u>
<b>TOTAL PUBLIC WORKS</b>	<u>998,767</u>	<u>978,587</u>	<u>926,459</u>	<u>52,128</u>	<u>872,828</u>
<b>CULTURE AND RECREATION</b>					
Library					
Personal services	953,056	953,056	948,845	4,211	908,896
Operating expenses	139,959	139,959	133,117	6,842	129,613
	<u>1,093,015</u>	<u>1,093,015</u>	<u>1,081,962</u>	<u>11,053</u>	<u>1,038,509</u>
Recreation					
Personal services	758,356	758,356	697,143	61,213	658,495
Operating expenses	450,003	450,003	393,985	56,018	441,031
Capital Outlay	-	-	23,936	(23,936)	-
	<u>1,208,359</u>	<u>1,208,359</u>	<u>1,115,064</u>	<u>93,295</u>	<u>1,099,526</u>
<b>TOTAL CULTURE AND RECREATION</b>	<u>2,301,374</u>	<u>2,301,374</u>	<u>2,197,026</u>	<u>104,348</u>	<u>2,138,035</u>
<b>TRANSFERS TO OTHER FUNDS</b>	<u>267,380</u>	<u>3,234,981</u>	<u>3,234,981</u>	<u>-</u>	<u>1,267,321</u>
<b>TOTAL CHARGES TO APPROPRIATIONS</b>	<u>16,338,488</u>	<u>19,325,139</u>	<u>19,049,427</u>	<u>275,712</u>	<u>16,450,427</u>
<b>EXCESS (DEFICIENCY) OF RESOURCES OVER CHARGES TO APPROPRIATIONS</b>	-	(1,916,241)	(407,701)	1,508,540	739,936
<b>FUND BALANCE - BEGINNING OF YEAR</b>	<u>7,177,010</u>	<u>7,177,010</u>	<u>7,177,010</u>	<u>-</u>	<u>6,437,074</u>
<b>FUND BALANCE - END OF YEAR</b>	<u>\$ 7,177,010</u>	<u>\$ 5,260,769</u>	<u>\$ 6,769,309</u>	<u>\$ 1,508,540</u>	<u>\$ 7,177,010</u>

(continued)

CITY OF SEMINOLE, FLORIDA

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND

For the Year Ended September 30, 2017 (continued)

EXPLANATION OF DIFFERENCES BETWEEN BUDGETARY INFLOWS AND  
OUTFLOWS AND GAAP REVENUES AND EXPENDITURES

SOURCES/INFLOWS OF RESOURCES

Actual amounts (budgetary basis) "available for appropriation" from the budgetary comparison schedule.	\$ 18,641,726
Differences - budget to GAAP:	
Proceeds from sale of surplus capital assets are inflows of budgetary resources but are not revenues for financial reporting purposes.	<u>(227,125)</u>
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds.	<u>\$ 18,414,601</u>

USES/OUTFLOWS OF RESOURCES

Actual amounts (budgetary basis) "total charges to appropriations" from the budgetary comparison schedule.	\$ 19,049,427
Differences - budget to GAAP:	
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes.	<u>(3,234,981)</u>
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds.	<u>\$ 15,814,446</u>



CITY OF SEMINOLE, FLORIDA  
REQUIRED SUPPLEMENTARY INFORMATION  
FIREFIGHTERS' PENSION TRUST FUND  
SCHEDULE OF CHANGES IN NET PENSION LIABILITY

Reporting period ending:	9-30-15	9-30-16	9-30-17
Measurement date:	9-30-14	9-30-15	9-30-16
	(Restated)	(Restated)	(Restated)
<b>Total Pension Liability</b>			
Service cost	\$ 650,715	\$ 673,538	\$ 716,045
Interest on the total pension liability	2,931,119	2,967,687	2,974,989
Change in funding standard account	(354,784)	-	-
Differences between expected and actual experience	-	(446,275)	161,240
Change in assumptions	-	-	1,032,209
Contributions - buy back	-	-	23,668
Benefit payments, including refunds of employee contributions	(2,719,110)	(2,836,936)	(3,449,539)
Net change in total pension liability	507,940	358,014	1,458,612
Total pension liability beginning	38,533,082	39,041,022	39,399,036
Total pension liability ending (a)	<u>\$ 39,041,022</u>	<u>\$ 39,399,036</u>	<u>\$ 40,857,648</u>
<b>Plan Fiduciary Net Position</b>			
Contributions - employer	\$ 207,920	\$ 60,525	\$ 310,573
Contributions - State	264,239	284,794	268,067
Contributions - employees	509,862	424,681	390,603
Contributions - buy back	-	-	23,668
Net investment income (loss)	3,386,823	(292,760)	2,584,673
Benefit payments, including refunds of employee contributions	(2,719,110)	(2,836,936)	(3,449,539)
Administrative expenses	(55,437)	(52,016)	(63,352)
Net Change in plan fiduciary net position	1,594,297	(2,411,712)	64,693
Plan fiduciary net position - beginning	36,589,530	38,183,827	35,772,115
Plan fiduciary net position - ending (b)	<u>\$ 38,183,827</u>	<u>\$ 35,772,115</u>	<u>\$ 35,836,808</u>
Net Pension Liability - Ending (a - b)	<u>\$ 857,195</u>	<u>\$ 3,626,921</u>	<u>\$ 5,020,840</u>
<b>Plan fiduciary net position as a percentage of the total pension liability</b>	97.80%	90.79%	87.71%
Covered Employee Payroll	\$ 3,700,010	\$ 3,788,411	\$ 3,949,473
Net pension liability as a percentage of covered employee payroll	23.17%	95.74%	127.13%

Please refer to the notes to the financial statements (pages 47-48) for the assumptions used.

**NOTE:** GASB 68 requires ten years of information. Information is only available for three years. Additional years of information will be added as the information becomes available.

CITY OF SEMINOLE, FLORIDA  
 REQUIRED SUPPLEMENTARY INFORMATION  
 FIREFIGHTERS' PENSION TRUST FUND  
 SCHEDULE OF CONTRIBUTIONS

Reporting date:	9-30-14	9-30-15	9-30-16	9-30-17
Actuarially determined contribution	\$ 826,943	\$ 713,089	\$ 670,715	\$ 673,202
Less funding credit balance used	(354,784)	(367,770)	(92,075)	(19,360)
Contributions in relation to the actuarially determined contribution	(472,159)	(345,319)	(578,640)	(653,842)
Contribution deficiency	\$ -	\$ -	\$ -	\$ -
Covered employee payroll	\$ 3,700,010	\$ 3,788,411	\$ 3,949,473	\$ 3,878,918
Contributions as a percentage of covered employee payroll	12.76%	9.12%	14.65%	16.86%

**NOTE:** GASB 68 requires ten years of information. Information is only available for four years.  
 Additional years of information will be added as the information becomes available.

**NOTES TO SCHEDULE**

Valuation date: September 30, 2014  
 Actuarially determined contribution rates are calculated as of September 30, one year prior to the end of the fiscal year in which contributions are reported.

Methods and Assumptions Used to Determine Contribution Rates:

Funding Method: Entry Age Normal Actuarial Cost Method  
 Interest - A half year, based on the current 7.75% assumption.  
 Salary - A full year, based on the current 4.6% assumption.

Amortization Method: Level Dollar

Remaining Amortization Period: 27 years as of 9-30-14

Mortality: RP-2000 table with no projection - disabled lives are set forward 5 years. Based on a study of over 650 public safety plans, this table reflects a 10% margin for future mortality improvements.

Interest Rate: 7.75% per year compounded annually, net of investment related expenses.

Inflation: 3.5% per year.

Retirement Rates: Age and experience-based probability table considering eligibility for normal retirement.

Salary Increases: Less than 10 years of credited service - 5%, 10-20 years of credited service - 4.5%, and more than 20 years of credited service 4%.

Disability Rates: Age based probability tables based on assumption that 75% of disablements and active member deaths are service related.

Asset Smoothing Method: The total investment gain or loss for each plan year is recognized over a 4 year period. In the first year 25% of the gain or loss is recognized and 25% in each of the successive remaining three years. Investment gain or loss return is the difference between the actual rate of return on the Plan's assets and the assumed rate of return based on the actuarial assumption for investment return.

Payroll Growth: None.

CITY OF SEMINOLE, FLORIDA  
REQUIRED SUPPLEMENTARY INFORMATION  
FLORIDA RETIREMENT SYSTEM - CITY'S PROPORTIONATE SHARE  
SCHEDULES OF CHANGES IN NET PENSION LIABILITY AND  
EMPLOYER CONTRIBUTIONS

	9/30/2015	9/30/2016	9/30/2017
<b>SCHEDULE OF CHANGES IN NET PENSION LIABILITY</b>			
<b>FRS Pension Plan</b>			
Total Pension Liability	\$ 13,702,381	\$ 15,879,159	\$ 19,165,199
Plan Fiduciary Net Position	(12,605,623)	(13,478,706)	(16,078,091)
Net Pension Liability	<u>\$ 1,096,758</u>	<u>\$ 2,400,453</u>	<u>\$ 3,087,108</u>
Plan Net Position as a Percentage of Total Net Pension Liability	92%	85%	84%
City's proportionate share of the total FRS Pension Liability	0.008491243%	0.009506714%	0.010436709%
Service Cost	\$ 191,514	\$ 225,451	\$ 328,915
Interest on the total pension liability	1,061,870	1,279,953	1,980,093
Plan changes	-	3,415	14,621
Effect of economic/demographic gain or loss	146,836	103,608	224,028
Effect of assumptions	-	108,943	1,649,264
Employer contributions	(220,869)	(257,770)	(412,896)
Member contributions	(63,260)	(75,124)	(118,138)
Projected investment earnings	(1,015,541)	(1,170,686)	(1,670,426)
(Gain) Loss on investments	515,180	1,083,949	(1,311,714)
Administrative expense	1,637	1,956	2,908
Net change in net pension liability	617,367	1,303,695	686,655
Net pension liability - beginning	479,391	1,096,758	2,400,453
Net pension liability - ending	<u>\$ 1,096,758</u>	<u>\$ 2,400,453</u>	<u>\$ 3,087,108</u>
Covered employee payroll	\$ 2,840,484	\$ 2,890,662	\$ 3,055,095
Net pension liability as a percentage of covered employee payroll	39%	83%	101%
<b>Retiree Health Insurance Subsidy (HIS Plan)</b>			
Total Pension Liability	\$ 891,443	\$ 1,115,300	\$ 1,039,500
Plan Fiduciary Net Position	(4,416)	(10,791)	(17,050)
Net Pension Liability	<u>\$ 887,027</u>	<u>\$ 1,104,509</u>	<u>\$ 1,022,450</u>
Plan Net Position as a Percentage of Total Net Pension Liability	0.50%	0.97%	1.64%
City's proportionate share of the total HIS Plan Pension Liability	0.008697689%	0.009477035%	0.009562343%
Service Cost	\$ 23,443	\$ 38,340	\$ 25,974
Interest on the total pension liability	43,697	58,361	28,784
Effect of economic/demographic gain or loss	65,496	(4,604)	-
Effect of assumptions	-	201,994	(91,576)
Employer contributions	(41,199)	(76,553)	(45,138)
Member contributions	-	-	-
Projected investment earnings	(333)	(464)	(353)
(Gain) Loss on investments	290	380	235
Administrative expense	20	28	15
Net change in net pension liability	91,414	217,482	(82,059)
Net pension liability - beginning	795,613	887,027	1,104,509
Net pension liability - ending	<u>\$ 887,027</u>	<u>\$ 1,104,509</u>	<u>\$ 1,022,450</u>
Covered employee payroll	\$ 2,840,484	\$ 2,890,662	\$ 3,055,095
Net pension liability as a percentage of covered employee payroll	31%	38%	33%
<b>SCHEDULE OF EMPLOYER CONTRIBUTIONS</b>			
<b>FRS Pension Plan</b>			
Total contractually required contributions - paid by employer	\$ 316,067	\$ 270,074	\$ 241,861
Covered employee payroll	\$ 2,840,484	\$ 2,890,662	\$ 3,055,095
Contributions as a percentage of covered payroll	11.13%	9.34%	7.92%
<b>Retiree Health Insurance Subsidy Plan (HIS Plan)</b>			
Total contractually required contributions - paid by employer	\$ 39,064	\$ 36,828	\$ 26,873
Covered employee payroll	\$ 2,840,484	\$ 2,890,662	\$ 3,055,095
Contributions as a percentage of covered payroll (as noted above)	1.38%	1.27%	0.88%

**NOTE:** GASB 68 requires ten years of information. Information is only available for three years. Additional years of information will be added as the information becomes available.

