

**MINUTES
SEMINOLE CITY COUNCIL
TUESDAY, OCTOBER 28, 2008**

The Regular Meeting of the Seminole City Council was held on Tuesday, October 28, 2008, in the City Hall, City Council Chambers, 9199 113th Street North, Seminole, Florida.

James Johnson, Mayor, called the meeting to order at 7:00 p.m. The invocation was given by Councilor John Counts followed by the Pledge of Allegiance.

ROLL CALL:

Present were: Councilors John Counts, Peter Hofstra, Dan Hester, Patricia Hartstein and Bob Matthews; Vice Mayor Thomas Barnhorn; Mayor James Johnson; City Attorney John Elias; City Manager Frank Edmunds and City Clerk Lesley DeMuth.

INTRODUCTIONS AND PRESENTATIONS:

Mayor Johnson welcomed Cub Scout and Boy Scout Troup 340 to the meeting.

1. PUBLIC COMMENT:

Henny Hlas, 14823 Seminole Trail, announced she is retiring from the Miss America Program and thanked the City for its support throughout the years of the Miss. Seminole Pageant.

2. APPROVAL OF MINUTES – REGULAR MEETING OCTOBER 14, 2008.

Motion by Councilor Hofstra, second by Councilor Hartstein to approve the minutes of October 14, 2008.

UNANIMOUS APPROVAL BY ACCLAMATION

3. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 26-2008 REGARDING A VOLUNTARY ANNEXATION OF 4723 BAY PINES TERRACE, OWNED BY ST. PETERSBURG COLLEGE.

The City Clerk read Ordinance No. 26-2008 by title only. Mayor Johnson opened the Public Hearing. Receiving no public comment, the Public Hearing was closed.

Motion by Vice Mayor Barnhorn, second by Councilor Hofstra to adopt Ordinance No. 26-2008 on Second and Final Reading.

Councilor Hester asked Community Development Director Ely if there is a mitigation program available to remove the derelict boats, and if he is aware of any environmental issues with the parcel. Community Development Director Ely stated the property owner will be working with the City by going through the

Special Master process to get rid of the derelict boat problem, and he is not aware of any problems or if a Phase I or II Environmental Study has been done on the property.

ROLL CALL:	COUNCILOR COUNTS	AYE
	VICE MAYOR BARNHORN	AYE
	COUNCILOR HOFSTRA	AYE
	COUNCILOR HESTER	AYE
	COUNCILOR HARTSTEIN	AYE
	COUNCILOR MATTHEWS	AYE
	MAYOR JOHNSON	AYE

MOTION CARRIED UNANIMOUSLY

Mayor Johnson recognized Susan Reiter, St. Petersburg College. Ms. Reiter stated the College appreciates the ability to continue the great partnerships they have with the City.

4. CONSIDER AUTHORIZATION TO EXECUTE AN EAP/FAP PROFESSIONAL SERVICE AGREEMENT WITH OPERATION PAR, INC. FOR AN EMPLOYEE ASSISTANCE PROGRAM.

Motion by Councilor Hartstein, second by Vice Mayor Barnhorn to authorize the City Manager to execute the EAP/FAP Professional Services Agreement with Operation PAR, Inc. in the amount of \$400.00 for the provision of employee assistance services.

UNANIMOUS APPROVAL BY ACCLAMATION

5. CONSIDER AN APPOINTMENT OF A REPRESENTATIVE FROM BAUDER ELEMENTARY TO THE SCHOOL PARTNERSHIP COMMITTEE.

Motion by Councilor Counts, second by Councilor Hofstra to appoint Tracey Staack to the City of Seminole's School Partnership Committee to fill a vacancy.

In response to a question by Councilor Hester on the letter sent to the Committee, City Manager Edmunds stated he became aware of the difficulties the Committee was having gathering its membership and hence a letter was sent. City Manager Edmunds advised Council he plans to attend the next meeting and will encourage the Committee to decide if they are not now needed or to establish some realistic goals for the coming year and strive to achieve those goals.

Councilor Counts stated he felt much like any new committee, this Committee is having some growing pains in determining what it wants to be. Councilor Counts stated he will attend the Committee's future meetings, and encouraged Council to allow the Committee the opportunity to clearly identify where they are going and what they want to be.

