

**BUSINESS MEETING MINUTES**  
**SEMINOLE CITY COUNCIL**  
**August 27, 2024**

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The Business Meeting of the Seminole City Council was held on Tuesday, August 27, 2024, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Thom Barnhorn provided the invocation and led the Pledge of Allegiance.

**PRESENT**

Mayor Leslie Waters, Vice Mayor Chris Burke, Councilor Thom Barnhorn, Councilor Ray Beliveau, Councilor Mark Ely, Councilor Jim Quinn, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Jay Daigneault, and City Clerk Ann Marie Mancuso.

**PRESENTATIONS**

A. St. Petersburg College Proclamation.

Mayor Leslie Waters read and presented a Proclamation to St. Petersburg College Provost, Dr. Mark Strickland, in recognition of the colleges' 97<sup>th</sup> Anniversary.

B. Hunger Action Month Proclamation.

Councilor Trish Springer read and presented a Proclamation to Hope Villages, Chief Executive Officer, Senator Nick DiCeglie, in recognition of Hunger Action Month.

**1. PUBLIC COMMENTS**

NONE

**2. CONSENT AGENDA**

A. Business Meeting Minutes: August 13, 2024.

B. Workshop Meeting Minutes: August 13, 2024.

C. Authorization of expenditures in the amount of \$56,866 to Life Extension Clinics, Inc. (Lifescan) for Fire Rescue Department Physicals.

Motion made by Councilor Beliveau, seconded by Councilor Barnhorn to approve items A. through C. of the Consent Agenda.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

### 3. ACTION ITEMS

A. Resolution No. 06-2024: A Resolution of the City of Seminole, Florida Updating the Building Permit Fee Schedule.

City Manager Toney-Deal stated the fee schedule was last updated in 2003, and the fees currently collected are not sufficient to support the building department expenses. This new fee schedule will ensure cost recovery. Staff recommended its approval.

Motion made by Councilor Ely, seconded by Councilor Springer to adopt Resolution No. 06-2024.

Discussion ensued.

**Roll Call**

Mayor Waters	AYE
Vice Mayor Burke	AYE
Councilor Barnhorn	AYE
Councilor Beliveau	AYE
Councilor Ely	AYE
Councilor Quinn	AYE
Councilor Springer	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

B. Authorize the City Manager to Execute the Community Development Professional Services Agreement.

City Manager Toney-Deal stated that the City received three (3) proposals for the contractual Community Development services. This agreement will give the City the ability to utilize a private sector Building Official(s), plan reviews and inspectors. The building permit fee increase presently on the agenda, is estimated to be sufficient to fund such services.

Motion made by Councilor Springer, seconded by Vice Mayor Burke, to authorize the City Manager to execute the agreement with the Building Inspection Services Professional Services.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

C. Authorize the City Manager to Execute the Fire Protection Services Agreement with Pinellas County.

City Manager Toney-Deal stated that the Fire Protection Services Agreement with Pinellas County to provide fire services within the Seminole Fire District. Seventy-one percent 71% of the City's fire suppression services costs will be reimbursed by Pinellas County. Staff recommended its approval.

Motion made by Councilor Barnhorn, seconded by Councilor Quinn to authorize the City Manager to execute the Fire Protection Services Agreement with Pinellas County.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

D. Authorize the City Manager to Execute the Advanced Life Support (ALS) First Responder Agreement with Pinellas County.

City Manager Toney-Deal stated that this agreement reimburses 100% of the Fire Rescue Department's Emergency Medical Services costs. The contract is for a five (5) year term which expires September 30, 2029. Staff recommended its approval.

Motion made by Vice Mayor Burke, seconded by Councilor Barnhorn to authorize the City Manager to execute the Advanced Life Support (ALS) First Responder Agreement with Pinellas County through September 30, 2029.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**4. CITY ATTORNEY REPORT**

A. City Attorney Contract.

The City Attorney proposed a new contract to take effect November 17, 2024. There was an increase in the retainer fee as well as in the hourly rate for services outside of the retainer.

Discussion ensued.

Motion made by Vice Mayor Burke, seconded by Councilor Quinn to accept the proposed contract from the law firm of Trask Daigneault, effective November 17, 2024

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**5. CITY MANAGER REPORT**

A. Forward Pinellas Reapportionment Plan – Amend Interlocal Agreement (for discussion).

City Manager Toney-Deal suggested Vice Mayor Burke speak on this subject, as he sits on the Forward Pinellas Board.

Vice Mayor Burke stated that Forward Pinellas is asking each City to pass a Resolution to support this plan. As it relates to the City of Seminole, the plan states that Seminole will have a seat on the board every six (6) years, in a three (3) city rotation of three (3) year terms. Whether this is supported by Seminole or not, it has already been signed and approved by the Governor.

Discussion ensued.

City Manager Toney-Deal stated that this item will be on the next agenda for action.

B. Forward Pinellas – Final Phase of Pinellas County’s Next Long-Range Transportation Plan.

City Manager Toney-Deal stated that included in the agenda packet was the final phase of Pinellas County’s long-range transportation plan. Forward Pinellas determines what transportation projects should receive state and federal funding in Pinellas County. The Plan will go the Forward Pinellas Board for approval on October 9, 2024. This will be a last chance to review projects and provide feedback.

Discussion ensued.

City Manager Toney-Deal also stated that a member of Pinellas County has been asked to come to speak to Council, for changes to 102<sup>nd</sup> Avenue which will include a round-about.

C. City Manager Evaluation

City Manager Toney-Deal stated that all evaluations have been received with the exception of Vice Mayor Burke’s, as he was out of town. However, the compilation was emailed to all of Council.

Discussion ensued. It was the suggestion of the Council to have Human Resources Director Erica Ottmann update the questions on the evaluation form for next year.

Motion made by Councilor Ely, seconded by Councilor Quinn to recommend a 5% merit increase for the City Manager.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

City Manager Toney-Deal also announced that after feedback on dates from City Council, the Annual Volunteer Dinner will be held on Friday, February 28, 2024, at 6:30 p.m. at the Holiday Inn, Harbourside on Indian Rocks Beach.

6. OLD BUSINESS

Vice Mayor Burke inquired about the delivery of the new fire vehicle. Fire Chief Schobel stated that it is currently getting a software update and hopefully will be delivered next week.

7. NEW BUSINESS

Councilor Springer stated that the Suncoast League of Cities will have its next meeting via zoom, on Friday, August 30, 2024, at 11:30 a.m.

Councilor Springer also announced that Pinellas Park will be hosting a Candidate's Forum on September 23, 2024, at 5:30 p.m.

**8. ADJOURNMENT**

Mayor Waters adjourned the meeting at 7:19 p.m.

Date Approved: 9-3-2024

*Ann Marie Mancuso*

Ann Marie Mancuso, CMC  
City Clerk

*Leslie Waters*  
Leslie Waters, Mayor