## **Combining Financial Statements**

These financial statements provide a more detailed view of the nonmajor funds that were combined for the governmental activities in the fund financial statements.

CITY OF SEMINOLE, FLORIDA

COMBINING BALANCE SHEET  
NON-MAJOR GOVERNMENTAL FUNDS

September 30, 2017  
With Comparative Amounts for September 30, 2016

	2017				2016
	Special Events	Library	Tree and Landscape Mitigation	Total Non-major Governmental Funds	Total
<b>ASSETS</b>					
Cash, pooled cash, and cash equivalents	\$ 83,688	\$ 109,822	\$ 122,698	\$ 316,208	\$ 286,916
<b>TOTAL ASSETS</b>	<u>\$ 83,688</u>	<u>\$ 109,822</u>	<u>\$ 122,698</u>	<u>\$ 316,208</u>	<u>\$ 286,916</u>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Accounts payable	\$ 2,327	\$ -	\$ -	\$ 2,327	\$ 2,912
<b>TOTAL LIABILITIES</b>	<u>2,327</u>	<u>-</u>	<u>-</u>	<u>2,327</u>	<u>2,912</u>
<b>FUND BALANCES</b>					
Fund balances					
Restricted for:					
Library	-	109,822	-	109,822	109,571
Tree and landscape mitigation	-	-	122,698	122,698	94,243
Committed for:					
Special events	81,361	-	-	81,361	80,190
<b>TOTAL FUND BALANCES</b>	<u>81,361</u>	<u>109,822</u>	<u>122,698</u>	<u>313,881</u>	<u>284,004</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 83,688</u>	<u>\$ 109,822</u>	<u>\$ 122,698</u>	<u>\$ 316,208</u>	<u>\$ 286,916</u>

CITY OF SEMINOLE, FLORIDA

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
NON-MAJOR GOVERNMENTAL FUNDS

For the Year Ended September 30, 2017  
With Comparative Amounts for the Year Ended September 30, 2016

	2017				2016
	Special Events	Library	Tree and Landscape Mitigation	Total Non-major Governmental Funds	Total
REVENUES					
Miscellaneous revenues	\$ 89,916	\$ 251	\$ 32,000	\$ 122,167	\$ 131,812
TOTAL REVENUES	89,916	251	32,000	122,167	131,812
EXPENDITURES					
Current					
Culture and recreation	88,745	-	3,545	92,290	91,156
TOTAL EXPENDITURES	88,745	-	3,545	92,290	91,156
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	1,171	251	28,455	29,877	40,656
OTHER FINANCING SOURCES (USES)	-	-	-	-	-
NET CHANGE IN FUND BALANCES	1,171	251	28,455	29,877	40,656
FUND BALANCES - BEGINNING OF YEAR	80,190	109,571	94,243	284,004	243,348
FUND BALANCES - END OF YEAR	<u>\$ 81,361</u>	<u>\$ 109,822</u>	<u>\$ 122,698</u>	<u>\$ 313,881</u>	<u>\$ 284,004</u>

## **Other Supplementary Schedules**

These schedules are presented to provide greater detailed information than reported in the preceding financial statements. These schedules are not necessary for fair presentation in conformity with Generally Accepted Accounting Principles.

CITY OF SEMINOLE, FLORIDA

RECONCILIATION OF TOTAL FUND BALANCE FOR THE GOVERNMENTAL FUNDS  
TO TOTAL NET POSITION FOR GOVERNMENTAL ACTIVITIES

September 30, 2017

	Total Governmental Funds	Long-term Assets, Liabilities	Pension Related Items	Reclasses & Eliminations	Statement of Net Asset Totals
<b>ASSETS</b>					
Cash, pooled cash, and cash equivalents	\$ 14,412,144	\$ -	\$ -	\$ -	\$ 14,412,144
Receivables					
Accounts	2,629	-	-	-	2,629
Taxes	274,245	-	-	-	274,245
Due from other governments	1,687,585	-	-	-	1,687,585
Inventories - at cost	59,122	-	-	-	59,122
Prepaid items	131,350	-	-	-	131,350
Capital assets	-	57,395,238	-	-	57,395,238
Accumulated depreciation	-	(18,441,116)	-	-	(18,441,116)
Deferred outflows of resources					
Defined benefit pension plans	-	-	4,942,130	-	4,942,130
<b>TOTAL ASSETS</b>	<b>\$ 16,567,075</b>	<b>\$ 38,954,122</b>	<b>\$ 4,942,130</b>	<b>\$ -</b>	<b>\$ 60,463,327</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Accounts payable	\$ 275,148	\$ -	\$ -	\$ -	\$ 275,148
Accrued liabilities	766,292	1,839	-	-	768,131
Deferred revenue	134,526	-	-	(134,526)	-
Net Other Post Employment Benefit liability	-	137,399	-	-	137,399
Compensated absences	-	898,679	-	-	898,679
Revenue bonds payable	-	1,871,677	-	-	1,871,677
Net pension liability	-	-	9,130,398	-	9,130,398
Deferred inflows of resources					
Unearned revenue	-	-	-	134,526	134,526
Defined benefit pension plans	-	-	729,902	-	729,902
<b>TOTAL LIABILITIES</b>	<b>1,175,966</b>	<b>2,909,594</b>	<b>9,860,300</b>	<b>-</b>	<b>13,945,860</b>
<b>TOTAL FUND BALANCES / NET POSITION</b>	<b>15,391,109</b>	<b>36,044,528</b>	<b>(4,918,170)</b>	<b>-</b>	<b>46,517,467</b>
<b>TOTAL LIABILITIES AND FUND BALANCES / NET POSITION</b>	<b>\$ 16,567,075</b>	<b>\$ 38,954,122</b>	<b>\$ 4,942,130</b>	<b>\$ -</b>	<b>\$ 60,463,327</b>



CITY OF SEMINOLE, FLORIDA

RECONCILIATION OF NET CHANGE IN FUND BALANCES FOR THE GOVERNMENTAL FUNDS  
TO CHANGE IN NET POSITION FOR GOVERNMENTAL ACTIVITIES

For the Year Ended September 30, 2017

	Total Governmental Funds	Capital Related Items	Long-term Debt Transactions	Pension Related Items	Reclasses & Eliminations	Statement of Activities Totals
<b>REVENUES</b>						
Taxes	\$ 7,870,241	\$ -	\$ -	\$ -	\$ (7,870,241)	\$ -
Licenses and permits	871,133	-	-	-	(871,133)	-
Intergovernmental revenue	3,223,209	-	-	-	(3,223,209)	-
Charges for services	7,905,874	-	-	-	1,186,669	9,092,543
Fines and forfeitures	83,499	-	-	-	(83,499)	-
Miscellaneous revenues	401,322	-	-	-	(401,322)	-
Operating grants and contributions	-	-	-	-	273,537	273,537
Capital grants and contributions	-	-	-	-	888,469	888,469
General revenues	-	-	-	-	10,100,729	10,100,729
<b>TOTAL REVENUES</b>	<b>20,355,278</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,355,278</b>
<b>EXPENDITURES</b>						
<b>Current</b>						
General government	1,411,617	56,115	8,808	123,762	-	1,600,302
Public safety	10,241,068	-	-	-	(10,241,068)	-
Law enforcement	-	-	-	-	1,663,741	1,663,741
Fire	-	394,977	22,094	816,636	8,055,447	9,289,154
Code enforcement	-	12,233	(134)	18,069	521,880	552,048
Physical environment	691,150	158,114	2,583	39,015	-	890,862
Public works	926,459	179,024	(3,043)	35,148	-	1,137,588
Culture and recreation	2,268,671	-	-	-	(2,268,671)	-
Library	-	7,381	(169)	71,660	1,081,962	1,160,834
Recreation	-	397,424	6,997	41,904	1,186,709	1,633,034
Capital Outlay	3,241,823	(3,241,823)	-	-	-	-
<b>Debt service</b>						
Principal retirement	926,376	-	(926,376)	-	-	-
Interest and fiscal charges	34,136	-	(911)	-	-	33,225
<b>TOTAL EXPENDITURES</b>	<b>19,741,300</b>	<b>(2,036,555)</b>	<b>(890,151)</b>	<b>1,146,194</b>	<b>-</b>	<b>17,960,788</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Proceeds from sale of capital assets	227,125	(227,125)	-	-	-	-
Transfers in	3,234,981	-	-	-	(3,234,981)	-
Transfers out	(3,234,981)	-	-	-	3,234,981	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>227,125</b>	<b>(227,125)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE / NET POSITION</b>	<b>\$ 841,103</b>	<b>\$ 1,809,430</b>	<b>\$ 890,151</b>	<b>\$ (1,146,194)</b>	<b>\$ -</b>	<b>\$ 2,394,490</b>

# Statistical Section

Statistical schedules differ from financial statements because they usually cover more than one fiscal year and may present non-accounting data. These tables reflect financial trends, revenue capacity, debt capacity, demographics, and operating information of the City.



## **Schedules of Financial Trends Information**

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

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City of Seminole, Florida  
Schedule 1  
Net Position by Component  
Last Ten Fiscal Years

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Governmental activities				
Net investment in capital assets	\$ 25,229,380	\$ 26,648,022	\$ 27,055,701	\$ 27,105,605
Restricted	2,875,030	2,643,403	3,112,622	3,259,596
Unrestricted	<u>7,500,652</u>	<u>7,662,369</u>	<u>7,482,286</u>	<u>7,610,402</u>
Total governmental activities net position	<u>\$ 35,605,062</u>	<u>\$ 36,953,794</u>	<u>\$ 37,650,609</u>	<u>\$ 37,975,603</u>

(1) - The City implemented GASB Statement No. 68, Accounting and Financial Reporting for Pensions. The unrestricted balance for fiscal year 2014 has been restated to reflect the net pension liability of the Fire Fighters Pension Trust Fund. The unrestricted balance for fiscal year 2015 also reflects the net pension liability of the City's proportionate share of the Florida Retirement System.