UNANIMOUS APPROVAL BY ACCLAMATION

6. SELECT A VOTING DELEGATE FOR THE NATIONAL LEAGUE OF CITIES ANNUAL BUSINESS MEETING.

Motion by Councilor Hartstein, second by Councilor Counts to appoint Vice Mayor Thomas Barnhorn as the City's voting delegate during the National League of Cities Annual Business Meeting.

UNANIMOUS APPROVAL BY ACCLAMATION

7. CONSIDER A SALARY ADJUSTMENT AND EMPLOYMENT AGREEMENT AMENDMENTS FOR THE CITY CLERK.

Motion by Councilor Matthews, second by Councilor Counts to approve amendments to the City Clerk's Employment Agreement to reflect changes to the term, performance review, educational requirement and disability benefits; 2% Cost of Living Adjustment, effective October 1, 2008, and a 2% merit salary adjustment, effective October 3, 2008.

At the request of Councilor Hester for an overview of the contract amendments, City Manager Edmunds explained as a result of the City Council Workshop with the City Clerk there appeared to be Council support to adjust the salary by a 2% cost of living and a 2% merit increase. It became obvious at that Workshop the majority of Council, if not all, were uncomfortable performing the review in light of the Charter revision which shifts the responsibility of the day to day assignments of the City Clerk to the City Manager. City Manager Edmunds stated he spoke individually with the Council Members and there appeared to be some agreement to have the City Manager provide the annual performance review and that has been incorporated into the proposed amendment together with an extension of the existing Employment Agreement to October, 2013.

In response to a question by Councilor Hartstein on the performance evaluation process, City Manager Edmunds stated the process discussed with the City Clerk was he would follow the normal performance appraisal process he uses for Department Heads. A copy of that appraisal will be provided to the Council for their discussion and opinions at a workshop. Councilor Hartstein stated she felt strongly that the Council needs to be as involved as they can in this process and that the degree needs to be accomplished otherwise she will not be agreeable to any increases in salary.

In response to a statement by Vice Mayor Barnhorn on his understanding of the performance appraisal process, City Manager Edmunds stated he will do the performance appraisal as he does for all Department Heads, but the assignment of future salary adjustments will remain with the Council. City Manager Edmunds stated for the record he did discuss this process with the City Clerk and she is supportive of this process.

UNANIMOUS APPROVAL BY ACCLAMATION

8. CITY COUNCIL REPORTS.

Vice Mayor Barnhorn reported he attended: Music in the Park, the ProBike/ProWalk Florida Elected Officials Forum, a grant award presentation to St. Petersburg College of Dentistry, the City's Halloween Spooktacular, the Suncoast League of Cities Meeting, a Breakfast of Hope at Vincent House, and the

FAST Assembly at St. Matthews Church; he spoke on the upcoming Amendments to several clubs, and presented Proclamations to Seminole Elementary R'Club and the National Federation of the Blind.

Mayor Johnson reported he attended the Vincent House Breakfast, the Federation of the Blind Program at Lake Seminole Park, the grant award presentation at St. Petersburg College, and he provided tours of City Hall to the Wellington School and Bay Pines Lutheran School.

9. CITY MANAGER REPORTS.

City Manager Edmunds gave the following report:

- Reminded Council of the meeting date change from November 11, to November 4;
- Provided copies of the Fiscal Year 2008/2009 Budget;
- The Pinellas County Legislative Delegation will be holding Public Hearings on December 3, and January 5;
- The City's annual "Doggie Derby" Pool Party will be held November 1, from 1:00 – 4:00 pm;
- The Bright Before Your Eyes Holiday Night Parade will be held November 23, at 6:30 pm; and
- The December City Council Meeting schedule will remain as posted December 9, and December 23.

10. OLD BUSINESS. None.

11. NEW BUSINESS.

In response to a question by Councilor Hester, City Manager Edmunds advised Council a copy of the Fiscal Year 2008/2009 Budget is being placed on the City's webpage.

12. CONSIDER A MOTION FOR ADJOURNMENT.

On a motion by Councilor Hester, the meeting was adjourned.

Date Approved: _____

Lesley DeMuth, City Clerk

James Johnson, Mayor