

**BUDGET WORKSHOP MEETING MINUTES**  
**SEMINOLE CITY COUNCIL**  
**July 21, 2023**

The Budget Workshop Meeting of the Seminole City Council was held on Friday, July 21, 2023, at 9:00 a.m., in the City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 9:03 a.m.

**PRESENT**

Mayor Leslie Waters, Vice Mayor Roger Edelman, Councilor Thom Barnhorn, Councilor Jim Olliver, Councilor Jim Quinn, Councilor Trish Springer. City Manager Ann Toney-Deal, and City Clerk Ann Marie Mancuso. Not in attendance: City Attorney Jay Daigneault. In attendance by telephone conference: Councilor Chris Burke.

**OTHERS PRESENT**

Public Works Director Rodney Due, Recreation Director Becky Gunter, Interim Fire Chief Bill Morelli, Human Resources Director Erica Ottmann, Interim Library Director Jill Storm, Director of Administration Vince Tenaglia, Community Development Director Wesley Wright.

**POWER POINT PRESENTATION**

Director of Administration Vince Tenaglia gave a power point presentation for a summary of the General Fund, CIP fund, and Penny Fund. He also covered replacement budget pages, operating budget issues, and reviewed the budget calendar.

**1. CITY COUNCIL**

The only change in Council's budget was in the Aid to Private Organizations line item. It was the consensus of the Council to deduct \$200 from miscellaneous and add it to the Interfaith Food Pantry for a total award of \$1500. There were two (2) organizations that did not submit applications; 211 Tampa Bay and the Seminole Historical Society.

GRANT APPLICANT	AMOUNT REC'D	AMOUNT REQUESTED	Proposed
	FY 2022-2023	2023-2024	2023-2024
Chamber of Commerce	20000	30000	20000
211 Tampa Bay	500	NO REPLY	0
Neighborly Care Network	3000	3000	3000
Bauder Elementary	750	750	750
Oakhurst Elementary	750	750	750
Orange Grove Elementary	750	500	750
Seminole Elementary	750	1000	750
Starkey Elementary	750	750	750
Society for the Prevention of Cruelty Against Animals (SPCA)	1000	2500	1000
Pinellas Hope - Catholic Charities	2500	2500	2500
Pinellas Safe Harbor - Pinellas County Sheriff	2500	2500	2500
Seminole Historical Society Museum	1000	NO REPLY	0
Interfaith Food Pantry	1300	1500	1500
Keep Pinellas Beautiful	750	750	750
Horses for Handicapped Foundation of Pinellas County	1000	2000	1000
St. Petersburg College Business Plan and Elevator Pitch Competition	1000	1000	1000
Seminole United Methodist Church Log Cabin (Capital)	0	20000	0
Miscellaneous	-		1300
<b>TOTALS</b>	<b>38300</b>		<b>38300</b>

2. **CITY MANAGER**

There were no changes to the City Manager budget, other than salary increase.

3. **CITY ATTORNEY**

There were no changes to the City Attorney budget.

4. **HUMAN RESOURCES**

Human Resources proposed a new recruitment software. An increase in property insurance was shown.

City Manager Toney-Deal stated that depending on the increase of the property and liability insurance, it is proposed to allocate a 2% increase across the board for all employees, effective October 1, 2023.

It was the consensus of the Council to a 2% equity adjustment increase across the board for all employees, effective October 1, 2023, depending on the increase of the property and liability insurance.

5. **CITY CLERK**

The election costs decreased due to 2024 being a general election. The City Clerk's budget proposes a new agenda management software program/provider.

6. **COMMUNITY DEVELOPMENT**

The Community Development department proposed a new permitting and inspection software program.

7. **FINANCE**

There is a change in the personnel budget, due to the change in the position of Director of Finance to Director of Administration. Also, there is a planned retirement which will result in a payout of accrued benefits. There is a new budget software program budgeted. The internet bandwidth had a change resulting in an increase in "communications" expenditures. For Fiscal Year 2025, there are a couple of IT projects planned; citywide phone system replacement and a cybersecurity plan, and in Fiscal Year 2026, server replacements and Microsoft upgrades.

8. **FIRE**

In Fiscal Year 2024, the budget reflects the replacement of a 2009 Ford Escape, a 2015 Ford Pierce engine, and a 2014 Ford Escape. Four (4) million dollars is budgeted for the cost of a new fire station. There was a proposed increase for renovation of the women's locker room and the kitchen/dining area of Station 29. Fire Station 30 is budgeted for a new HVAC system.

**9. LIBRARY**

There were no changes to the Library budget, other than salary increases.

**10. PUBLIC WORKS**

There were additional hours added to a part time maintenance position. Proposed Capital Improvement Projects for Public Works were: resurfacing of the basketball courts at Blossom Lake Park; City wide parking lot resurfacing; Blossom Lake Park restroom improvements, Tennis Park restroom improvements, resealing of flooring and new partitions at City Park restrooms; Pavement Management Plan; Repetto Property Improvements; Stormwater Infrastructure Improvements; Stormwater Rate Study; the purchase of a new Z-Turn Mower.

There was some discussion regarding the Repetto Property, and Councilor Olliver made a suggestion that we should allocate those funds to Fiscal Year 2025. Councilor Burke suggested to leave it in Fiscal Year 2024. Public Works Director Rodney Due cautioned that the money was left there in case there are any repairs that need to be made. It was the consensus of the Council to leave the money allocated in the Fiscal Year 2024.

**11. RECREATION**

There is one Program Coordinator Position that is proposed to be reclassified to a Recreation Superintendent position. An additional Recreation Leader II position, and the decrease of the part time/seasonal employee hours are proposed to decrease by .375. The Capital Improvement projects for the Recreation Center are as follows: new fitness center equipment replacement; a new special event stage replacement; special event tent replacement;

**12. LAW ENFORCEMENT**

There will be an 8% cost increase in the Law Enforcement Contract.

Mayor Waters adjourned the meeting at 1:32 p.m.

Date Approved: August 8, 2023

Ann Marie Mancuso

Minutes prepared by City Clerk  
Ann Marie Mancuso, CMC

Leslie Waters  
Leslie Waters, Mayor