(2) - The City determined that the implementation of GASB Statements 68 and 71 was based on actuarial information for the reporting period ending September 30, 2016 rather than the reporting period ended September 30, 2015. As a result, the net position as of October 1, 2015 has been corrected and the impact of GASB Statements 68 and 71 on the fiscal year ended September 30, 2016 has been restated.

2012	2013	(Restated) (1) 2014	(Restated) (2) 2015 (1)	(Restated) (2) 2016	2017
\$ 29,270,861	\$ 30,587,031	\$ 30,606,323	\$ 33,226,494	\$ 34,346,639	\$ 37,082,445
3,241,844	3,728,343	4,347,386	4,763,310	5,669,123	6,812,078
6,972,322	6,880,991	7,405,080	4,610,907	4,107,215	2,622,944
<u>\$ 39,485,027</u>	<u>\$ 41,196,365</u>	<u>\$ 42,358,789</u>	<u>\$ 42,600,711</u>	<u>\$ 44,122,977</u>	<u>\$ 46,517,467</u>

City of Seminole, Florida  
Schedule 2  
Changes in Net Position  
Last Ten Fiscal Years

	2008	2009	2010	2011	2012	2013	(Restated) (1) 2014
<b>Expenses</b>							
Governmental activities:							
General government	\$ 1,282,640	\$ 1,357,026	\$ 1,250,049	\$ 1,307,119	\$ 1,191,801	\$ 1,181,971	\$ 1,415,475
Law enforcement	1,616,977	1,715,104	1,766,399	1,715,071	1,699,930	1,571,901	1,574,965
Fire	9,578,610	8,611,690	8,249,873	8,471,797	8,286,660	7,912,490	7,142,895
Code enforcement	668,327	591,048	473,369	393,682	338,965	335,025	416,183
Physical environment	658,175	543,391	532,207	513,660	642,876	780,806	871,087
Public works	1,285,305	1,269,541	1,488,035	1,357,409	1,287,121	1,360,669	1,048,973
Library	938,323	966,440	962,652	917,293	988,308	1,073,879	1,045,562
Recreation	1,485,850	1,484,435	1,463,360	1,576,448	1,440,688	1,448,393	1,533,638
Interest on long-term debt	134,761	106,255	363,715	312,203	252,784	203,575	215,133
Total governmental activities expenses	<u>\$ 17,648,968</u>	<u>\$ 16,644,930</u>	<u>\$ 16,549,659</u>	<u>\$ 16,564,682</u>	<u>\$ 16,129,133</u>	<u>\$ 15,868,709</u>	<u>\$ 15,263,911</u>
<b>Program Revenues</b>							
Governmental activities:							
Charges for services							
General government	\$ 568,148	\$ 580,309	\$ 517,115	\$ 514,717	\$ 532,788	\$ 499,110	\$ 530,401
Law enforcement	246,127	238,048	201,121	201,005	150,917	45,131	27,942
Fire	7,917,039	7,145,380	6,483,420	6,307,225	6,544,427	6,451,407	6,258,082
Code enforcement	163,839	134,950	187,703	168,286	322,808	415,882	433,057
Physical environment	-	-	-	39,479	176,073	3,231	49,187
Library	76,104	71,128	68,036	73,584	75,450	82,424	85,856
Recreation	580,544	523,769	504,382	530,738	518,343	549,588	589,149
Operating grants and contributions	374,210	325,640	311,840	286,197	263,282	307,898	238,367
Capital grants and contributions	11,228	12,742	67,805	93,979	488,129	270,250	756,564
Total governmental activities program revenues	<u>\$ 9,937,239</u>	<u>\$ 9,031,966</u>	<u>\$ 8,341,422</u>	<u>\$ 8,215,210</u>	<u>\$ 9,072,217</u>	<u>\$ 8,624,921</u>	<u>\$ 8,968,605</u>
<b>Net (Expense)/Revenue</b>							
Governmental activities net expense	<u>\$ (7,711,729)</u>	<u>\$ (7,612,964)</u>	<u>\$ (8,208,237)</u>	<u>\$ (8,349,472)</u>	<u>\$ (7,056,916)</u>	<u>\$ (7,243,788)</u>	<u>\$ (6,295,306)</u>
<b>General Revenues and Other Changes in Net Position</b>							
Governmental activities:							
Taxes							
Ad valorem	\$ 3,433,432	\$ 3,130,995	\$ 2,756,204	\$ 2,448,358	\$ 2,372,877	\$ 2,276,155	\$ 2,337,121
Franchise fees	1,363,670	1,496,207	1,549,743	1,420,630	1,361,423	1,286,329	1,372,643
Utility taxes	994,954	1,028,380	1,168,373	1,094,465	1,026,026	1,074,203	1,141,682
Communication services tax	801,449	856,569	791,165	819,458	830,481	773,387	720,765
Half-cent sales tax	988,793	900,367	897,505	930,163	907,237	947,232	992,067
Infrastructure tax	844,475	823,634	1,045,040	1,275,822	1,346,319	1,422,592	1,514,280
Local option gas tax	234,543	231,030	229,246	223,708	227,177	231,605	231,838
Other taxes	20,265	18,436	17,949	19,376	19,638	22,422	21,054
State revenue sharing	396,031	348,555	346,593	367,714	379,770	412,322	448,691
Investment income	248,172	61,170	48,909	15,046	5,952	5,840	10,253
Miscellaneous	49,768	66,353	54,325	59,726	104,857	111,069	138,369
Special Item	-	-	-	-	-	391,970	-
Total governmental activities	<u>\$ 9,375,552</u>	<u>\$ 8,961,696</u>	<u>\$ 8,905,052</u>	<u>\$ 8,674,466</u>	<u>\$ 8,581,757</u>	<u>\$ 8,955,126</u>	<u>\$ 8,928,763</u>
<b>Change in Net Position</b>							
Governmental activities	<u>\$ 1,663,823</u>	<u>\$ 1,348,732</u>	<u>\$ 696,815</u>	<u>\$ 324,994</u>	<u>\$ 1,524,841</u>	<u>\$ 1,711,338</u>	<u>\$ 2,633,457</u>
<b>Net position</b>							
Governmental activities:							
Net position - beginning of year	\$ 33,941,239	\$ 35,605,062	\$ 36,953,794	\$ 37,650,609	\$ 37,960,186	\$ 39,485,027	\$ 39,725,332
Net position - end of year	<u>\$ 35,605,062</u>	<u>\$ 36,953,794</u>	<u>\$ 37,650,609</u>	<u>\$ 37,975,603</u>	<u>\$ 39,485,027</u>	<u>\$ 41,196,365</u>	<u>\$ 42,358,789</u>

(1) - The beginning net position balance for fiscal year 2014 has been restated to reflect the net pension liability of the Fire Fighters Pension Trust Fund as of October 1, 2013 as a result of implementing GASB Statement No. 68. Additionally, Fire expenses have been restated for fiscal year 2014 to reflect the change in pension expense resulting from the implementation of GASB 68.

(2) - The beginning net position balance for fiscal year 2015 has been restated to reflect the net pension liability of the City's proportionate share of the Florida Retirement System as of October 1, 2014 as a result of implementing GASB 68.

(3) - The City determined that the implementation of GASB Statements 68 and 71 was based on actuarial information for the reporting period ending September 30, 2016 rather than the reporting period ended September 30, 2015. As a result, the net position as of October 1, 2015 has been corrected and the impact of GASB Statements 68 and 71 on the fiscal year ended September 30, 2016 has been restated.

	(Restated) (2) (3)	(Restated) (3)	
	2015	2016	2017
\$	1,461,642	\$ 1,542,080	\$ 1,600,302
	1,599,188	1,632,374	1,663,741
	7,614,360	9,114,790	9,289,154
	458,128	515,657	552,048
	905,616	893,272	890,862
	1,029,756	1,073,199	1,137,588
	1,031,000	1,107,542	1,160,834
	1,450,978	1,633,090	1,633,034
	55,443	44,403	33,225
<u>\$</u>	<u>15,606,111</u>	<u>\$ 17,556,407</u>	<u>\$ 17,960,788</u>

\$	527,187	\$ 563,283	\$ 591,676
	34,632	26,492	52,168
	6,188,399	6,659,370	6,989,756
	468,432	735,072	747,155
	49,522	19,438	74,734
	86,909	84,306	84,343
	584,522	631,501	552,711
	312,885	268,375	273,537
	37,230	435,694	888,469
<u>\$</u>	<u>8,289,718</u>	<u>\$ 9,423,531</u>	<u>\$ 10,254,549</u>

\$ (7,316,393)    \$ (8,132,876)    \$ (7,706,239)

\$	2,462,476	\$ 2,703,650	\$ 2,867,920
	1,411,294	1,330,080	1,350,163
	1,124,390	1,155,885	1,187,827
	711,714	695,750	688,875
	1,049,621	1,118,003	1,152,155
	1,632,208	1,724,478	1,775,456
	240,313	247,261	249,397
	20,875	29,705	22,686
	493,491	520,348	562,279
	19,755	31,382	67,789
	133,449	98,610	176,182
	-	-	-
<u>\$</u>	<u>9,299,586</u>	<u>\$ 9,655,152</u>	<u>\$ 10,100,729</u>

\$ 1,983,193    \$ 1,522,276    \$ 2,394,490

<u>\$</u>	<u>40,617,518</u>	<u>\$ 42,600,711</u>	<u>\$ 44,122,977</u>
<u>\$</u>	<u>42,600,711</u>	<u>\$ 44,122,987</u>	<u>\$ 46,517,467</u>



City of Seminole, Florida  
Schedule 3  
Fund Balances, Governmental Funds  
Last Ten Fiscal Years

	2008	2009	2010	2011
General Fund				
Reserved	\$ 258,687	\$ -	\$ -	\$ -
Unreserved	4,963,321	-	-	-
Nonspendable	-	140,558	154,773	161,612
Restricted	-	52,999	52,999	35,353
Committed	-	4,141,042	4,278,269	4,304,788
Assigned	-	974,859	754,832	616,728
Unassigned	-	764,754	650,000	650,000
Total general fund	<u>\$ 5,222,008</u>	<u>\$ 6,074,212</u>	<u>\$ 5,890,873</u>	<u>\$ 5,768,481</u>
All Other Governmental Funds				
Reserved	\$ 3,576,219	\$ -	\$ -	\$ -
Unreserved				
Special revenue funds	343,052	-	-	-
Capital project fund	2,198,270	-	-	-
Restricted	-	2,590,404	3,059,623	3,224,243
Committed	-	5,738,705	437,487	424,334
Assigned	-	2,488,483	2,375,192	2,687,150
Total all other governmental funds	<u>\$ 6,117,541</u>	<u>\$ 10,817,592</u>	<u>\$ 5,872,302</u>	<u>\$ 6,335,727</u>

Note:

The City implemented GASB Statement #54 - "Fund Balance Reporting and Governmental Fund Type Definitions" for the year ended September 30, 2010. The fund balance classifications for the year ended September 30, 2009 were restated for comparison purposes.

2012	2013	2014	2015	2016	2017
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
148,090	194,533	181,662	170,207	200,955	190,472
29,853	29,853	-	-	-	-
4,443,388	4,272,683	4,317,047	57,059	19,050	45,645
226,215	894,037	1,297,325	1,149,994	1,897,191	1,473,378
915,132	915,132	787,131	5,059,814	5,059,814	5,059,814
<u>\$ 5,762,678</u>	<u>\$ 6,306,238</u>	<u>\$ 6,583,165</u>	<u>\$ 6,437,074</u>	<u>\$ 7,177,010</u>	<u>\$ 6,769,309</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
-	-	-	-	-	-
3,211,991	3,698,490	4,347,386	4,763,310	5,669,123	6,812,078
477,000	351,568	320,187	321,952	327,776	328,935
2,100,086	1,191,732	2,477,888	1,501,937	1,376,097	1,480,787
<u>\$ 5,789,077</u>	<u>\$ 5,241,790</u>	<u>\$ 7,145,461</u>	<u>\$ 6,587,199</u>	<u>\$ 7,372,996</u>	<u>\$ 8,621,800</u>

City of Seminole, Florida  
Schedule 4  
Changes in Fund Balances, Governmental Funds  
Last Ten Fiscal Years

	2008	2009	2010	2011
<b>Revenues</b>				
Taxes	\$ 7,437,980	\$ 7,335,785	\$ 7,310,525	\$ 7,058,733
Licenses and permits	307,393	278,994	320,064	298,568
Intergovernmental revenue	2,068,552	1,879,003	1,882,424	1,973,250
Charges for services	8,816,509	8,013,570	7,293,536	7,096,557
Fines and forfeitures	272,742	262,688	226,115	237,600
Miscellaneous revenue	409,615	223,622	213,810	224,968
Total revenues	<u>19,312,791</u>	<u>17,993,662</u>	<u>17,246,474</u>	<u>16,889,676</u>
<b>Expenditures</b>				
General government	1,136,826	1,234,293	1,109,629	1,182,615
Public safety	11,464,642	10,401,018	9,989,786	9,881,987
Physical environment	614,878	489,147	482,873	464,048
Public works	1,111,391	1,105,208	1,186,714	1,064,986
Culture and recreation	2,138,406	2,166,341	2,107,852	2,217,806
Capital outlay	930,905	1,991,671	6,238,474	481,478
Debt service				
Principal retirement	465,000	485,000	951,469	988,961
Interest and fiscal charges	100,601	79,334	323,831	291,054
Total expenditures	<u>17,962,649</u>	<u>17,952,012</u>	<u>22,390,628</u>	<u>16,572,935</u>
Excess of revenues over (under) expenditures	1,350,142	41,650	(5,144,154)	316,741
<b>Other Financing Sources (Uses)</b>				
Sale of capital assets	5,670	10,605	15,525	24,292
Issuance of debt	-	5,500,000	-	-
Issuance of debt - refunding bonds	-	-	-	-
Transfers in	975,739	1,659,872	6,125,897	1,162,392
Transfers out	(975,739)	(1,659,872)	(6,125,897)	(1,162,392)
Total other financing sources (uses)	<u>5,670</u>	<u>5,510,605</u>	<u>15,525</u>	<u>24,292</u>
Net change in fund balances	1,355,812	5,552,255	(5,128,629)	341,033
Fund balances - beginning of year	9,983,737	11,339,549	16,891,804	11,763,175
Fund balances - end of year	<u>\$ 11,339,549</u>	<u>\$ 16,891,804</u>	<u>\$ 11,763,175</u>	<u>\$ 12,104,208</u>
Debt service as a percentage of noncapital expenditures	3.3%	3.5%	7.9%	8.0%

Note 1 - September 30, 2014 debt principal retirement includes \$3,074,173 of current refunding of Revenue Bonds.

2012	2013	2014	2015	2016	2017
\$ 6,937,126	\$ 6,832,666	\$ 7,086,491	\$ 7,342,082	\$ 7,609,843	\$ 7,870,241
468,235	541,743	559,750	569,266	845,312	871,133
2,311,313	2,221,224	2,696,505	2,166,168	2,665,072	3,223,209
7,350,790	7,305,108	7,176,437	7,087,101	7,617,744	7,905,874
179,709	78,012	65,468	76,125	62,102	83,499
397,752	204,401	278,200	348,562	278,610	401,322
<u>17,644,925</u>	<u>17,183,154</u>	<u>17,862,851</u>	<u>17,589,304</u>	<u>19,078,683</u>	<u>20,355,278</u>
1,068,290	1,034,420	1,244,404	1,385,947	1,325,626	1,411,617
9,884,635	9,467,565	9,215,578	9,226,960	9,981,601	10,241,068
459,306	578,915	671,160	741,708	650,431	691,150
1,125,341	1,210,590	881,187	865,374	864,539	926,459
2,110,876	2,194,170	2,270,071	2,139,779	2,265,869	2,268,671
2,285,496	1,716,466	2,229,184	2,973,807	1,509,625	3,241,823
1,027,093	781,391	3,606,085	903,909	915,211	926,376
252,043	208,287	225,393	56,173	45,302	34,136
<u>18,213,080</u>	<u>17,191,804</u>	<u>20,343,062</u>	<u>18,293,657</u>	<u>17,558,204</u>	<u>19,741,300</u>
(568,155)	(8,650)	(2,480,211)	(704,353)	1,520,479	613,978
15,702	4,923	43,636	-	5,254	227,125
-	-	1,500,000	-	-	-
-	-	3,117,173	-	-	-
463,088	343,926	798,993	1,254,642	1,267,321	3,234,981
(463,088)	(343,926)	(798,993)	(1,254,642)	(1,267,321)	(3,234,981)
<u>15,702</u>	<u>4,923</u>	<u>4,660,809</u>	<u>-</u>	<u>5,254</u>	<u>227,125</u>
(552,453)	(3,727)	2,180,598	(704,353)	1,525,733	841,103
12,104,208	11,551,755	11,548,028	13,728,626	13,024,273	14,550,006
<u>\$ 11,551,755</u>	<u>\$ 11,548,028</u>	<u>\$ 13,728,626</u>	<u>\$ 13,024,273</u>	<u>\$ 14,550,006</u>	<u>\$ 15,391,109</u>

8.0%                      6.4%                      21.2%                      6.3%                      6.0%                      5.8%

Note 1

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# **Schedules of Revenue Capacity Information**

These schedules contain information to help the reader assess the City's most significant local revenue source – the property tax.

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City of Seminole, Florida  
Schedule 5  
Assessed Value and Actual Value of Taxable Property  
Last Ten Fiscal Years

Fiscal Year Ended September 30	Amounts			
	Residential	Commercial	Governmental	Institutional
2008	\$ 1,548,090,800	\$ 319,337,100	\$ 98,402,300	\$ 97,800,600
2009	1,430,838,900	330,139,300	98,483,800	99,283,400
2010	1,175,854,053	313,044,318	78,815,945	92,265,540
2011	1,002,257,459	268,749,921	68,862,592	86,884,529
2012	958,108,790	256,385,346	66,556,977	83,453,992
2013	886,541,181	255,861,874	65,846,748	86,156,092
2014	950,903,585	266,267,243	67,627,741	85,928,141
2015	1,067,475,461	271,501,712	70,441,180	88,906,537
2016	1,242,067,559	283,973,414	72,413,737	90,329,380
2017	1,358,140,391	293,864,481	72,396,438	89,828,341
	Percentages			
2008	72.29%	14.91%	4.59%	4.57%
2009	70.51%	16.27%	4.85%	4.89%
2010	67.67%	18.01%	4.54%	5.31%
2011	66.99%	17.96%	4.60%	5.81%
2012	66.80%	17.87%	4.64%	5.82%
2013	65.16%	18.80%	4.84%	6.33%
2014	66.47%	18.61%	4.73%	6.01%
2015	68.59%	17.45%	4.53%	5.71%
2016	71.05%	16.25%	4.14%	5.17%
2017	72.44%	15.67%	3.86%	4.79%

Note:

1. Source: Pinellas County Property Appraiser



Amounts				
Misc. & Personal	Total Assessed	Less: Tax-Exempt	Total Taxable Assessed	Total Direct Tax
\$ 77,980,650	\$ 2,141,611,450	\$ 706,683,012	\$ 1,434,928,438	2.4793
70,652,130	2,029,397,530	731,481,574	1,297,915,956	2.4793
77,775,551	1,737,755,407	594,243,839	1,143,511,568	2.4793
69,409,939	1,496,164,440	475,426,732	1,020,737,708	2.4793
69,888,558	1,434,393,663	445,853,226	988,540,437	2.4793
66,250,821	1,360,656,716	410,232,747	950,423,969	2.4793
59,771,829	1,430,498,539	454,262,276	976,236,263	2.4793
58,003,299	1,556,328,189	527,299,405	1,029,028,784	2.4793
59,253,169	1,748,037,259	618,047,694	1,129,989,565	2.4793
60,603,885	1,874,833,536	677,685,205	1,197,148,331	2.4793

Percentages			
3.64%	100.00%	33.00%	67.00%
3.48%	100.00%	36.04%	63.96%
4.48%	100.00%	34.20%	65.80%
4.64%	100.00%	31.78%	68.22%
4.87%	100.00%	31.08%	68.92%
4.87%	100.00%	30.15%	69.85%
4.18%	100.00%	31.76%	68.24%
3.73%	100.00%	33.88%	66.12%
3.39%	100.00%	35.36%	64.64%
3.23%	100.00%	36.15%	63.85%

City of Seminole, Florida  
Schedule 6  
Direct and Overlapping Property Tax Rates  
Last Ten Fiscal Years  
(rates per \$1,000 of assessed value)

Fiscal Year	City	County	School Board	County-Wide Overlapping Rates						EMS	Total
				Pinellas County Transit	Pinellas County Planning	Juvenile Welfare	Southwest Florida Water Management	Pinellas Anclote River			
2008	2.4793	4.8730	7.7310	0.5601	0.0170	0.7384	0.3866	0.3701	0.5832	17.7387	
2009	2.4793	4.8730	8.0610	0.5601	0.0170	0.7915	0.3866	0.3600	0.5832	18.1117	
2010	2.4793	4.8730	8.3400	0.5601	0.0125	0.7915	0.3866	0.2900	0.5832	18.3162	
2011	2.4793	4.8730	8.3400	0.5601	0.0125	0.7915	0.3770	0.2600	0.5832	18.2766	
2012	2.4793	4.8730	8.3850	0.7305	0.0125	0.8337	0.3928	n/a	0.8506	18.5574	
2013	2.4793	5.0727	8.3020	0.7305	0.0125	0.8981	0.3928	n/a	0.9158	18.8037	
2014	2.4793	5.3377	8.0600	0.7305	0.0160	0.8981	0.3818	n/a	0.9158	18.8192	
2015	2.4793	5.3377	7.8410	0.7305	0.0160	0.8981	0.3658	n/a	0.9158	18.5842	
2016	2.4793	5.3377	7.7700	0.7305	0.0160	0.8981	0.3488	n/a	0.9158	18.4962	
2017	2.4793	5.3377	7.3180	0.7500	0.0150	0.8981	0.3317	n/a	0.9158	18.0456	

Note:

1. Source: Pinellas County Property Appraiser
2. The Ad valorem direct tax rate for the City of Seminole pertains to operating expenditures only, and therefore no further breakdown of the direct rate can be shown.
3. May 31, 2011 - Pinellas Anclote River merged and consolidated into the Southwest Florida Water Management District.

City of Seminole  
Schedule 7  
Principal Property Taxpayers  
Current Year and Nine Years Ago

2017				2008			
Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Northwestern Mutual Life Ins Co	\$ 45,000,000	1	3.98%	Downtown Seminole LLC	\$ 28,192,400	1	2.17%
Freedom Square Trust	20,011,943	2	1.77%	Freedom Square Trust	25,216,700	2	1.94%
Wal-Mart Stores East LP	18,100,000	3	1.60%	Columns Funding Co Inc	21,964,100	3	1.69%
Sembler Family Partnership #47 LTD	17,442,104	4	1.54%	Bay Pines LP	15,973,200	4	1.23%
East Madiera Corp	12,248,000	5	1.08%	East Madeira Corp	15,252,400	5	1.18%
Dayton Hudson Corp	10,060,000	6	0.89%	Park Boulevard Dev	14,721,000	6	1.13%
New Plan Realty Trust	9,630,000	7	0.85%	New Plan Realty Trust	11,045,000	7	0.85%
Suso 4 Seminole LP	9,590,000	8	0.85%	Essilor of America Inc	10,274,250	8	0.79%
Home Depot USA Inc	8,540,000	9	0.76%	Colonnades Seminole LLC	9,860,000	9	0.76%
Eastern Oil Co	8,100,000	10	0.72%	Dayton Hudson Corporation	9,800,000	10	0.76%
Total Principal Taxpayers	158,722,047		14.05%	Total Principal Taxpayers	\$ 162,299,050		12.50%
All Other Taxpayers	1,038,426,284		85.95%	All Other Taxpayers	\$ 1,272,629,388		87.50%
Total	\$ 1,197,148,331		100.00%	Total	\$ 1,434,928,438		100.00%

Notes:

1. Source: Pinellas County Property Appraiser

Notes:

1. Source: Pinellas County Property Appraiser

City of Seminole, Florida  
Schedule 8  
Property Tax Levies and Collections  
Last Ten Fiscal Years

Fiscal Year Ended September 30	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years (2)	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2008	\$ 3,557,618	\$ 3,321,794	93.37%	\$ 111,639	\$ 3,433,432	96.51%
2009	3,217,923	3,080,711	95.74%	50,284	3,130,995	97.30%
2010	2,835,108	2,750,186	97.00%	6,018	2,756,204	97.22%
2011	2,530,593	2,445,770	96.65%	2,588	2,448,358	96.75%
2012	2,450,887	2,369,604	96.68%	3,273	2,372,877	96.82%
2013	2,356,381	2,269,898	96.33%	6,257	2,276,155	96.60%
2014	2,420,380	2,331,440	96.33%	5,681	2,337,121	96.56%
2015	2,551,270	2,458,626	96.37%	3,850	2,462,476	96.52%
2016	2,801,581	2,699,852	96.37%	3,798	2,703,650	96.50%
2017	2,968,213	2,859,518	96.34%	8,402	2,867,920	96.62%

Notes:

1. Source: Pinellas County Property Appraiser
2. The Pinellas County Property Appraiser does not provide information on subsequent year collections by year. The City is continuing to work with Pinellas County to obtain the delinquent collections by year.

## **Schedules of Debt Capacity Information**

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

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City of Seminole, Florida  
Schedule 9  
Ratios of Outstanding Debt by Type  
Last Ten Fiscal Years

Fiscal Year	Revenue Bonds	Total	Percentage of Personal Income	Per Capita
2008	\$ 2,340,000	\$ 2,340,000	0.36%	\$ 125
2009	7,355,000	7,355,000	1.06%	390
2010	6,403,531	6,403,531	0.86%	340
2011	5,414,569	5,414,569	0.79%	314
2012	4,387,476	4,387,476	0.65%	254
2013	3,606,085	3,606,085	0.51%	209
2014	4,617,173	4,617,173	0.63%	259
2015	3,713,264	3,713,264	0.49%	207
2016	2,798,053	2,798,053	0.42%	154
2017	1,871,677	1,871,677	0.31%	56

Notes:

1. The City has had no general obligation bonded debt in the last ten years.

City of Seminole, Florida  
Schedule 10  
Direct and Overlapping Governmental Activities Debt  
As of September 30, 2017

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable</u>	<u>Estimated Share of Overlapping Debt</u>
Pinellas County School Board (2)	\$ 6,045,000	1.76%	\$ 106,156
Pinellas County Capital Leases (2)	6,889,704	1.76%	120,989
Pinellas County Governmental Activities Bonds (2)	<u>9,018,561</u>	1.76%	<u>158,374</u>
Total Overlapping	<u>\$ 21,953,265</u>		385,519
City direct debt	<u>\$ 1,871,677</u>	100.00%	<u>1,871,677</u>
Total direct and overlapping debt			<u>\$ 2,257,196</u>
Total direct and overlapping debt per capita			<u>\$ 123</u>

Notes:

1. The City's share is calculated based on the ratio of the 2016 City Taxable Value of \$1,197,148,331 to the County's Taxable Value of \$68,171,229,061.
2. The City of Seminole is not responsible for the debt of the County or School Board.
3. 2017 permanent Seminole population is 18,335.



City of Seminole, Florida  
Schedule 11  
Legal Debt Margin Information  
Last Ten Fiscal Years

	2008	2009	2010	2011
Debt limit	\$143,492,844	\$129,791,596	\$114,351,157	\$102,073,771
Total net debt applicable to limit	-	-	-	-
Legal debt margin - General Obligation Debt	<u>\$143,492,844</u>	<u>\$129,791,596</u>	<u>\$114,351,157</u>	<u>\$102,073,771</u>
 Total net debt applicable to the limit as a percentage of debt limit	 0.00%	 0.00%	 0.00%	 0.00%

Notes:

1. State law does not provide for a legal debt margin; however, the City's Code provides for a legal debt margin of 10% of assessed value.
2. The City did not have any General Obligation (G.O.) debt outstanding during fiscal years 2008 through 2017. General Obligation debt is defined as debt that is secured by the full faith and credit of the City and would generally be secured by the City's ad valorem tax revenues.

2012	2013	2014	2015	2016	2017
\$ 98,854,044	\$ 95,042,397	\$ 97,623,626	\$102,902,878	\$112,998,957	\$119,714,833
-	-	-	-	-	-
<u>\$ 98,854,044</u>	<u>\$ 95,042,397</u>	<u>\$ 97,623,626</u>	<u>\$102,902,878</u>	<u>\$112,998,957</u>	<u>\$119,714,833</u>
0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

City of Seminole, Florida  
Schedule 12  
Pledged-Revenue Coverage  
Last Ten Fiscal Years

Year	Infrastructure Sales Surtax (1)	Revenue Bonds		Coverage
		Principal	Interest	
2008	844,475	465,000	100,601	1.49
2009	823,634	485,000	79,334	1.46
2010 (1)	1,045,040	951,469	323,831	0.82
2011	1,275,822	988,961	291,054	1.00
2012	1,346,319	1,027,093	252,043	1.05
2013	1,422,592	781,391	208,287	1.44
2014 (2)	1,514,280	3,606,085	182,393	0.40
2015	1,632,208	903,909	56,173	1.70
2016	1,724,478	915,211	45,302	1.80
2017	1,775,456	926,376	34,136	1.85

Notes:

1. The City utilized the available fund balance in the Infrastructure Sales Surtax Fund to pay the balance of the debt service payments not covered by the infrastructure sales surtax revenues in fiscal year 2010.
2. Principal payments made in 2014 include \$3,074,173 of currently refunded bonds pertaining to the Revenue Bonds Series 2009 issue. Proceeds from the Revenue Bonds Series 2014 were used to refund the debt.

## **Schedules of Demographic and Economic Information**

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

City of Seminole, Florida  
Schedule 13  
Demographic and Economic Statistics  
Last Ten Calendar Years

Year	Population (1)(8)	Personal Income (2)	Per Capita Personal Income (2)(7)(8)	Median Age (3)(6)(8)	Education Level in Years of Schooling (3)	School Enrollment (4)	Unemployment Rate (5)(6)
2008	18,862	\$ 695,970,076	\$ 36,898	59.1	12.6	14,359	10.8%
2009	18,870	696,642,660	36,918	59.1	12.6	13,972	10.9%
2010	18,832	743,694,512	39,491	59.1	12.6	14,492	11.7%
2011	17,233	688,665,146	39,962	59.1	12.6	12,237	10.7%
2012	17,250	677,252,250	39,261	51.6	12.6	12,568	10.0%
2013	17,267	705,564,154	40,862	53.5	12.6	12,819	6.8%
2014	17,830	730,780,380	40,986	53.5	12.6	12,987	6.4%
2015	17,923	760,011,595	33,057	52.1	12.6	13,116	5.7%
2016	18,153	664,998,849	36,633	55.2	12.8	13,267	4.3%
2017	18,335	611,508,920	33,352	55.5	13.1	14,008	3.4%

Sources:

1. U.S. Census Bureau Quick Fact Finder
2. Office of Economic and Demographic Research
3. U.S. Census Bureau Quick Fact Finder
4. National Center of Educational Statistics and St. Petersburg College/Census Fact Finder
5. Unemployment Rate Pinellas County; Florida Labor Market Statistics Local Area Unemployment Statistics
6. Sperlings Best Places
7. City-Data.com
7. Pinellas County Property Appraiser

City of Seminole  
Schedule 14  
Principal Employers  
Current Year and Nine Years Ago

Employer	2017			2008		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
St Petersburg College	744	1	N/A	151	5	N/A
Freedom Square	722	2	N/A	850	1	N/A
Walmart	312	3	N/A	-		-
Target	244	4	N/A	170	4	N/A
Lake Seminole Square	229	5	N/A	200	2	N/A
Home Depot	156	6	N/A	146	7	N/A
City of Seminole	143	7	N/A	150	6	N/A
Tandem Health Care	124	8	N/A	128	8	N/A
Suncoast Chrysler-Jeep	89	9	N/A	85	11	N/A
U.S. Post Office	85	10	N/A	99	9	N/A
Publix	-		-	194	3	N/A
	2,104		0.00%	1,729		0.00%

Note:

N/A - Total employment within the City is not available

Sources:

Seminole Chamber of Commerce

City of Seminole

## **Schedules of Operating Information**

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

City of Seminole, Florida  
Schedule 15  
Full-time Equivalent City Government Employees by Function/Program  
Last Ten Fiscal Years

<u>Function/Program</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General government										
Legislative	7.000	7.000	7.000	7.000	7.000	7.000	7.000	7.000	7.000	7.000
Executive	2.000	2.000	2.000	2.000	2.000	2.000	2.000	3.000	3.000	3.000
City Clerk	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000
Financial	3.000	2.000	2.000	2.000	2.000	2.000	2.000	2.000	2.500	2.500
Administration	5.375	5.375	5.375	5.375	5.375	5.375	5.375	5.375	5.000	5.000
Facilities	1.000	1.000	1.000	1.000	1.000	2.000	2.000	2.000	2.500	2.500
Fire										
Administration	3.000	2.000	2.000	2.000	2.000	2.000	2.000	2.000	2.000	2.000
Emergency Medical Services	-	-	16.000	16.000	16.000	16.000	16.000	16.000	16.000	16.000
Life and Safety Services	4.000	3.000	2.500	2.500	2.500	3.000	3.000	3.000	3.000	3.000
Training	3.000	2.000	1.000	1.000	1.000	1.500	1.500	1.500	1.500	1.500
Maintenance	3.000	2.000	2.000	2.000	2.000	2.500	2.500	2.500	2.500	2.500
Fire Operations	73.000	67.000	52.000	51.500	51.500	51.500	51.500	51.500	51.500	51.500
Code Enforcement	6.000	5.000	3.500	3.500	3.500	4.000	4.000	4.200	3.625	3.625
Physical environment										
Comm. Development Administration	2.000	2.000	1.500	1.500	1.500	1.500	1.500	1.500	1.500	1.500
Parks	3.000	2.500	2.625	3.000	3.000	5.500	5.500	5.000	5.000	5.000
Public Works										
Public Works Administration	2.000	2.000	2.000	2.000	2.000	2.000	2.000	2.000	2.000	2.000
Transportation	8.000	6.000	6.000	6.000	6.000	3.000	3.000	3.000	2.500	2.500
Library	17.550	17.550	17.550	17.800	17.550	17.500	18.230	17.850	17.875	17.875
Recreation	32.500	32.500	11.500	11.500	11.500	11.500	11.500	11.380	10.750	12.875
	<u>176.425</u>	<u>161.925</u>	<u>138.550</u>	<u>138.675</u>	<u>138.425</u>	<u>140.875</u>	<u>141.605</u>	<u>141.805</u>	<u>140.750</u>	<u>142.875</u>

Sources:

1. City of Seminole Finance Division



City of Seminole, Florida  
Schedule 16  
Operating Indicators by Function/Program  
Last Ten Fiscal Years

Function/Program	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Police</b>										
Physical arrests	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Parking violations	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Traffic violations	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Fire - A</b>										
Emergency responses (3)	1,658	1,581	1,513	10,903	10,973	10,815	11,031	12,060	12,363	12,762
Fires extinguished	328	372	418	413	422	419	152	592	309	319
Inspections	1,104	1,917	1,326	952	897	902	1,431	1,450	998	943
<b>Public works - B</b>										
Street resurfacing (miles)	0.25	0.67	0.63	1.50	2.45	2.06	1.91	3.40	2.62	0.67
Potholes repaired	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Recreation - C</b>										
Memberships	8,536	7,500	6,500	6,820	3,904 (4)	3,911	3,631	4,292	4,615	3,586
<b>Library - D</b>										
Volumes in collection	69,154	82,579	86,160	93,775	97,451	90,003	91,700	90,704	92,953	94,213
Total volumes borrowed	234,290	279,904	292,847	286,012	286,012	298,308	290,296	273,208	253,519	242,636

Notes:

1. N/A = not available
2. Police services are contracted with the Pinellas County Sheriff's Office
3. Emergency responses only include fire responses through 2010 at which time Emergency Medical Services responses are also included.
4. Prior years included fees not pertaining to membership

Sources:

- A. City of Seminole Fire Department
- B. City of Seminole Public Works Department
- C. City of Seminole Recreation Division
- D. City of Seminole Library Division

City of Seminole, Florida  
Schedule 17  
Capital Asset Statistics by Function / Program  
Last Ten Fiscal Years

<u>Function / Program</u>	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Fire stations	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Public works										
Streets (miles)	63.0	63.0	63.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0
Highways (miles)	-	-	-	-	-	-	-	-	-	-
Streetlights	1,160	1,161	1,161	1,291	1,291	1,291	1,291	1,291	1,291	1,291
Traffic signals	21	21	21	21	39	39	39	39	39	39
Parks										
Acreage	21.08	21.08	21.08	21.08	21.08	29.16	29.16	29.16	29.16	29.16
Playgrounds	3	3	3	3	3	3	3	3	3	3
Baseball/softball diamonds	0	0	0	0	0	0	0	0	0	0
Soccer/football fields	2	2	2	2	2	2	2	2	2	2
Community centers	1	1	1	1	1	1	1	1	1	1

Sources:

1. City of Seminole Public Works Department
2. City of Seminole Recreation Division

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## **Other Information**

This section provides the reader with the service efforts and accomplishments of the City's fire department, recreation division, and library division

# ***City of Seminole - Fire Rescue Department***

Service Efforts and Accomplishments

Fiscal Year 2017

The City of Seminole Fire Rescue Department is lead by the Fire Chief. The Department is divided into; Administration, Operations, Emergency Medical Services, Training, Life Safety Services and Fleet Maintenance Sections. Emergency Medical Services (EMS) and Fire Operations personnel are divided into three shifts of personnel. Personnel work a schedule of rotating 24 hour shifts. The Department operates from four fire stations providing comprehensive public safety services that include; emergency fire, rescue, hazardous materials mitigation and medical services, fire prevention and code enforcement, and public education. In addition to providing emergency services for the City of Seminole, the City contracts with; Pinellas County for emergency fire and EMS services to the unincorporated area surrounding the City, Bay Pines Veterans Administration complex for emergency fire response, and the Towns of Redington Beach, North Redington Beach, and Redington Shores through joint Seminole/Madeira Beach Fire Protection Interlocal agreements. The Seminole Fire District's service area covers 25 square miles and protects approximately 100,000 full time residents and an additional 8,000 tourists and daytime workforce. The Department funds 78 full-time employees and three part time employees. Emergency response personnel staff four advanced life support (ALS) fire engines, one 78 ft ladder truck, one ALS support heavy rescue vehicle and a District Chief vehicle on a 24-hour a day basis. A hazardous materials vehicle, a brush fire fighting vehicle, and a number of support vehicles are staffed as needed. All firefighter personnel are State of Florida certified firefighters and are either emergency medical technician (EMT) or paramedic certified. In addition, all officers are State of Florida certified Fire Officers. The Insurance Services Office (ISO) rating for the Seminole Fire District is a Class One (1) rating (on a ten-point scale with one being the best).

## **I. Administration**

- A. The Fire Chief coordinates and manages the Administration Division including Fleet Maintenance and Life Safety Services. The Department provides Fire Suppression and Fire Inspection services in three Redington communities through an inter-local agreement with each Town. The Division tracks department contracts, purchases and expenses and continues to reduce costs through cooperative purchasing, competitive requests for proposals, and purchasing through State contracts where practical. The Fire Chief represents the city's interests within Pinellas County at the Pinellas County Fire Chiefs Association and other meetings as directed by the City Manager.
- B. **Fleet Maintenance Section** – The Fleet Maintenance Section provides full-time comprehensive vehicle repairs, apparatus equipment installation, and preventative maintenance to all City vehicles including fire apparatus as well as providing maintenance services to other fire departments which generate revenue for the District.
- C. **Life Safety Services** - The Life Safety Services Section includes all phases of inspection, enforcement of fire and safety codes/issues, fire investigations, and education. This single authority provides codes interpretation, application, and enforcement functions over all development and safety codes and standards. Certified Fire Inspectors are

responsible for conducting fire safety inspections and fire code enforcement of all commercial and multi-residential entities within the fire district and the three Redington towns. The Fire Marshal represents the city's interests within Pinellas County at the Pinellas County Fire Marshals Association and other meetings as directed by the Fire Chief.

- D. **Public Education** – Public Education is part of the Life Safety Services Section. This portion of the Section provides comprehensive safety and accident prevention educational programs within our community through many different delivery methods. An annual Fire Department Open House has expanded into a broad-spectrum fire prevention and safety program for families with increased emphasis upon hurricane preparation and damage prevention efforts. The Public Educator participates actively in the Suncoast Safe Kids Coalition, a coalition consisting of law enforcement, fire, public health, 911, and many other safety related agencies both public and private. Each year 911 statistics are evaluated to determine child injury trends in order to focus on relevant prevention efforts. The Public Educator is involved in numerous safety education endeavors and also participates with the Pinellas County Juvenile Fire Setters Program. This program is a coalition of public educators who network to address the issue of educating/diverting children who have had incidence of fire setting/fire play. Comprehensive safety programs are delivered in our schools, community groups/ organizations, businesses and individuals on a daily basis. Free battery powered smoke detectors are provided and installed within a home at any request by our residents.

## **II. Fire Operations:**

The Assistant Fire Chief of Operations coordinates and oversees the management of the Fire Operations and Training Sections along with department logistics. The EMS Sections is managed by the Assistant Fire Chief of Administration who also serves as the EMS Coordinator. This Division is charged with the responsibility for responding to all emergency and non-emergency requests for service in the Seminole Fire and EMS District. The Department has sixty-six (69) firefighters, cross trained as EMTs and paramedics, assigned to the Operations Division. Requests for assistance include responses to medical emergencies, fires, hazardous materials incidents, technical rescue emergencies, animal rescues, assistance to other public agencies and various other requests for service. In addition, this division installs smoke detectors and is the primary provider of public education. Assigned shift personnel serve on the City's Safety Committee. The Assistant Fire Chief of Operations serves as the Department's Health & Safety Officer and participates in the Department's Health & Safety Committee. He also represents the City's interests within Pinellas County at the Pinellas County Operations Chief's Association. The Assistant Fire Chief of Administration participates in the Pinellas County EMS Association, the Pinellas County Equipment Committee, as well as attending State EMS Advisory Committee meetings and other meetings as directed by the Fire Chief.

- A. **Operations Section** is responsible for response and mitigation within an all-hazards response profile whether the request is for emergency or non-emergency services. The City of Seminole also participates with the Pinellas County Hazardous Materials Response Team providing trained team members and command officers who respond within Pinellas County as the need arises. Fire Operations responds within the Seminole

Fire District. The Pinellas County EMS Authority contracts with the City of Seminole Fire Rescue Department to provide First Response advanced life support (ALS) services to the community. After initial treatment and stabilization is provided by Seminole EMTs and paramedics, a private ambulance company transports the patient to the hospital.

- B. EMS Section** is responsible for providing department directed EMS training and all support necessary for shift personnel to affectively respond to emergency and non-emergency medical incidents. This Section maintains a quality assurance program to monitor the medical performance of EMTs and Paramedics on medical incidents that meets the requirements of the County EMS contract.
- C. Training Section** is responsible for the development and delivery of monthly formal training programs for the Department's personnel as well as proper training documentation. Directly managed by the Assistant Fire Chief of Operations, training programs are designed to meet the growing needs of the department and to ensure compliance with recognized standards. In addition to regular training, the Section works with Department personnel on educational goals and facilitates efforts for attendance at seminars and college classes. The Assistant Fire Chief of Operations is responsible for the department's Personal Protective Equipment and Self Contained Breathing Apparatus. The position is also responsible for; representing the City's training interests within Pinellas County at the Pinellas County Training Officers Association Committee meetings; functioning as a Commander of the county Hazardous Materials Response Team serving as a liaison between our city and county government; and attending other meetings as directed by the Fire Chief.

**CITY OF SEMINOLE, FLORIDA  
FIRE DEPARTMENT**

**SERVICE EFFORTS AND ACCOMPLISHMENTS**  
Year Ended September 30, 2017

	<u>Target</u> <u>Performance</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>Four Year</u> <u>Average</u>	<u>Peer Group</u> <u>Average</u>
<b>Outcomes:</b>							
Percentage of citizens rating performance satisfactory		not captured	not captured	not captured	not captured		
ISO * fire insurance rating	3	1	1	3	3	2	3
Total dollars in fire losses (millions)	\$0.00	\$0.5000	\$1.2000	\$1.1250	\$0.9035	\$ 0.9321	
Total fire-related deaths	0	0	0	0	0	0	
Total fire-related injuries	0	3	4	4	8	4.75	
<b>Outputs:</b>							
Population served		84,600	84,600	84,600	84,600	84,600	
Residential		76,700	76,700	76,700	76,700	76,700	
Workforce		2,900	2,900	2,900	2,900	2,900	
Tourist, average daily		5,000	5,000	5,000	5,000	5,000	
Total property value protected (millions)		\$4,761	\$4,761	\$4,761	\$4,761	\$ 4,761	
Residential (millions)		n/a	n/a	n/a	n/a	n/a	
Commercial (millions)		n/a	n/a	n/a	n/a	n/a	
<b>Inputs:</b>							
Personnel:		79	79	79	79	79	
Full Time		76	74	74	74	74.5	
Part-time and volunteer		3	4	4	5	4	
Total operating expenditures (thousands)		\$7,689	\$7,306	\$6,624	\$6,376	\$ 6,999	
Total capital expenditures (thousands)		\$1,136	\$1,042	\$1,136	\$497	\$ 953	



**CITY OF SEMINOLE, FLORIDA  
FIRE DEPARTMENT**

**SERVICE EFFORTS AND ACCOMPLISHMENTS  
Year Ended September 30, 2017**

	<u>Target Performance</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>Four Year Average</u>
<b>Outcomes:</b>						
Number of fires (reported and unreported)	0	319	309	592	577	449
Percentage of fires preventable by						
Inspection or education	100%	unknown	unknown	unknown	unknown	
Fires of suspicious origin	0	3	0	0	0	1
Fires in inspected/un-inspected buildings:						
Industrial *	0	2	0	0	0	1
Other	0	317	309	592	577	449
Citizens participating in or aware of education programs **	16,000	25,500	23,500	23,500	225,000	74,375
<b>Outputs:</b>						
Number of inspections	1,850	943	998	1,450	1,340	1,183
Number of education programs given	225	265	277	210	206	240
Number of fire investigations		16	12	14	12	14
Number of child safety seat inspections		0	0	0	14	4
<b>Inputs:</b>						
<b>Personnel:</b>						
Full Time	4	2	3	2	2	2
Part-time and volunteer	1	0	0	1	2	1
Total man-hours worked (thousands)		6.4	4.8	2.0	2.5	3.9
<b>Efficiency:</b>						
Total operating expenditures (thousands)		\$262	\$273	\$243	\$240	\$254
Total capital expenditures (thousands)		\$40.94	\$56.81	\$121.50	\$96.00	\$78.81

**Footnotes:**

\* Defined as other than residential

\*\* In 2014 advertised in five (5) Counties using one time Grant

**CITY OF SEMINOLE, FLORIDA  
FIRE DEPARTMENT**

**SERVICE EFFORTS AND ACCOMPLISHMENTS**

Year Ended September 30, 2017

	<u>Target Performance</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>Four Year Average</u>
<b>Outcomes:</b>						
Average emergency response time	7:30	5:52	4:44	4:45	4:38	4:59
Percentage of responses in under seven minutes 30 seconds	90.00%	98.00%	97.56%	97.12%	96.35%	97.26%
<b>Inputs:</b>						
<b>Personnel:</b>						
Full Time	25	16	16	16	16	16
Part-time and volunteer	0	0	0	0	0	0
<b>Man-hours in training programs</b>						
(thousands) PMs	1.000	1.589	1.665	1.295	1.295	1.46
EMTs	1.000	0.89	0.87	0.85	0.702	0.83
<b>Efficiency:</b>						
Total operating expenditures (thousands)		\$2,284	\$2,061	\$1,907	\$2,016	\$2,067
Total capital expenditures (thousands)		\$921.34	\$813.02	\$889.04	\$1,009.51	\$908.23

**Footnotes:**

\* Average cost of ALS unit in county (412,120) x number of units (5)

**CITY OF SEMINOLE, FLORIDA  
FIRE DEPARTMENT**

**SERVICE EFFORTS AND ACCOMPLISHMENTS  
Year Ended September 30, 2017**

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>Four Year Average</u>
Outcomes:					
Total Facility Training (hrs)	1,978	1,097	1,325	1,266	1,417
Total Special Training (hrs)	2,045	3,250	3,469	1,676	2,610
Total Company Officers' Development	4,737	3,593	1,321	1,185	2,709
Total Department Training (hrs)	30,066	28,874	26,283	21,482	26,676
Total Conferences/Seminars/College	450	540	652	209	463
Special Projects					
Hazardous Material Team (hrs)	620	597	1,176	977	843
Technical Rescue Team (desolved)	0	0	0	0	0
Extrication Team (hrs)	N/A	N/A	N/A	N/A	N/A
Inputs:					
Personnel:					
Full Time	1	1	1	1	1
Part-time and volunteer	1	1	1	0	1
Total operating expenditures (thousands)	\$181	\$169	\$130	\$134	\$153
Total capital expenditures (thousands)	\$0.29	\$0.28	\$0.11	\$0.14	\$0.21

## FIRE DEPARTMENT

### SERVICE EFFORTS AND ACCOMPLISHMENTS

Year Ended September 30, 2017

	<u>Target Performance</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>Four Year Average</u>
<b>Outcomes:</b>						
Average response time	<7:30	4:52	4:44	5:01	5:21	4:59
Percentage of responses in under seven minutes, 30 seconds	90%	98%	98%	98%	52%	86.50%
Minimum water volume available	Limited by fire hydrants - Avg. min 1000 gpm/hydrant					
Minimum water flow available	Limited by fire apparatus plumbing capacity at scene- Avg. 1000-1500 gpm/pump					
Population with access to adequate water supply	75,000	77,000	77,000	77,000	77,000	77,000
Average time to control fires:	Information not captured by dispatch					
Single-alarm, residential						
Single-alarm, industry						
Two-alarm, industry						
Percentage of fires spread limited to 115% square feet on arrival:						
Single-alarm, residential	0	0	0	0	0	<1%
Single-alarm, industry	0	0	0	0	0	0
Two-alarm, industry	0	0	0	0	0	0
<b>Outputs:</b>						
Number of fire calls answered		1,997	1,746	1,651	1,351	1,686
<b>Inputs:</b>						
<b>Personnel:</b>						
Full Time		56	56	56	56	56
Part-time and volunteer		2	3	3	2	3
Total man-hours worked (thousands)		158	158	158	158	158
Total operating expenditures (thousands)		\$4,962	\$4,803	\$3,897	\$4,014	\$ 4,419
Total capital expenditures (thousands)		\$173.00	\$172.00	\$173.00	\$238.00	\$ 189.00
Man-hours in training programs (thousands) suppression only		26.2	28.8	23.6	16.9	24
Percentage of firefighters		100%	100%	100%	100%	100%
<b>Efficiency:</b>						
Operating expenditures per capita		\$31.41	\$30.40	\$24.66	\$25.41	\$27.97

## ***City of Seminole – Recreation Division***

Service Efforts and Accomplishments

Fiscal Year 2017

### **CITY OF SEMINOLE – RECREATION DIVISION FY2016**

#### ***Recreation Division Mission Statement***

While the City of Seminole is dedicated to excellence, professionalism, and integrity in the delivery of community services for an enhanced quality of life. The City of Seminole Recreation Divisions mission is to provide a diverse community leisure program for those living, working, and visiting our community by creating memorable experiences through exceptional programs, facilities, customer service and leadership.

#### ***Recreation Advisory Board Mission Statement***

The City of Seminole Recreation Advisory Board serves as the link between the community, and city officials. The board is dedicated to excellence through the evaluation of recreation programs, City parks & facilities, and events on behalf of the citizens of Seminole. The advisory board meets quarterly and provides volunteer service in order to improve and enhance the quality of City recreation programs, parks & facilities, and events.

#### ***Recreation Division Description of Responsibilities***

The recreation services provided to the community through the Recreation Division of the Department of Administration intended to enhance the quality of life to citizen and visitor, alike. The City of Seminole Recreation Division provides a myriad of programs for toddlers to adults. The Recreation Division is under the direction of the Recreation Director, and the Recreation Coordinators.

Responsibilities include the following programs:

- a) Children's Camp & Break Programs: Winter Break Camp, Spring Break Camp, Summer Break Camp, and Specialty Activity Camps provide childcare through various organized activities for the children of Seminole and surrounding cities during the time that the children are out of school. Activities offered include: Swimming, Field Trips, Crafts, Music, Games, Special Activities, Sports, Special Events, and many other diversified activities.
- b) Athletic Programs: Athletic programming for the community includes sports activities for men, women, boys and girls. Athletic opportunities include adult basketball, adult volleyball, adult racquetball, adult pickle-ball, youth soccer, youth basketball, youth flag football, youth triathlon, youth swim team and youth cross-country.

- c) Aquatic Programs: The Seminole Family Aquatic Center offers seasonal recreational swimming along with aquatic based programs for all ages. Programs include Jr. Lifeguard, Lifeguard Certification, Red Cross Swim Lessons, Recreational Swim Team, Youth Triathlon Team, Family Movie Nights, Doggie Derby, Water Aerobics, and Pool Party Rentals.
- d) Classes/Programs: The classes/programs offered by the Recreation Division reach all age groups throughout the City. The classes/programs include athletics, hobbies, crafts, instructional classes, physical fitness, the arts, fitness & wellness activities, pre-school activity programs, pre-school sport playgroups and day trips.
- e) Special Events: The Recreation Division is responsible for conducting special events for the community through such offerings as Field of Screams, Music in the Park, Winterfest, “Fit over Fifty” Health & Wellness Expo, Family Camp Out, Pow Wow Festival & Parade, Art In The Park, “Tri if you Dare” Kids Triathlon, Back to School Open House, and Teen Events including the annual Community Yard Sale.
- f) Community Partnerships: The Recreation Division has been involved with the Seminole Shooting Stars Soccer Association for many years. This organization provides the youth soccer programs for the children in the Fall and Spring. In addition, the Recreation Division has established partnerships with Seminole Junior Woman’s Club (Winter Fest), Kiwanis Club of Seminole (Every Child a Swimmer, Tri If You Dare), Seminole Kiwanis Club Breakfast (Pow Wow Festival), and the Seminole Chamber of Commerce (Kids Appreciation Day and Holiday Parade).

**CITY OF SEMINOLE, FLORIDA  
RECREATION DIVISION**

**SERVICE EFFORTS AND ACCOMPLISHMENTS**

Year Ending September 30, 2017

<b>Outcomes:</b>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Recreation Center Memberships	3,586	4,615	3,568	3,631	3,911
Fitness Center Daily Use	271	203	163	38	36
Aquatic Daily Use	133	165	190	132	130
Holiday Camp participants	42	76	11	15	31
Spring Break Camp	26	26	11	40	64
Summer Day Camp participants	270	485	430	325	304
Summer Sports Camp participants	56	66	87	98	136
Summer Aquatic Program participants	390	295	285	425	514
<b>Summer Camp Programs offered</b>	<b>71</b>	<b>81</b>	<b>63</b>	<b>56</b>	<b>47</b>
Pre-School Day program participants	0	0	27	120	135
School Age Program participants	5,032	5,032	853	803	3,152
<b>Programs Offered - Youth</b>	<b>239</b>	<b>236</b>	<b>36</b>	<b>29</b>	<b>35</b>
Youth Sports participants	337	339	308	458	454
<b>Programs Offered</b>	<b>21</b>	<b>15</b>	<b>14</b>	<b>9</b>	<b>9</b>
Adult Sports participants	2,126	335	289	492	164
<b>Programs Offered</b>	<b>17</b>	<b>14</b>	<b>16</b>	<b>5</b>	<b>5</b>
Adult Program participants	10,992	12,812	12,371	13,264	11,479
<b>Programs Offered Adult</b>	<b>94</b>	<b>92</b>	<b>60</b>	<b>27</b>	<b>45</b>
Special Events Youth participants	870	1,125	1,246	1,232	972
Special Events Adult participants	450	455	1,065	1,066	1,076
Special Events Family participants	23,180	43,876	39,160	38,149	40,170
<b>Special Events Offered</b>	<b>21</b>	<b>24</b>	<b>19</b>	<b>19</b>	<b>18</b>
<b>Inputs:</b>					
Personnel:					
Full-time	10	10	10	10	10
Part-time	4	3	3	3	3
Seasonal	24	24	24	26	26
Total man hours worked	24,960	39,433	39,142	38,792	39,493
Total Expenditures	1,220,469	1,294,612	1,101,650	1,116,711	1,102,394
<b>Revenue:</b>					
Program generated	537,100	564,073	513,741	589,159	536,968
Tax base generated	666,631	730,539	587,909	527,552	565,426

## ***City of Seminole – Library Division***

Service Efforts and Accomplishments

Fiscal Year 2017

The Library Division serves the residents of the City of Seminole and qualified borrowers of the Pinellas Public Library Cooperative (PPLC). In addition, the library is a joint use partnership facility between the City and St. Petersburg College (SPC), functioning both as a public library and a college library, and serving the students, faculty, and staff of the College as well as the general public. Public and College library collections, resources, programs, and services are located in the facility. Under the terms and conditions of the *Intergovernmental Agreement*, the contractual document of the joint use partnership, the City is responsible for managing, directing, and coordinating the daily activities and services of the library, including administering staff appointments, scheduling, evaluation, training, and development. The Library Division is under the management of the Community Library Director who reports to the Director of Administration.

Key areas of service include:

### *Technical Services*

This section of the library is responsible for the classification, cataloging, and processing of library materials, making them ready for circulation to library patrons.

### *Circulation*

On the City side of the partnership, the library is a member of the Pinellas Public Library Cooperative, along with 13 other member libraries. On the College side of the joint use partnership, the library participates in the Florida Academic Library Services Cooperative (FALSC), a statewide automated library system used by all public college and universities statewide. These two networks provide shared library catalogs and collections of online journals, e-books, and other e-resources.

### *Collection and Resources*

A library's collection and resources require diligent management and development if they are to be of maximum value and efficiency for library users. Library staff evaluate and select library materials and resources – print, audio-visual, and electronic. In addition, staff monitor and analyze the collection and resources on an ongoing basis to meet patrons' recreational, informational, and educational interests.

### *Reference and Information Service*

Finding one's way through a wealth of books, periodicals, audio/visual materials, and e-resources sometimes requires assistance. The library serves patrons who want to use the collection and resources independently and those who desire guidance in searching for the right book, audio/visual, or e-resource material. The library's reference librarians are expert in navigating the various media and bringing together the patron and the item the patron is searching for.



### *Resource Sharing*

No library can own or have access to everything, and so libraries have a long history of sharing resources through “inter-library loan,” both among local libraries and those in other counties or states. Through its membership in the Pinellas Public Library Cooperative (PPLC), the Tampa Bay Library Consortium (TBLC), and the Florida Academic Library Services Cooperative, the library is able to participate in inter-library loan networks with other libraries to mutual benefit. The library borrows more items through inter-library loan than it lends, thus making this service especially valuable for our local patrons.

### *Programming and Outreach*

In addition to providing its collection and resources, the library serves as a community gathering place for children, teens, and adults for a wide variety of programs, meetings, events, and activities. These programming efforts are sponsored by the City library staff, the Friends of the Library, College library staff, and community organizations of many kinds.

### *Support Organizations*

A public institution such as a library benefits greatly from dedicated volunteers who assist staff with daily operations, fundraising, advocacy, and advice from the citizen’s perspective on library policies and management. The Friends of Seminole Library, Inc., the Library Advisory Board, the Library Teen Board, and our many dedicated Library Volunteers are invaluable in working with staff to provide high quality library service to patrons.

**CITY OF SEMINOLE, FLORIDA  
LIBRARY DIVISION**

**SERVICE EFFORTS AND ACCOMPLISHMENTS**  
Year Ending September 30, 2017

<b>Outcomes:</b>	<u>FY 2017</u>	<u>FY 2016</u>	<u>FY 2015</u>	<u>FY 2014</u>	<u>FY 2013</u>
Library Visitors	251,540	270,954	296,071	314,575	323,376
Public Service Hours	3,678	3,678	3,678	3,678	3,678
Registration and Circulation					
Registered Borrowers	39,838	36,757	*	*	*
New Borrowers Registered *	*	*	*	2,291	*
Library Materials Circulation	242,638	253,519	273,206	290,296	298,308
Collection and Resources					
Print Books	81,858	84,182	81,360	83,105	81,137
Electronic Books **	11,393	*	*	*	*
Databases **	68	68	71	66	58
Audio Materials -- Physical units	3,762	3,557	3,760	3,323	3,483
Video Materials -- Physical units	5,197	5,214	5,584	5,272	5,383
Print Periodical Subscriptions	127	127	139	139	124
Reference and Information Transactions	18,324	16,534	16,738	20,217	21,223
Resource Sharing					
Interlibrary Loans Provided	335	258	150	151	182
Interlibrary Loans Received	358	392	355	341	355
Programming					
Number of Adult Programs	547	692	529	385	264
Number of Youth Programs	479	487	488	464	447
Total Number All Programs	1,026	1,179	1,017	849	711
Attendance at Adult Programs	6,941	11,784	6,362	10,631	6,971
Attendance at Youth Programs	19,376	19,597	19,850	17,896	18,427
Total Attendance All Programs	26,317	31,381	26,212	28,527	25,398
<b>Inputs:</b>					
Personnel					
Full-time	10	10	10	10	10
Part-time	15	15	15	15	14
Full-time Equivalent	18	18	18	18	18
Total Personnel Expenditures	948,841	908,896	884,675	870,533	825,568
General Operations Expenditures (excluding Collection and Resource Expenditures and Programming Expenditures)	55,875	49,163	41,992	53,231	46,525
Collection and Resources Expenditures (books, magazines, newspapers, audio-visuals, digital resources)	76,282	73,737	83,258	75,513	76,218
Programming Expenditures					
Adult programs	5,252	4,730	3,709	4,265	4,218
Teen programs	981	991	1,011	900	1,908
Children's programs	1,992	1,989	1,994	1,885	1,456
Total Programming Expenditures	8,225	7,710	6,714	7,050	7,582
Volunteer Service					
Library Volunteer Hours	2,530	2,562	4,646	5,357	5,850
Friends' Shoppe Volunteer Hours	3,061	3,164	2,912	2,821	3,014
Total Volunteer Hours	5,591	5,726	7,558	8,178	8,864

\* Reliable figures not currently available

\*\* Available thru shared Cooperative collection

# **Other Reports of Independent Certified Public Accountants**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Mayor, City Council,  
and City Manager  
City of Seminole, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Seminole, Florida (the City) as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated March 22, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.



However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Wells, Houser & Schatzel, P.A.*

Wells, Houser & Schatzel, P.A.  
St. Petersburg, Florida

March 22, 2018

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

Honorable Mayor, City Council,  
and City Manager  
City of Seminole, Florida

**Report of the Financial Statements**

We have audited the financial statements of the City of Seminole, Florida, as of and for the year ended September 30, 2017, and have issued our report thereon dated March 22, 2018.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Auditor General,.

**Other Reports and Schedules**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*, and our Independent Auditor's Report on an examination conducted in accordance with AICPA Professional Standards, Section 601, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in these reports, which are dated March 22, 2018, should be considered in conjunction with this management letter.

**Prior Audit Findings**

The Rules of the Auditor General Section 10.554 (1)(i) 1., requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.

**Official Title and Legal Authority**

The Rules of the Auditor General Section 10.554 (1)(i) 4. requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The City of Seminole, Florida, is a municipal corporation and operates under applicable provisions of Florida Statutes Chapter 166. The City of Seminole, Florida has no component units.

**Financial Condition**

Rules of the Auditor General Section 10.554 (1)(i) 5.a. and 10.556 (7), require that we apply appropriate procedures and report the results of our determination as to whether or not the City of Seminole, Florida has met one or more the conditions described in Section 218.503(1), Florida Statutes, "Determination of Financial Emergency" and identification of the specific condition(s) met. In connection with our audit, we determined that the City of Seminole, Florida, did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554 (1)(i) 5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the City of Seminole, Florida's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.



**Annual Financial Report**

Rules of the Auditor General Sections 10.554 (1)(i) 5.b. and 10.556 (7), require that we apply appropriate procedures and report the results of our determination as to whether the annual financial report for the City of Seminole, Florida, for the fiscal year ended September 30, 2017, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2016. In connection with our audit, we determined that these two reports were in agreement.

**Special District Component Units**

Rules of the Auditor General Section 10.554(1)(i) 5.d., requires that we determine whether or not a special district that is a component unit of a county, municipality, or special district, provided in the financial information necessary for proper reporting of the component unit, within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we determined that there were no special district component units.

**Other Matters**

The Rules of the Auditor General Section 10.554 (1)(i) 2., requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

The Rules of the Auditor General Section 10.554 (1)(i) 3., requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the determination of financial statement amounts that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and State granting agencies, City Council members, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Wells, Houser & Schatzel, P.A.*

Wells, Houser & Schatzel, P.A.  
St. Petersburg, Florida

March 22, 2018

**WELLS, HOUSER & SCHATZEL, P.A.**  
CPA and Consulting Firm

John B. Houser, CPA  
Peter C. Schatzel, CPA  
Peter B. Wells, CPA

INDEPENDENT AUDITOR'S REPORT  
REGARDING COMPLIANCE REQUIREMENTS IN RULES  
OF THE AUDITOR GENERAL 10.556(10)

The Honorable Mayor, City Council  
and City Manager  
City of Seminole, Florida

We have examined the City of Seminole, Florida's (the City's) compliance with the requirements of Section 218.415, Florida Statutes during the year ended September 30, 2017. Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City of Seminole, Florida complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

*Wells, Houser & Schatzel, P.A.*

Wells, Houser & Schatzel, P.A.  
St. Petersburg, Florida

March 22, 2018





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